

Northwood Technical College
Board Proceedings
July 8, 2024

The annual organizational meeting of the Northwood Technical College Board was held on Monday, July 8, 2024, at 8:30 a.m., at the Northwood Tech Health Education Center, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Amber Richardson called the meeting to order at 8:30 a.m. Board members Andy Albarado, Chris Fitzgerald, Lori Laberee, Amber Richardson, Joe Simonich, Pete Vrieze, Tim Widiker were present. Brett Gerber and Janelle Gruetzmacher provided advance notice they would be unable to attend the meeting. A quorum was established.

Northwood Tech employees Steve Bitzer, Aliesha Crowe, Steve Decker, Cara Greene, Amanda Gohde, Deanna Lapacinski, Sara Nick, Sinai Mejia, Bambi Pattermann, Kim Pearson, John Will, and Susan Yohnk Lockwood were in attendance during the meeting.

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, read the following open-meeting statement: "The July 8, 2024, organizational meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on July 3, 2024, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Chairperson Richardson reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

Chris Fitzgerald moved, seconded by Lori Laberee, to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chairperson Richardson to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

BOARD ORGANIZATION

1. Oath of Office: Amber Richardson, Pete Vrieze, and Tim Widiker

The verbal Oath of Office was administered to Board members Amber Richardson, Pete Vrieze, and Tim Widiker having them read the Oath of Office statement at the meeting. The Oath of Office forms were signed and notarized by Northwood Tech employee, Cara Greene, at the meeting.

2. Election of Officers

In accordance with Wisconsin Statute §38.08 (3), the district Board shall hold its annual organizational meeting on the 2nd Monday in July, at which time it shall elect from among its members a chairperson, vice-chairperson, secretary, and treasurer. It was noted that no person may serve as a Chairperson for more than two successive annual terms, per Wisconsin Statute §38.08 (3). All officers, except the Chair, may serve multiple consecutive terms of office.

The following Northwood Tech Board officers served in 2023-2024:

- a. Chair – Amber Richardson served the past one year in this position.
- b. Vice-Chair – Andy Albarado served the past one year in this position.
- c. Secretary – Brett Gerber served the past nine years in this position.
- d. Treasurer – Joe Simonich served the past one year in this position.

The Board conducted its election of officers with President Will calling for nominations for the office of chairperson. A sample election process for Board officers was provided.

Chair

Lori Laberee moved to nominate Amber Richardson for the office of chairperson.

Following three calls for nominations, Andy Albarado moved, seconded by Lori Laberee, that nominations be closed and to cast a unanimous vote for Amber Richardson for the office of chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

Chairperson Amber Richardson facilitated the nomination process for the remaining officer positions.

Vice-Chair

Lori Laberee moved to nominate Andy Albarado for the office of vice-chairperson.

Following three calls for nominations, Joe Simonich moved, seconded by Pete Vrieze, that nominations be closed and to cast a unanimous vote for Andy Albarado for the office of vice-chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

Secretary

Joe Simonich moved to nominate Brett Gerber for the office of secretary.

Following three calls for nominations, Pete Vrieze moved, seconded by Andy Albarado, that nominations be closed and to cast a unanimous vote for Brett Gerber for the office of secretary of the Board. Upon a unanimous vote of all members present, motion carried.

Treasurer

Lori Laberee moved to nominate Joe Simonich for the office of treasurer.

Following three calls for nominations, Pete Vrieze moved, seconded by Tim Widiker, that nominations be closed and to cast a unanimous vote for the office of treasurer of the Board. Upon a unanimous vote of all members present, motion carried.

The officers assumed their duties following the election process. If a vacancy occurs in any of the District Board officer positions after the annual organizational meeting, the District Board may elect an officer to fill the vacancy at any subsequent district Board meeting. The Board Officers policy (II.E.) was provided for the Board's information.

3. Selection of Regular and Board Forward Meeting Dates

Time was reserved for the Board to approve the 2024-2025 Board Meeting Schedule.

A draft 2024-2025 Board Meeting Schedule was provided at the May meeting with tentative dates for the third Wednesday of the month for most meetings, to begin at 8:30 a.m., for the Board's final consideration. In July, the Board's annual organizational meeting is scheduled on the second Monday of the month per Wisconsin Statute §38.08(3).

Tim Widiker moved, seconded by Lori Laberee, to approve the 2024-2025 Board Meeting Schedule as printed. Upon a unanimous vote of all members present, motion carried.

4. Appointment to Northwood Tech Foundation Board of Directors

Time was reserved for the Northwood Tech Board Chair to appoint a liaison to the Northwood Tech Foundation Board of Directors. The Northwood Tech Foundation is governed by a 17-member Board of Directors comprised of three representatives from each of the four campus areas plus a liaison from the Northwood Tech Board of Trustees. The primary responsibility of the Northwood Tech Board liaison is to represent the Board of Trustees' perspective on the Foundation Board. The Foundation Board meets in the fall and spring of each year to establish Foundation policy and conduct business.

Chairperson Richardson appointed Lori Laberee to serve as the Northwood Tech Foundation Board of Directors liaison for 2024-2025.

5. Approval of Official Newspaper of Record Selection

Annually the Board approves the "newspaper of record" for the College. There are 20 newspapers in the Northwood Tech District certified by the state to publish statutorily required legal notices. All 20 of these newspapers publish their notices one (1) day per week.

The *Ashland Daily Press*, which was the College's FY24 "newspaper of record", previously published their newspaper two (2) days per week but Administration was recently informed that starting 7/1/24, the *Ashland Daily Press* will only publish one (1) day per week. Administration recommends the Board's approval to establish the *Ashland Daily Press* as the FY25 "newspaper of record", with the understanding that the College will conduct a RFP process prior to the selection of the FY26 "newspaper of record".

Information on the costs for Class 1 – 8 point legal notices and non-legal advertising from the *Ashland Daily Press* newspaper was included in the Board book. *Note: The newspaper rates did not increase for FY25.*

Lori Laberee moved, seconded by Joe Simonich, to establish the *Ashland Daily Press* as the College's official newspaper of record for 2024-2025. Upon a roll-call vote, all members voted yes; motion carried (7-0).

6. Approval of Board Monitoring Schedule for Fiscal Year 2025

Time was reserved for final approval of the *2024-2025 Northwood Tech Board Monitoring Schedule* as discussed in May.

Andy Albarado moved, seconded by Lori Laberee, to approve the 2024-2025 Northwood Tech Board Monitoring Schedule with revisions as presented. Upon a unanimous vote of all members present, motion carried.

7. Request for Board Organizational Meeting Appointments to the District Boards Association Positions – Standing Committees

The District Boards Association (DBA) requested that all districts review and assign their members to the association's standing committees. Northwood Tech Board members may volunteer to serve on a DBA committee. A District Boards Association Standing Committees packet was provided for the Board's information:

There are four DBA committees that need Northwood Tech representation as follows:

- 1) **Awards Committee** – One representative from each technical college is needed (Mr. Albarado was the College’s representative in 2023-2024).
- 2) **Bylaws, Policies, and Procedures Committee** – One representative from each technical college is needed (Mr. Gerber was the College’s representative in 2023-2024).
- 3) **Internal Best Practices Committee** – Up to four representatives are needed from each technical college (Mr. Fitzgerald, Mr. Gerber, Ms. Laberee, and Ms. O’Connell were the College’s representatives in 2023-2024).
- 4) **External Partnerships Committee** – Up to four representatives are needed from each technical college (Mr. Fitzgerald, Ms. Gruetzmacher, Mr. Robinson, and Ms. Richardson were the College’s representatives in 2023-2024).

Joe Simonich moved, seconded by Pete Vrieze, to keep the same members serving on the DBA committees with Tim Widiker serving on the External Partnerships Committee in place of Mr. Robinson, as noted above. Upon a unanimous yes vote of all members present, motion carried.

MEETING MINUTES

1. Approval of the June 19, 2024, Regular Meeting Minutes

Chris Fitzgerald moved, seconded by Lori Laberee, to approve the regular meeting minutes as printed. Upon a voice vote, motion carried. *Tim Widiker and Pete Vrieze abstained from this vote.* The signed contract listings and resolutions from the June meeting will be attached to the official minutes. Ms. Lapacinski will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

CONSENT AGENDA

Chairperson Richardson asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Joe Simonich moved, seconded by Andy Albarado, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:

- A. **New Hire:** Tyson Johnson, Systems Integration Administrator, New Richmond, Staff, annual salary \$63,629, effective July 15, 2024.
- B. **New Hire:** Anna Stanway, Health Sciences Associate, New Richmond, Staff, \$25.79/hour, effective July 8, 2024. *Note: Ms. Stanway is currently a Bookstore Associate at the New Richmond Campus.*
- C. **New Hire:** Michele Thurston, Veterinarian Technician Clinic Assistant/Instructor, New Richmond, Faculty, annual salary \$66,111, effective July 1, 2024.
- D. **Resignation:** Hugo Beltran, Service Desk Technician I, New Richmond, effective June 28, 2024.
- E. **Resignation:** Amber Martens, Associate Degree Nursing Instructor, Superior, effective June 30, 2024.
- F. **Resignation:** Anna Stanway, Bookstore Associate, New Richmond, effective July 7, 2024.

2. Contracts

The contract listings were approved (see attached lists).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 278772 through 279149, and electronic transfer payments totaling \$6,101,102.72 were approved.

5. Out-of-State Tuition Remission Report

In accordance with Wisconsin Technical College System Board Administrative Bulletin, AB 04-02, Remission of Out-of-State Tuition – Needy and Worthy, staff with delegated authority shall annually report remission activity for the academic year (by July 15). The report shall include the number of individuals for whom tuition was remitted, the total credits remitted, the financial impact of the actual remissions, and the percentage of total actual credits (net of Community Services), which were remitted for the academic year.

The Out-of-State Tuition Remission Report was submitted for the entire 2023-2024 academic year. The Board was informed that Northwood Tech submitted one (1) student for the 2023-2024 academic year.

6. Bids/Purchases

A. **Promotional Purchasing Site – Collegewide:** Administration recommended contracting with Mellin Promotional Advertising in Duluth, MN for the purpose of purchasing branded promotional items and apparel under RFP 24-96300-CW-PROMOPURCHSITE. This contract will be used college wide and includes a dedicated website for making purchases.

B. **Managed Print Services – Collegewide:** Administration recommended contracting with Marco Technologies, LLC in Eau Claire, WI for the purpose of implementing and maintaining a collegewide managed print service program under RFP 24-96500-CW-MANAGEDPRINTSERVICES.

C. **Rotary Parts Washer – New Richmond:** Administration recommended approval of the purchase of a rotary parts washer in the amount of \$61,383 from Viking Corporation in Rose Hill, KS under ITB 24-00007-NR-ROTARYWASHER. The washer will be used in the agricultural power and equipment technician program in New Richmond.

D. **Mobile Dental Training Lab – Collegewide:** Administration intends to award a contract to the vendor that best meets the screening criteria outlined under RFP 25-50800-CW-MOBILEDENTALTRAININGLAB-CONSTRUCTION for the construction of a fully equipped (turn-key) mobile dental training lab. The mobile dental training lab will be funded with the Oral Health Grant and will be used to expand the Dental Assistant technical diploma program by offering the program as well as a new Expanded Functions Dental Auxiliary certification. The mobile dental lab will serve all 11 counties in the district by increasing dental educational and training opportunities. Administration will bring the awarded vendor forward to the August board meeting.

E. **Medical Laboratory Education Center Remodel – New Richmond:** Administration recommended accepting the bid received for Project No. 23082 from Market & Johnson of Eau Claire, WI, as summarized on the bid tabulation document for the project base bid and alternate 1, pending WTCS board approval on July 17, 2024. The total award for this project is \$1,977,900, including \$1,886,000 from the base bid and \$91,900 for alternate 1.

- F. **Sealcoating – Superior:** Administration recommended accepting the bid received from Fahrner Asphalt Sealer, LLC, of Eau Claire, WI, as summarized on the bid tabulation document for items 1, 2, 3, 5, and additional heat patching for sealcoating at the Superior Campus. The total award for this project is \$61,689.

OTHER ITEMS REQUIRING BOARD ACTION

1. **Requesting Approval of the Three-Year Facilities Plan**

Administration recommended approval of the Northwood Tech Three-Year Facilities Plan for FY25-FY27. State administrative procedures require districts to submit a three-year facilities plan to the system office to include building repairs, remodeling, and new construction. The plan summarized the remodeling and new construction proposed in Northwood Tech’s three-year plan.

Andy Albarado left the meeting at 8:54 a.m.

Lori Laberee moved, seconded by Pete Vrieze, to approve the Three-Year Facilities Plan as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

2. **Approval of Resolution 25-01, Establishing the Issuance and Parameters from the Sale of Not to Exceed \$3,000,000 General Obligation Promissory Notes, Series 2024B of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof**

Administration recommended approval of 25-01, presented to the board with the intent to borrow for the following:

Remodeling	\$750,000
Site Improvements/New Construction	\$1,500,000
Equipment	<u>\$750,000</u>
Total	\$3,000,000

Joe Simonich moved, seconded by Lori Laberee, to approve Resolution 25-01 as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

CORRESPONDENCE AND INFORMATION

1. **Meeting Information Sharing**

Time was reserved for Board members to report on any meetings they attended.

2. **Travel Sign Up**

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

3. **President’s Updates:**

A. **Enrollment Funnel Report**

President Will provided a brief update on the most recent enrollment information.

B. **Manufacturing Alliance Meeting**

President Will provided an update on a manufacturing alliance meeting which occurred on June 24, 2024 at UW-Stout. The alliance is intended to create an industry-led effort to create awareness around the manufacturing industry, particularly related to workforce development.

C. **Board Orientation**

A Board Orientation took place following the July 8th Board meeting for new Board members. The Board Orientation Handbook was provided to all Board members, for their review.

4. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

5. Student Updates and News

Time was reserved for the following items:

A. **Northwood Tech Students Impress at National BPA Conference**

June 4, 2024 – NorthwoodTech.edu

Northwood Technical College's Business Professionals of America (BPA) students achieved remarkable success at the BPA National Leadership Conference in Chicago this May. Represented by three students and accompanied by their adviser, the Northwood Tech team competed in various business-related events, earning notable placements: Katherine Hegg placed fourth in Interview Skills, seventh in Basic Office Systems & Procedures, and ninth in Graphic Design Promotion; Bethanie Holly secured fifth in College Accounting and eighth in Prepared Speech; Kate Meck achieved third in Personal Financial Management, and ninth in both Contemporary Issues and Prepared Speech. Their achievements underscore their dedication and competence in the business field, earning them well-deserved recognition from the college community. Additionally, the Northwood Tech BPA Chapter received the Quality Chapter Distinction award, reflecting their commitment to excellence and active participation in the BPA community.

B. **A Year of Triumph at Ashland High School**

June 11, 2024 – The Daily Press

Ashland High School students that completed the welding degree from Northwood Tech were honored during the School District of Ashland's academic year conclusion and Senior Awards Night. The two AHS students were mentioned and honored during the event as well as the 18 students that received AWS Welding Certification. Next year, AHS will become one of three high schools in Wisconsin with a full welding academy.

C. **St. Croix EDC welcomes new board members, officers**

June 19, 2024 – Pierce County Journal

June 20, 2024 – Hudson Star Observer

At the annual meeting of the St. Croix Economic Development Corporation (EDC) on Tuesday, May 14, four new board members and three new appointees were introduced on the agenda. Included in the announcement was Northwood Tech Vice President Susan Yohnk Lockwood, a board member since 2019. Susan Yohnk Lockwood was elected as the president of the St. Croix County EDC.

Andy Albarado joined the meeting at 9:18 a.m.

BOARD EDUCATION

1. Strategic Plan Progress Report

Dr. John Will, President, presented the Strategic Planning Report to the Board. The report included the updated strategic themes, strategies, and goals of the 2024-2027 EVOLVE Strategic Plan. The strategic goals demonstrate the connection between the new operational planning process to the strategic plan. In the next iteration quarterly report, President Will plans to summarize how the goals in the plan will be measured.

Pete Vrieze moved, seconded by Tim Widiker, to accept the Strategic Plan Progress Report as it relates the ENDS statement for the President's Annual Evaluation. Upon a unanimous yes vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

2. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Wednesday, August 21, 2024, beginning 8:30 a.m., at the Northwood Tech Health Education Center.

3. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before **Thursday, July 25, 2024**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

Chairperson Richardson adjourned the meeting at 9:28 a.m.

Respectfully submitted,



Board Secretary

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2024**

7/1/24
9:38 15 am

**State Designated Indirect Cost Factors:
Off Campus = 37.07 %
On Campus = 43.59%**

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: June 2023 (5 records)												
724362	Ashland County Jail	Ashland County Jail	Off	\$ 14,137.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,137.00	\$ 14,137.00
Northwood Technical College is contracting with Ashland County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Ashland County Jail owes \$0 for the services.												
724363	Bayfield County Jail	Bayfield County Jail	Off	\$ 14,137.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,137.00	\$ 14,137.00
Northwood Technical College is contracting with Bayfield County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Bayfield County Jail owes \$0 for the services.												
724365	Sawyer County Jail	Sawyer County Jail	Off	\$ 17,143.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,143.00	\$ 17,143.00
Northwood Technical College is contracting with Sawyer County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Sawyer County Jail owes \$0 for the services.												
724366	St Croix County Jail	St. Croix County Jail	Off	\$ 11,889.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,889.00	\$ 11,889.00
Northwood Technical College is contracting with St. Croix County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. St. Croix County Jail owes \$0 for the services.												
724369	Douglas County Jail	Douglas County Jail	Off	\$ 7,089.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,089.00	\$ 7,089.00
Northwood Technical College is contracting with Douglas County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Douglas County Jail owes \$0 for the services.												
Approval Date: August 2023 (1 records)												
724382	Ashland School District	Balsam Lake	Off	\$ 20,609.00	\$ 990.00	\$ 367.00	\$ 4,000.00	\$ 5,357.00	\$ 15,252.00	\$ 15,252.00	\$ 15,252.00	\$ 15,252.00
Up to 12 students per semester(24 total for the year) from Ashland High School will receive basic machine tool instruction in MTO 1 & 2. MTO 1 will be offered during the Fall Semester and the MTO 2 will be offered during the Spring Semester. Students will receive 4 credits per course. Please confirm that the class will run 1:48-3:22p.m.												
Approval Date: September 2023 (1 records)												
724407	West Central WI Workforce Development Board	New Richmond Campus	Off	\$ 29,726.00	\$ 2,954.71	\$ 1,095.31	\$ 8,925.00	\$ 12,975.02	\$ 16,750.98	\$ 16,750.98	\$ 16,750.98	\$ 16,750.98
23 Students from St. Croix County will take the Health, Safety & Nutrition course included in the Group Childcare Essentials. The \$500 stipend will come in a separate contract for successful completers.												
Approval Date: January 2024 (1 records)												
724490	Wayne Holly Well Drilling	-	Off	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
*UPDATE 6/4/24: Customer is only being billed for HAZMAT and Theory Classes.												
Approval Date: February 2024 (1 records)												
724248	Superior-Lidgerwood-Mundy Corp	-	Off	\$ 1,280.00	\$ 592.90	\$ 219.79	\$ -	\$ 812.69	\$ 467.31	\$ 467.31	\$ 467.31	\$ 467.31
Technical Assistance Contract-Projected at 16 hours. Contract can be adjusted to the exact number of hours needed.												
Approval Date: March 2024 (1 records)												
724517	West Central WI Workforce Development Board	New Richmond Campus	Off	\$ 2,969.00	\$ 99.00	\$ 36.70	\$ 627.00	\$ 762.70	\$ 2,206.30	\$ 2,206.30	\$ 2,206.30	\$ 2,206.30
WAI Funded- Eight individuals will go through Stainless Steel Welding in the Mobile Welding Lab.												
Approval Date: April 2024 (1 records)												
724257	Western Wisconsin Health	-	Off	\$ 27,030.00	\$ -	\$ -	\$ -	\$ -	\$ 27,030.00	\$ 27,030.00	\$ 27,030.00	\$ 27,030.00

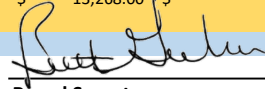
Wage & Fringe for Program Director from January 1st to May 31st for initiation, development, and certification of program.
 Once the signed contract is received, Northwood Tech will bill Western Wisconsin Health.

Approval Date: June 2024 (30 records)															
724414	Amery High School Dual credit classes.	Amery High School	Off	\$	41,680.00	\$	-	\$	-	\$	41,680.00	\$	41,680.00	\$	-
724415	Barron Area School District Dual credit classes.	Barron High School	Off	\$	12,422.00	\$	-	\$	-	\$	12,422.00	\$	12,422.00	\$	-
724416	Cumberland School District Dual credit classes.	-	Off	\$	22,684.00	\$	-	\$	-	\$	22,684.00	\$	22,684.00	\$	-
724417	Flambeau School Dual credit classes.	Flambeau High School	Off	\$	1,712.00	\$	-	\$	-	\$	1,712.00	\$	1,712.00	\$	-
724418	Grantsburg Senior High School Dual credit classes.	Grantsburg High School	Off	\$	9,844.00	\$	-	\$	-	\$	9,844.00	\$	9,844.00	\$	-
724419	Hayward High School Dual credit classes.	Hayward High School	Off	\$	97,807.00	\$	-	\$	-	\$	97,807.00	\$	97,807.00	\$	-
724420	Rice Lake School District Dual credit classes.	Rice Lake High School	Off	\$	50,441.00	\$	-	\$	-	\$	50,441.00	\$	50,441.00	\$	-
724422	St Croix Central High School Dual credit classes.	St Croix Central High School	Off	\$	31,395.00	\$	-	\$	-	\$	31,395.00	\$	31,395.00	\$	-
724434	Cameron School District Dual credit classes for Camoeron High School	Cameron High School	Off	\$	6,198.00	\$	-	\$	-	\$	6,198.00	\$	6,198.00	\$	-
724435	Frederic High School Dual credit classesfor Frederic High School	Frederic High School	Off	\$	12,119.00	\$	-	\$	-	\$	12,119.00	\$	12,119.00	\$	-
724436	Osceola High School Dual credit classesfor Osceola high school.	Osceola High School	Off	\$	50,751.00	\$	-	\$	-	\$	50,751.00	\$	50,751.00	\$	-
724467	Ashland High School Dual credit classes.	Ashland High School	Off	\$	14,123.00	\$	-	\$	-	\$	14,123.00	\$	14,123.00	\$	-
724457	Unity School District Dual credit classes.	Unity High School	Off	\$	27,441.00	\$	-	\$	-	\$	27,441.00	\$	27,441.00	\$	-
724448	Glenwood City School District Dual credit classes for Glenwood City high school.	Glenwood City High School	Off	\$	4,310.00	\$	-	\$	-	\$	4,310.00	\$	4,310.00	\$	-
724451	Mellen High School Dual credit classes for Mellen high school	Mellen High School	Off	\$	10,292.00	\$	-	\$	-	\$	10,292.00	\$	10,292.00	\$	-
724449	iForward Wisconsin Dual credit classes for lforward Wisconsin	iForward Wisconsin	Off	\$	1,435.00	\$	-	\$	-	\$	1,435.00	\$	1,435.00	\$	-
724450	Ladysmith High School Dual credit classes for Ladysmith high school	-	Off	\$	2,870.00	\$	-	\$	-	\$	2,870.00	\$	2,870.00	\$	-
724452	Siren School District Dual credit classes.	Siren high school	Off	\$	5,451.00	\$	-	\$	-	\$	5,451.00	\$	5,451.00	\$	-
724453	Solon Springs School District Dual credit classes for Solon Springs high school	Solon Springs High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
724454	Somerset Senior High Dual credit classes for Somerset high school	Somerset High School	Off	\$	41,131.00	\$	-	\$	-	\$	41,131.00	\$	41,131.00	\$	-
724455	St. Croix Falls School District Dual credit classes for St. Croix Falls High School	St. Croix Falls High School	Off	\$	1,722.00	\$	-	\$	-	\$	1,722.00	\$	1,722.00	\$	-
724456	Turtle Lake High School Dual credit classes for Turtle Lake High School	Turtle Lake High School	Off	\$	13,926.00	\$	-	\$	-	\$	13,926.00	\$	13,926.00	\$	-
724458	Eau Claire Memorial High School Dual credit classesfor Eau Claire Memorial High School	Eau Claire Memorial High School	Off	\$	10,346.00	\$	-	\$	-	\$	10,346.00	\$	10,346.00	\$	-
724459	Eau Claire North High School Dual credit classes for Eau Claire North High School	Eau Claire North High School	Off	\$	11,085.00	\$	-	\$	-	\$	11,085.00	\$	11,085.00	\$	-
724441	Baldwin-Woodville High School Dual credit classes for Baldwin-Woodville High School	Baldwin-Woodville High School	Off	\$	4,280.00	\$	-	\$	-	\$	4,280.00	\$	4,280.00	\$	-
724442	Chetek-Weyerhaeuser Area School District Dual credit classes.	Chetek-Weyerhaeuser High School	Off	\$	12,662.00	\$	-	\$	-	\$	12,662.00	\$	12,662.00	\$	-
724444	New Richmond High School	New Richmond High School	Off	\$	165,680.00	\$	-	\$	-	\$	165,680.00	\$	165,680.00	\$	-

Dual credit classes for New Richmond High School															
724445	Northwestern High School	Northwestern High School	Off	\$	16,672.00	\$	-	\$	-	\$	16,672.00	\$	16,672.00	\$	-
Dual credit classes for Northwestern High School															
724446	Prairie Farm High School	Prairie Farm High School	Off	\$	13,268.00	\$	-	\$	-	\$	13,268.00	\$	13,268.00	\$	-
Dual credit classes for Prairie Farm High School															

Grand Totals (41 records)

*indicates an amended contract



Board Secretary

7-8-2024

Date

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2024**

7/1/24
9:38 15 am

*State Designated Indirect Cost Factors:
Off Campus = 36.93 %
On Campus = 43.59%*

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: May 2024 (1 records)												
725303	West Central Wisconsin Workforce Development Board 23 students for Early Childhood Development.	New Richmond Campus	On	\$ 5,174.00	\$ 3,078.90	\$	1,342.09	\$	925.00	\$	5,345.99	\$ (171.99)
Approval Date: June 2024 (32 records)												
725320	Sokaogan Chippewa Commuinity 40 hours of training for locating and splicing for up to 12 trainees. This contract is for training hours and needed course printed materials. This contract does not include materials and tools needed in the field.	Crandon Wisconsin	Off	\$ 7,401.00	\$ 5,267.63	\$	1,952.71	\$	1,561.00	\$	8,781.34	\$ (1,380.34)
725316	CESA 12 Four employees will have eight hours of Canva training for desktop publishing and graphics. Training will take place at an Ashland campus computer lab.	Ashland Campus	On	\$ 1,288.00	\$ 528.00	\$	-	\$	166.00	\$	694.00	\$ 594.00
725312	DNR Worksite Employees of the Wisconsin Department of Natural Resources will receive 4 hours of trailer safety training at Lake Wissota State Park, Chippewa Falls, 8 AM-Noon on June 13, 2024. Up to 12 employees can attend this session.	Lake Wissota State Park	Off	\$ 584.00	\$ 244.20	\$	90.19	\$	109.00	\$	443.39	\$ 140.61
725313	West Central Wisconsin Workforce Development Board Machine Tool Basics Academy for up to 7 WIOA Participants. The contract will be billed in June. There is no adjustment for drops as it's an hourly contract.	New Richmond Campus	On	\$ 14,801.00	\$ 8,497.47	\$	3,704.04	\$	2,199.00	\$	14,400.51	\$ 400.49
725202	Graymont LLC Mechanical Reasoning Assessment for Graymont recruits. The contract will stay open for 4 months. Students will be added to the contract as they assess, and the contract will be increased accordingly. Billing will take place on Oct. 1st. and a new 4-month contract will be created.- 1-hour sessions.	Northwood Tech Superior Library	Off	\$ 918.00	\$ 115.50	\$	42.65	\$	118.00	\$	276.15	\$ 641.85
725319	St. Croix Native Tribe Excel A and MS Word A for up to 12 participants from St. Croix Chippewa Tribe and YES program. There is a \$0 cost to the Tribe due to grant funding.	Online	Off	\$ 7,296.00	\$ -	\$	-	\$	-	\$	-	\$ 7,296.00
725314	GA Logistices LLC CDL A Theory, behind-the-wheel manual training, mileage, and equipment fees. The contract includes one CDL exam for \$150. The contract will be adjusted to reflect the actual amount of hours driven and the appropriate fees for the test. Currently, the contract is for 45 hours.	New Richmond Campus	On	\$ 5,859.00	\$ 1,839.20	\$	801.71	\$	1,349.00	\$	3,989.91	\$ 1,869.09
725315	Bell Lumber and Pole Company Up to 20 Bell Lumber and Pole Company employees will receive CPR, AED, and Basic First Aid training. Training to be held at Bell Lumber and Pole Company in Barron.	Bell Pole	Off	\$ 953.00	\$ 387.20	\$	142.99	\$	240.00	\$	770.19	\$ 182.81
725318	Ashland Public Works Dept CDL B Theory and Behind the Wheel for 1 employee. Once registration forms are received the student will be sent the link with instructions on how to get started with the theory course. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 40 hours of behind the wheel time.	Ashland Public Works	Off	\$ 3,730.00	\$ 1,672.00	\$	617.47	\$	494.00	\$	2,783.47	\$ 946.53
725317	Ashland Public Works Dept CDL B Theory and Behind the Wheel for 1 employee. Once registration forms are received the student will be sent the link with instructions on how to get started with the theory course. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 40 hours of behind the wheel time.	Ashland Public Works	Off	\$ 3,730.00	\$ 1,672.00	\$	617.47	\$	494.00	\$	2,783.47	\$ 946.53
725322	West Central Wisconsin Workforce Development Board Behind the Wheel Training for the last two Polk County Staff Members. The contract includes one CDL exam for \$150. The contract will be adjusted to reflect the actual amount of hours driven and the appropriate fees for the test. Currently, the contract is for 45 hours.	New Richmond Campus	On	\$ 9,550.00	\$ 3,762.00	\$	1,639.86	\$	2,350.00	\$	7,751.86	\$ 1,798.14

725321	Willow River State Park-Nature ASHI CPR/AED/Basic First Aid Renewal for all ages for 10 people.	Nature Center	Off	\$ 500.00	\$ 193.60	\$ 71.50	\$ 143.00	\$ 408.10	\$ 91.90
725325	Bayfield County Jail Northwood Technical College is contracting with Bayfield County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Bayfield County Jail owes \$0 for the services.	Bayfield County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725323	Ashland County Jail Northwood Technical College is contracting with Ashland County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Ashland County Jail owes \$0 for the services.	Ashland County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725324	Barron County Jail Northwood Tech is contracting with Barron County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Barron County Jail owes \$0 for the services.	Barron County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725326	Polk County Jail Northwood Technical College is contracting with Polk County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Polk County Jail owes \$0 for the services.	Polk County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725327	St Croix County Jail Northwood Technical College is contracting with St. Croix County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. St. Croix County Jail owes \$0 for the services.	Online	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725328	Rusk County Jail Northwood Technical College is contracting with Rusk County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Rusk County Jail owes \$0 for the services.	Rusk County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725329	Douglas County Jail Northwood Technical College is contracting with Douglas County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Douglas County Jail owes \$0 for the services.	Douglas County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725330	St Croix County Jail Northwood Tech will be offering 3 micro-credentials in Print Reading for Machine Tool. Each class can have up to 10 students. The St. Croix County Jail is NOT responsible for covering the cost of the training	St Croix County Jail	Off	\$ 3,040.00	\$ -	\$ -	\$ -	\$ -	\$ 3,040.00
725203	CN Bulk Material Service Docks Mechanical Reasoning Assessments for 1 employee of CN Bulk Material Service Docks Student	Northwood Tech Superior Library	On	\$ 194.00	\$ 33.00	\$ 14.38	\$ 24.00	\$ 71.38	\$ 122.62
725331	Paul's Sheet Metal, Inc 1 employee of Paul's Sheet Metal and Roofing, will receive 40 hours of CDL Online Theory, and up to 40 hours of behind-the-wheel training. Each trainee will receive 1 CDL A test. Additional testing needs will be paid for by the trainee. Trainee will also need to complete pre-employment drug screening before attending behind-the-wheel training and obtain a CDL Permit.	Northwood Technical College, Rice Lake Campous	Off	\$ 4,517.00	\$ 1,755.60	\$ 648.34	\$ 924.00	\$ 3,327.94	\$ 1,189.06
725334	Bear Gas LLC CDL A Online Theory(40 hours) and Behind the Wheel(45 hours) for one employee of Bear Gas, LLC. The contract will be adjusted to reflect the correct amount of training hours once the training is complete. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter the course.	Northwood Tech Ashlaand Parking Lot	Off	\$ 5,138.00	\$ 1,881.00	\$ 694.65	\$ 1,494.00	\$ 4,069.65	\$ 1,068.35
725332	Bad River Head Start Inc Up to 6 Bad River Head Start employees will be taking the CDL Online Permit Prep Class.	Online	Off	\$ 414.00	\$ -	\$ -	\$ -	\$ -	\$ 414.00
725333	American Structural Metals Inc Yearly safety training for up to 48 employees. Training starts in June 2024 and will meet monthly until May 2025. Topics covered are:	American Structural Metals	Off	\$ 3,578.00	\$ 1,742.40	\$ 643.47	\$ 105.00	\$ 2,490.87	\$ 1,087.13
725340	Allied Emergency Services EMR Refresher and Practical Skills Review training for up to 30 individuals. The contract runs from June 17, 2025, to May 30 of 2025. The contract will be adjusted accordingly if classes are canceled. Allied will receive a bill once training is completed. *Note small price increase due to mileage increase.	Alden/Garfield/Dresser	Off	\$ 3,701.00	\$ 1,742.40	\$ 643.47	\$ 369.00	\$ 2,754.87	\$ 946.13
725335	Osceola EMS Two hours of Practical Skills Review on the third Monday of every month starting June 17, 2024, and ending on May 19, 2024. Adjustments will be made to the contract if we can't meet in a certain month.	Osceola EMS	Off	\$ 4,411.00	\$ 2,129.60	\$ 786.45	\$ 360.00	\$ 3,276.05	\$ 1,134.95
725337	Northwest WI Workforce Investment Board Up to 16 students in the Ashland area will take the Guiding Children's Behavior Course and the Children with Differing Abilities course included in the ECE Guiding & Supporting Children Pathway through a partnership with the NWWIB. A minimum of 8 students is required to run the program. The contract will be canceled if under 8 students.	Online & Ashland Campus	On	\$ 18,923.00	\$ 5,130.40	\$ 2,236.34	\$ 8,394.00	\$ 15,760.74	\$ 3,162.26
725336	Sawyer County Jail Northwood Technical College is contracting with Sawyer County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Sawyer County Jail owes \$0 for the services.	Sawyer County Jail	Off	\$ 8,847.00	\$ -	\$ -	\$ -	\$ -	\$ 8,847.00
725338	Northwest WI Workforce Investment Board	Online & Superior Campus	On	\$ 18,480.00	\$ 5,130.40	\$ 2,236.34	\$ 8,040.00	\$ 15,406.74	\$ 3,073.26

Up to 16 students in the Superior area will take the Guiding Children's Behavior Course and the Children with Differing Abilities course included in the ECE Guiding & Supporting Children Pathway through a partnership with the NWWIB. A minimum of 8 students is required to run the program.

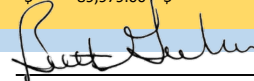
725339	West Central Wisconsin Workforce Development Board	-	Off	\$	18,896.00	\$	5,363.60	\$	1,980.79	\$	8,372.00	\$	15,716.39	\$	3,179.61
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Up to 16 students in the Ashland area will take the Guiding Children's Behavior Course and the Children with Differing Abilities course included in the ECE Guiding & Supporting Children Pathway through a partnership with the NWWIB. A minimum of 8 students is required to run the program.

725221	West Central Wisconsin Workforce Development Board	New Richmond Campus	Off	\$	89,979.00	\$	-	\$	-	\$	-	\$	-	\$	89,979.00
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Grand Totals (33 records)

*indicates an amended contract



Board Secretary

7-8-2024

Date

Resolution No. 25-01

RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING THE PARAMETERS FOR THE SALE OF NOT TO EXCEED \$3,000,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2024B, OF NORTHWOOD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, the District Board of Northwood Technical College District, Wisconsin (the "District") is presently in need of \$3,000,000.00 for the public purposes of (a) financing \$750,000.00 of building remodeling and improvement projects at its various campuses, (b) financing \$1,500,000.00 of site improvements at its New Richmond campus, (c) financing \$750,000.00 of movable equipment at its various campuses, and (d) paying certain costs of issuance related thereto (the public purpose projects described above are hereafter referred to as the "Public Purposes");

WHEREAS, it is in the best interest of the District that the monies needed for such Public Purposes be borrowed through the issuance of general obligation promissory notes pursuant to Section 67.12(12) of the Wisconsin Statutes, as amended (the "Act");

WHEREAS, pursuant to the Act, the District is authorized to issue notes of the District in the aggregate amount of not to exceed \$3,000,000.00 for the Public Purposes; and

WHEREAS, the District seeks to authorize the issuance of not to exceed \$3,000,000.00 General Obligation Promissory Notes, Series 2024B (the "Notes") for the Public Purposes and set forth the parameters for the sale of such Notes; and

WHEREAS, it is now expedient and necessary for the District to issue its Notes in the principal amount of not to exceed \$3,000,000.00 for the Public Purposes;

NOW, THEREFORE, the District hereby resolves as follows:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

"Act" shall mean Section 67.12(12) of the Wisconsin Statutes;

"Code" shall mean the Internal Revenue Code of 1986, as amended;

"Continuing Disclosure Agreement" shall mean the Continuing Disclosure Agreement, executed and delivered by the District, dated the date of issuance of the Notes (the "Continuing Disclosure Agreement"), delivered by the District for the purpose of complying with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended;

"Dated Date" shall mean the date of issuance of the Notes;

“Debt Service Fund” shall mean the Debt Service Fund of the District, which shall be the “special redemption fund” as such term is defined in the Act;

“District” shall mean the Northwood Technical College District, Wisconsin;

“Fiscal Agent” shall mean U.S. Bank Trust Company, National Association, or such other entity as the District may approved to act as fiscal agent;

“Governing Body” shall mean the Board of the District, or such other body as may hereafter be the chief legislative body of the District;

“Initial Resolution” shall mean this “Resolution Authorizing the Issuance and Establishing the Parameters for the Sale of Not to Exceed \$3,000,000.00 General Obligation Promissory Notes, Series 2024B of Northwood Technical College District, Wisconsin”, adopted by the Governing Body on July 8, 2024;

“Note Registrar” means the Fiscal Agent;

“Notes” shall mean the General Obligation Promissory Notes, Series 2024B, of the District;

“Public Purposes” shall mean the public purposes of (a) financing \$750,000.00 of building remodeling and improvement projects at its various campuses, (b) financing \$1,500,000.00 of site improvements at its New Richmond campus, (c) financing \$750,000.00 of movable equipment at its various campuses, and (d) paying certain costs of issuance related thereto;

“Purchase Price” shall mean the purchase price for the Notes as set forth in the Final Approval;

“Record Date” shall mean the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date; and

“Securities Depository” means The Depository Trust Company, New York, New York, or its nominee or agent, U.S. Bank Trust Company, National Association.

Section 2. Authorization of the Notes; Parameters. For the purpose of financing the Public Purposes, there shall be borrowed from an underwriter (the “Underwriter”) selected through a competitive sale with the assistance and counsel of the District’s financial advisor, PMA Securities, LLC, on the full faith and credit of the District the sum of not to exceed \$3,000,000.00; and fully registered general obligation promissory notes of the District are authorized to be issued in evidence thereof, provided that: (i) the price paid by the Underwriter for the Notes shall not be less than 100.00% of the par amount of the Notes, (ii) the true interest cost to be paid on the Notes shall not exceed 5.00%; (iii) the Notes shall mature no later than October 1, 2031; (iv) the Notes shall comply in all other respects with the terms provided herein; and (v) the first interest payment on the Notes shall be April 1, 2025. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing a notice thereof in the Ashland Daily Press, a newspaper published and having general circulation in

the District, which newspaper is found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth in Exhibit A to this resolution.

Section 3. Sale of the Notes; Delegation of Authority with Respect to Final Approval. Subject to such Final Approval (defined below), to evidence such indebtedness, the District is hereby authorized, empowered and directed to make, execute, issue and sell to the Underwriter for, on behalf of and in the name of the District, general obligation promissory notes in the aggregate principal amount of not to exceed \$3,000,000.00. The issuance and sale of the Notes to the Underwriter is subject to final approval by the Vice President, Business Services and Chief Financial Officer. Such final approval shall be evidenced by a certificate of the Vice President, Business Services and Chief Financial Officer. The approval of such issuance and sale, and the execution of said certificate shall comprise and be referred to collectively herein as the “Final Approval.” The Governing Body of the District hereby delegates the authority to provide such Final Approval to the Vice President, Business Services and Chief Financial Officer. Said Vice President, Business Services and Chief Financial Officer, may act for the Governing Body of the District to provide such Final Approval with respect to the Notes.

Section 4. Terms of the Notes. The Notes shall be designated “General Obligation Promissory Notes, Series 2024B”; shall be dated the Dated Date; shall be numbered one and upward; shall be issued in denominations of \$5,000 or any integral multiple thereof; and shall bear interest and mature on the dates and in the amounts as set forth in the Final Approval. Redemption provisions relating to the Notes shall be set forth in the Final Approval.

Section 5. Form, Execution, Registration and Payment of the Notes. The Notes shall be issued as registered obligations in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

The Notes shall be executed in the name of the District by the manual or electronic signatures of (i) the Chairperson or the Vice Chairperson, and (ii) the Secretary or other officer.

The principal of, premium, if any, and interest on the Notes shall be paid by the Fiscal Agent.

Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America by the Fiscal Agent. Payment of principal of the final maturity on the Notes will be payable upon presentation and surrender of the Notes to the Fiscal Agent. Payment of principal on the Notes (except the final maturity) and each installment of interest shall be made to the registered owner of each Note who shall appear on the registration books of the District, maintained by the Note Registrar, on the Record Date and shall be paid by check or draft of the Fiscal Agent and mailed to such registered owner at the address appearing on such registration books or at such other address may be furnished in writing to such registered owner to the Note Registrar.

Section 6. Note Proceeds. The sale proceeds of the Notes (exclusive of accrued interest, printing distribution and filing fees, and any premium received) shall, forthwith upon receipt, be placed in and kept by the District Treasurer as a separate fund to be known as the Promissory Notes,

Series 2024B, Borrowed Money Fund (hereinafter referred to as the “Borrowed Money Fund”). Moneys in the Borrowed Money Fund shall be used solely for the purposes for which borrowed or for transfer to the Debt Service Fund as provided by law.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient in amount to pay and for the express purpose of paying the interest on the Notes as it falls due and also to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable property in the District, in addition to all other taxes, a nonrepealable, direct, annual tax in an amount sufficient for that purpose. This tax shall be from year to year carried into the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time. Said tax shall be in the years and in the minimum amounts as set forth in the Final Approval.

The District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be carried into the tax rolls of the District and collected as other taxes are collected, provided that the amount of tax carried into said tax rolls with respect to the Notes may be reduced by the amount of any surplus money in the Debt Service Fund created pursuant to Section 8 below.

If there shall be insufficient funds from the tax levy to pay the principal of or interest on the Notes when due, the said principal or interest shall be paid from other funds of the District on hand, said amounts to be returned when said taxes have been collected.

There be and there hereby is appropriated from taxes levied by the District in anticipation of the issuance of the Notes and other funds of the District on hand a sum sufficient to be deposited in the Debt Service Fund to meet payments with respect to debt service due for the year 2025.

Section 8. Debt Service Fund. Within the debt service fund previously established within the treasury of the District, there be and there hereby is established a separate and distinct fund designated as the “Debt Service Fund for General Obligation Promissory Notes, Series 2024B” (the “Debt Service Fund”), and such fund shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in such Debt Service Fund (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) the taxes herein levied for the specific purpose of meeting principal of and interest on the Notes when due; (iii) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (iv) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (v) surplus moneys in the Borrowed Money Fund for the Notes; and (vi) such further deposits as may be required by Section 67.11 of the Wisconsin Statutes.

No money shall be withdrawn from the Debt Service Fund and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to

reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a) of the Wisconsin Statutes in interest-bearing obligations of the United States of America, in other obligations of the District or in other investments permitted by law, which investments shall continue as a part of the Debt Service Fund.

When all of the Notes have been paid in full and canceled, and all permitted investments disposed of, any money remaining in the Debt Service Fund shall be deposited in the general fund of the District, unless the District Board directs otherwise.

Section 9. Deposits and Investments. The Debt Service Fund shall be kept apart from moneys in the other funds and accounts of the District and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Notes as the same becomes due and payable. All moneys therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34 of the Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Sections 66.0603(1m) and 67.10(3) of the Wisconsin Statutes. All income derived from such investments shall be regarded as revenues of the District. No such investment shall be in such a manner as would cause the Notes to be “arbitrage bonds” within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

The District Treasurer shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Notes are not “arbitrage bonds” under Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

Section 10. Sale of Notes. The District is authorized to prepare and distribute the following documentation for the Notes (collectively, the “Note Documents”) (i) a Preliminary Official Statement (the “Preliminary Official Statement”), describing the Notes and the security therefor; (ii) an Official Notice of Sale issued by the District and a Parity Bid Form (the “Note Purchase Agreement”) to be entered into between the District and the Underwriter, providing for the sale of the Notes; (iii) a Final Official Statement dated the date of sale of the Notes describing the Notes and the security therefor; and (iv) all other agreements, documents and certificates necessary for the issuance and sale of the Notes.

The Notes shall be sold and delivered in the manner, at the Purchase Price, pursuant to the terms and conditions set forth in the Note Purchase Agreement.

The Chairperson, the Vice Chairperson, the Vice President, Business Services and Chief Financial Officer, Secretary of the District and any other authorized officer are authorized and directed to do any and all acts necessary to conclude delivery of the Notes to the Underwriter, as soon after adoption of this Resolution as is convenient.

Section 11. Book-Entry Only Notes. The Notes shall be transferable as follows:

(a) Each maturity of Notes will be issued as a single Note in the name of the Securities Depository, or its nominee, which will act as depository for the Notes. During the term of the

Notes, ownership and subsequent transfers of ownership will be reflected by book entry on the records of the Securities Depository and those financial institutions for whom the Securities Depository effects book entry transfers (collectively, the “Participants”). No person for whom a Participant has an interest in Notes (a “Beneficial Owner”) shall receive bond certificates representing their respective interest in the Notes except in the event that the Securities Depository or the District shall determine, at its option, to terminate the book-entry system described in this Section. Payment of principal of, and interest on, the Notes will be made by the Fiscal Agent to the Securities Depository which will in turn remit such payment of principal and interest to its Participants which will in turn remit such principal and interest to the Beneficial Owners of the Notes until and unless the Securities Depository or the District elects to terminate the book-entry system, whereupon the District shall deliver bond certificates to the Beneficial Owners of the Notes or their nominees. Note certificates issued under this Section may not be transferred or exchanged except as provided in this Section.

(b) Upon the reduction of the principal amount of any maturity of Notes, the Registered Noteowner may make a notation of such redemption on the panel of the Note, stating the amount so redeemed, or may return the Note to the District for exchange for a new Note in a proper principal amount. Such notation, if made by the Noteowner, may be made for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Note Outstanding, unless the Note Registrar initialed the notation on the panel.

(c) Immediately upon delivery of the Notes to the purchasers thereof on the delivery date, such purchasers shall deposit the Note certificates representing all of the Notes with the Securities Depository. The Securities Depository, or its nominee, will be the sole Noteowner of the Notes, and no investor or other party purchasing, selling or otherwise transferring ownership of any Notes will receive, hold or deliver any bond certificates as long as the Securities Depository holds the Notes immobilized from circulation.

(d) The Notes may not be transferred or exchanged except:

(1) To any successor of the Securities Depository (or its nominee) or any substitute depository (“Substitute Depository”) designated pursuant to (ii) below, provided that any successor of the Securities Depository or any Substitute Depository must be a qualified and registered “clearing agency” as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(2) To a Substitute Depository designated by or acceptable to the District upon (a) the determination by the Securities Depository that the Notes shall no longer be eligible for depository services or (b) a determination by the District that the Securities Depository is no longer able to carry out its functions, provided that any such Substitute Depository must be qualified to act as such, as provided in subparagraph (1) above; or

(3) To those persons to whom transfer is requested in written transfer instructions in the event that:

(i) The Securities Depository shall resign or discontinue its services for the Notes and, only if the District is unable to locate a qualified successor within two months following the resignation or determination of noneligibility, or

(ii) Upon a determination by the District that the continuation of the book-entry system described herein, which precludes the issuance of certificates to any Noteowner other than the Securities Depository (or its nominee) is no longer in the best interest of the Beneficial Owners of the Notes.

(e) U.S. Bank Trust Company, National Association, as nominee or agent for The Depository Trust Company, New York, New York, is hereby appointed the Securities Depository for the Notes.

Section 12. Undertaking to Provide Continuing Disclosure. The (i) Chairperson or the Vice Chairperson and (ii) Secretary of the District are hereby authorized and directed to execute on behalf of the District, the Continuing Disclosure Agreement in connection with the Notes for the purpose of complying with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended.

Section 13. Compliance with Federal Tax Laws.

(a) The District represents and covenants that the project financed by the Notes and their ownership, management and use will not cause the Notes to be “private activity bonds” within the meaning of Section 141 of the Code, and the District shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes, provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of Wisconsin, and to the extent there is a reasonable period of time in which to comply.

Section 14. Rebate Fund. If necessary, the District shall establish and maintain, so long as the Notes are outstanding, a separate account to be known as the “Rebate Fund” for the purpose of complying with the rebate requirements of Section 148(f) of the Code. The Rebate Fund is for the sole purpose of paying rebate to the United States of America, if any, on amounts of bond proceeds held by the District. The District hereby covenants and agrees that it shall pay from the Rebate Fund the rebate amounts as determined herein to the United States of America.

The District may engage the services of accountants, attorneys, or other consultants necessary to assist it in determining rebate amounts. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Notes and may only be used to pay amounts to the United States. The District shall maintain or cause to be maintained records of such determinations until six (6) years after payment in full of the Notes and shall make such records available upon reasonable request therefor.

Section 15. Defeasance. When all Notes have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The District may discharge all Notes due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest by the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government (“Government Obligations”), or of securities wholly and irrevocably secured as to principal and interest by Government Obligations and rated in the highest rating category of a nationally recognized rating service, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each said Note to its maturity or, at the District's option, if said Note is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Note at maturity, or at the District's option, if said Note is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Notes on such date has been duly given or provided for.

Section 16. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the District and the owner or owners of the Notes, and after issuance of any of the Notes no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 18, until all of the Notes have been paid in full as to both principal and interest. The owner or owners of any of the Notes shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the District, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the District, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 17. General Authorizations. The Chairperson, the Vice Chairperson, the Vice President, Business Services and Chief Financial Officer, and the Secretary of the District and the appropriate deputies and officials of the District in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the District under the Notes. The execution or written approval of any document by the Chairperson, the Vice Chairperson, the Vice President, Business Services and Chief Financial Officer, or Secretary or other officer of the District herein authorized shall be conclusive evidence of the approval by the District of such document in accordance with the terms hereof.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of Notes), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the District.

Any actions taken by the Chairperson, the Vice Chairperson, Secretary, Vice President, Business Services and Chief Financial Officer or other officer consistent with this Resolution are hereby ratified and confirmed.

Section 18. Amendment to Resolution. After the issuance of any of the Notes, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Notes have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the District may, from to time, amend this Resolution without the consent of any of the owners of the Notes, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Notes then outstanding; provided, however, that no amendment shall permit any change in the pledge of tax revenues of the District or the maturity of any Note issued hereunder, or a reduction in the rate of interest on any Note, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Notes may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Note to which the change is applicable.

Section 19. Illegal or Invalid Provisions. In case any one or more of the provisions of this Resolution or any of the Notes shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Notes.

Section 20. Conflicting Resolutions. All ordinances, resolutions, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

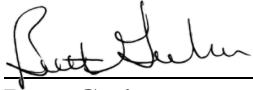
[SIGNATURE PAGE TO FOLLOW]

Adopted: July 8, 2024.



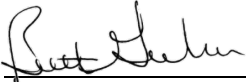
Amber Richardson
Chairperson of the District

Attest:



Brett Gerber
Secretary of the District

Recorded on July 8, 2024.



Brett Gerber
Secretary of the District

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Northwood Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 8, 2024, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$3,000,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of (a) financing \$750,000.00 of building remodeling and improvement projects at its various campuses, (b) financing \$1,500,000.00 of site improvements at its New Richmond campus, (c) financing \$750,000.00 of movable equipment at its various campuses, and (d) paying certain costs of issuance related thereto (the "Public Purpose"); and

A copy of said Resolution is on file electronically and in the Administrative Office, 1900 College Drive, Rice Lake, Wisconsin 54868, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated July 8, 2024.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

(Form of Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
NORTHWOOD TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES _____

<u>Number</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
R-__	_____	_____	_____	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, Northwood Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on _____ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank Trust Company, National Association (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of _____ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on _____. Said resolutions are recorded in the official minutes of the District Board for said dates.

This Note is not subject to optional redemption. OR

[The Notes maturing in the years _____, _____ and _____ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or

redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

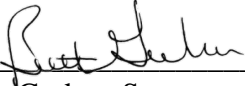
This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Northwood Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual, electronic or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

NORTHWOOD TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: 
Amber Richardson, Chairperson

By: 
Brett Gerber, Secretary

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Northwood Technical College District, Wisconsin.

U.S. BANK TRUST COMPANY,
NATIONAL ASSOCIATION

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)