

FY25 (2024-25) Health Sciences Student Caregiver & Criminal Background Checks (CBCs)

Please see page 2 for CBC requirement and timeline for each HS program

Students are responsible for all CBC costs (subject to change):

- Wisconsin Caregiver Background Check is required for all HS programs: \$10 (price will increase to \$15 as of October 1, 2024)
- Verified Credentials National Criminal Background Check is required for programs designated on page 2: \$68
- Minnesota Caregiver Background Check as designated by program instructor/advisor: \$44 + \$10.50 for fingerprinting/photograph
- Additional State Background Checks as designated by program instructor/advisor: cost varies by state

To complete the WI Caregiver Background check: Complete the attached Student ID Form and State of Wisconsin Background Information Disclosure form. Send both documents with a check for \$10 (price will increase to \$15 as of October 1, 2024) **OR** a copy of your entire WI Caregiver Background Check (complete BID, DOJ, and DHS results) run by a Northwood Tech employee (within the last 90 days) to campus designee listed below.

IF REQUIRED to complete the National Criminal Background Check: Open the Verified Credentials, LLC document provided on your program Orientation webpage and click on the GET STARTED NOW link.

IF REQUIRED to complete a MN Caregiver Background check: Complete the attached Student ID Form and the MN DHS CFC BGS Data Collection Form. Please note you will also need to provide an [acceptable form of ID](#) that matches the address/information provided on the Data Collection Form. As required, the MN DHS Background Study Notice of Privacy Practices is also attached for your reference. Send the Student ID, Data Collection Form, and acceptable form of ID with a check for \$44 to campus designee listed below:

<p>Ashland Cassie Vesey Northwood Technical College 2100 Beaser Ave Ashland, WI 54806 715-685-3068 cassie.vesey@northwoodtech.edu</p>	<p>New Richmond Sherry Rehnelt Northwood Technical College 1019 S Knowles Ave New Richmond, WI 54017 715-752-8136 sherry.rehnelt@NorthwoodTech.edu</p>
<p>Rice Lake Ashley Smith Northwood Technical College 1900 College Dr Rice Lake WI 54868 715-788-7095 ashley.smith@NorthwoodTech.edu</p>	<p>Superior Nikki Kruger Northwood Technical College 600 N 21st St Superior, WI 54880 715-319-7325 nikki.kruger@NorthwoodTech.edu</p>

**REQUIRED CBCs MUST BE SUBMITTED
BY DATE DESIGNATED ON PAGE 2**