

Fieldwork Placement Policy

There are sixteen technical colleges within the Wisconsin Technical College System and each college has a corresponding region. Of those sixteen regions, five have Occupational Therapy Assistant Programs. It is preferable to place students within our district (Northwood Tech) first and then expand to regions that do not have an Occupational Therapy Assistant Program. Our last choice is to place students in the same region where another OTA program exists (see attachment for details). Placing students in areas where other OTA programs exist requires a process determined by the OTA programs in Wisconsin. This approval process adds additional time and factors to the placement process and may not be granted. See the Wisconsin Technical College System map (included) for details.

Out-of-state placement is a possibility, however, with USDE regulations and competition, it is becoming increasingly difficult to place students out of state. Northwood Tech has several long-standing relationships with facilities in the Duluth area and Upper Peninsula of Michigan where fieldwork may be possible.

If you would like to pursue a Level II Fieldwork Placement outside of the Northwood Tech district or with an agency that Northwood Tech does not have a contract with, follow these steps: A placement is not guaranteed.

1. Give specific facility information (name, address, phone, email, contact person) to the Academic Fieldwork Coordinator by March 1 (of your second semester in the program)
2. You may give up to 3 locations to the Academic Fieldwork Coordinator. Due to time constraints, only 3 potential locations will be pursued.
3. You may not contact the facility directly to inquire about a fieldwork placement. This is within the role of the Northwood Tech Academic Fieldwork Coordinator. Fieldwork Educators do not like to receive phone calls directly from students, as they would rather work with the Academic Fieldwork Coordinator
4. Wait for the Northwood Tech Academic Fieldwork Coordinator to give you information about your request.
5. Please realize that potential locations must meet standards established by the Northwood Tech OTA program (supervision requirements, experience, match with Northwood Tech curriculum design, etc.) and ACOTE (our accrediting body).

The OTA Program does not promise/guarantee your placement with any particular site – many factors are considered in placing students at fieldwork sites.

The OTA program at Northwood Tech strives to provide students with diversity in practice and population settings. This provides you with a well-rounded educational experience. Like your level I fieldwork, level II fieldwork represents different service delivery models and populations to give you the best experience to develop skills as a generalist.

If you decline your FW IIA or IIB placement(s), the first opportunity for repeating will be the spring semester of the next academic year

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FW II must be completed within 18 months following the completion of the academic program

Wisconsin Technical College System Map 2012/November



Preferred Geographical Areas for Level II Fieldwork. (Listed in order of preference.)

1. Wisconsin Indianhead/Northwood Tech
2. Chippewa Valley, Northcentral, Mid-State, Northeast Wisconsin, and Nicolet Area
3. Southwest Wisconsin, Blackhawk, Gateway, Waukesha County, Lakeshore, and Moraine Park
4. Out of state

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Non-Preferred Geographical Areas for Level II Fieldwork

1. Fox Valley (Fox Valley Technical College has an OTA Program)
2. Madison Area (Madison Area Technical College has an OTA Program)
3. Milwaukee Area (Milwaukee Area Technical College has an OTA Program)
4. Western (Western Area Tech. College has an OTA Program)

Alphabetical listing of Towns/Cities in Wisconsin Indianhead Technical College System							
Ashland Region		New Richmond Region		Rice Lake Region		Superior Region	
City/Town	County	City/Town	County	City/Town	County	City/Town	County
Ashland	Ashland	Amery	Polk	Almena	Barron	Brule	Douglas
Barksdale	Bayfield	Baldwin	St. Croix	Barron	Barron	Dairyland	Douglas
Barnes	Bayfield	Balsam Lake	Polk	Barronett	Washburn	Danbury	Douglas
Bayfield	Bayfield	Centuria	Polk	Birchwood	Washburn	Gordon	Douglas
Butternut	Ashland	Clayton	Polk	Brill	Barron	Lake Nebagamon	Douglas
Cable	Bayfield	Clear Lake	Polk	Bruce	Rusk	Maple	Washburn
Cornucopia	Bayfield	Deer Park	St. Croix	Cameron	Barron	Minog	Douglas
Drummond	Bayfield	Dresser	Polk	Chetek	Barron	Oliver	Douglas
Glidden	Ashland	Farmington	Polk	Comstock	Barron	Poplar	Douglas
Hurley	Iron	Frederick	Polk	Conrath	Rusk	Solon Springs	Douglas
Iron River	Bayfield	Glenwood City	St. Croix	Couderay	Sawyer	South Range	Douglas
Mason	Bayfield	Grantsburg	Burnett	Cumberland	Barron	Superior	Douglas
Mellen	Ashland	Hammond	St. Croix	Dallas	Barron	Wentworth	Douglas
Mercer	Iron	Hudson	St. Croix	Exeland	Sawyer		

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Montreal	Iron	Luck	Polk	Glen Flora	Rusk		
Port Wing	Bayfield	Milltown	Polk	Haugen	Barron		
Saxon	Iron	New Richmond	St. Croix	Hawkins	Rusk		
Washburn	Bayfield	Osceola	Polk	Hayward	Sawyer		
		Roberts	St. Croix	Ingram	Rusk		
		St. Croix Falls	Polk	Ladysmith	Rusk		
		Siren	Burnett	Mikana	Barron		
		Somerset	St. Croix	Poskin	Barron		
		Star Prairie	St. Croix	Prairie Farm	Barron		
		Unity	?	Radisson	Sawyer		
		Webster	Burnett	Rice Lake	Barron		
		Wilson	St. Croix	Sarona	Washburn		
		Woodville	St. Croix	Sheldon	Rusk		
				Shell Lake	Washburn		
				Spooner	Washburn		
				Springbrook	Washburn		
				Tony	Rusk		
				Trego	Washburn		
				Turtle Lake	Barron		
				Weyerhauser	Rusk		
				Winter	Sawyer		