

NORTHWOOD TECHNICAL COLLEGE
HEALTH SCIENCES
STUDENT POLICIES

TEST-TAKING

Assumptions

- Students will have read all assigned material prior to coming to class.
- Students will receive access to a copy of the course competencies, learning objectives, and course grading requirements at the beginning of the course.
- All exam questions are based on course learning objectives.
- All handouts, assigned readings, and media are sources of exam questions.
- All of the course outcome summary (competencies, learning objectives and required readings/media) may not be covered in class, but will be considered testable material.

Instructor's Role

- Provide content covered in class and indicate which additional content, readings, and media is considered testable material.
- Make available all required media for review.
- Present additional/supplementary material, when available.
- Provide an explanation and/or blueprint of content in the exam prior to the test date.

Suggestions for Test-Taking

- Use resources on test-taking skills, available in the Academic Support Center at Northwood Tech.
- Take each objective—line up content of outline that is relevant to it. Look up page numbers in the book that covers it. Make your own outline of the material.
- Pay attention to any key words in an objective like "occupation based."
- Look at any review books that would let you practice answering questions, if this is an area you are weak in.
- Do some relaxation techniques to help you feel less overwhelmed by the volume of material.
- The Academic Support Center can be of assistance to you if you have test-taking concerns.
- Ask questions early on allowing for sufficient time to seek clarification on concepts, strategies, and expectations prior to deadlines.
- The Program Director/Student Advisor/Instructor(s) are here to help you; don't hesitate to ask for help.

Good Luck!