

NORTHWOOD TECHNICAL COLLEGE  
HEALTH INFORMATION TECHNOLOGY  
STUDENT POLICIES

**ABSENCES**

1. Students are expected to attend all assigned classes and/or review and complete all online course content/activities within the defined lesson timeframes.
2. Students who are unable to review online course content/attend class must inform course instructors of impending absence.
3. The professional practice experience (PPE) Attendance Policy will specify requirements and expectations regarding PPE absences.
4. When absences are anticipated, planning should occur in collaboration with your instructor.
5. Not all absences will deem special exceptions/accommodations (i.e., student vacations).
6. Excessive absences/inability to review/complete all online course content within defined lesson timeframes may result in student's inability to achieve course competencies.