

Northwood Technical College
Board Proceedings
October 16, 2024

The Northwood Technical College Board meeting was held on Wednesday, October 16, 2024, at 8:30 a.m., at the Northwood Tech Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Amber Richardson called the meeting to order at 8:30 a.m. Board members Andy Albarado, Chris Fitzgerald, Janelle Gruetzmacher, Joe Simonich, Amber Richardson, Pete Vrieze, and Tim Widiker were present for the meeting. *Note: Brett Gerber and Lori Laberee provided notice they would be absent.* A quorum was established.

Northwood Tech employees Steve Bitzer, Aliesha Crowe, Becka Cusick, Steve Decker, Amanda Gohde, Deanna Lapacinski, Sara Nick, Bambi Pattermann, Kim Pearson, Susan Yohnk Lockwood and John Will were in attendance during the meeting. Kimberly Fick and Sinai Mejia, Northwood Tech employees, and Joey Backus from Cottingham & Butler also attended a portion of the meeting.

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, read the following open-meeting statement: "The October 16, 2024, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on October 11, 2024, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Chairperson Richardson reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

Joe Simonich moved, seconded by Janelle Gruetzmacher, to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chairperson Richardson to recognize people in the audience. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

BOARD ENGAGEMENT

The Board toured the Rice Lake Campus, stopping by the newly constructed Welcome Center and Blaze's Cupboard. The Board walked out to the EMT/Law Academy Building where they heard about VR360 equipment and how it's being utilized within the EMT program. Finally, the Board heard from Sinai Mejia, ELL Program Navigator/Translator, and a few ELL students regarding their experience with Northwood Tech programming.

EXECUTIVE SESSION

Board Chairperson Richardson requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(f)(g) and §118.22 to consider personnel, employment, performance evaluation, and compensation matters.

Tim Widiker moved, seconded by Andy Albarado, to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(f)(g) and §118.22 for the purposes noted in the preceding paragraph. Board Chairperson Richardson announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Board Chairperson Richardson called the executive session to order at 10:15 a.m. Board members Andy Albarado, Chris Fitzgerald, Janelle Gruetzmacher, Joe Simonich, Amber Richardson, Pete Vrieze, and Tim Widiker were present for the meeting. A quorum was established.

Northwood Tech employees Amanda Gohde, Deanna Lapacinski, and John Will, were in attendance during the Executive Session.

1. Approval of the June 19, 2024, Executive Meeting Minutes
Joe Simonich moved, seconded by Pete Vrieze, to approve the executive meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried.
2. Motion to Reconvene into Open Session
A motion was needed to reconvene in open session. Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

Tim Widiker moved, seconded by Janelle Gruetzmacher, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (7-0) and the executive session adjourned at 10:46 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the September 20, 2023, Regular Meeting Minutes
Joe Simonich moved, seconded by Pete Vrieze, to approve the regular meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listing from the September meeting will be attached to the official minutes. Ms. Lapacinski will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. 2024-2025 Tax Levy:
Administration presented the tax levy and recommended approval of Resolution 25-04. Supplemental schedules were included under a cover letter from Sara Nick.
 - A. **Financial Forecast Model Update**
Sara Nick, Vice President, Business Services and Chief Financial Officer, will present an initial forecast of Northwood Tech's financial position for 2024-25 through 2029-30. This forecast model highlighted the impact of tax levy changes for the College.

Time was reserved for the Board to respond to the Financial Forecast Model Update.

Andy Albarado moved, seconded by Pete Vrieze, to approve the Financial Forecast Model as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous yes vote of all members present, motion carried.
 - B. **Approval of Resolution 25-04, District Tax Levy for 2024-2025**
Board approval is requested for Resolution 25-04, District Tax Levy for 2024-2025.

Pete Vrieze moved, seconded by Joe Simonich, to approve Resolution 25-04, District Tax Levy for 2024-2025, as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).
2. Approval of Budget Modifications
A summary for each of the following budget modifications, which will be publicly noticed

within 10 days following Board approval per Wisconsin Statute §65.90 (5), were included for the Board's approval. It was noted that a two-thirds majority of the full Board was required to approve the following budget modifications.

- A. **General Fund - Operating:** Administration recommended an increase of \$39,996 of expenditures within functions to align with actual expenditures and reallocation of \$197,785 in revenues to offset increased expenditures and reduction of Operating Transfers from the Special Revenue Fund - Operating. Administration recommends a decrease of \$157,789 in transfers from the Special Revenue Fund - Operating to the General Fund in FY24. The reduction in transfers is due to greater than projected revenues to the General Fund.
- B. **Special Revenue Fund - Operating:** Administration recommended the increase of \$607,981 in expenditures and an increase of \$450,192 in revenue within Special Revenue - Operating Fund for FY24. Administration recommends a decrease of \$157,789 in transfers to the General Fund in FY24. The reduction in transfers is due to greater than projected revenues to the General Fund.
- C. **Capital Projects Fund:** Administration recommended the increase of \$109,840 in expenditures and the increase of \$2,884,840 in revenue to offset increased expenditures in the Capital Projects Fund in FY24. Administration also recommends a decrease of \$2,775,000 to other financing sources because of a deferred debt borrowing to FY25.
- D. **Debt Service Fund:** Administration recommended the increase of \$14,919 in expenditures and the increase of \$14,919 in revenue to offset increased expenditures in the Debt Service Fund in FY24.
- E. **Internal Service Fund:** Administration recommended the increase of \$523,627 of expenses and the increase of \$458,788 of revenues in the Internal Service Fund to partially offset increased expenditures.
- F. **Special Revenue Non-Aidable Fund:** Administration recommended the reallocation of \$3,561 of expenditures within functions to align with actual expenditures in the Special Revenue Non-Aidable Fund in FY24.

Joe Simonich moved, seconded by Andy Albarado, to approve budget modifications A-F, as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

CONSENT AGENDA

Chairperson Richardson asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Janelle Gruetzmacher to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. **Personnel:**

- A. **New Hire:** Ma-retta Camp, Nursing Assistant Instructor; Faculty; Superior; \$62,714/year, effective September 26, 2024.
- B. **New Hire:** Nicole Foster, Associate Dean of Business, IT, and Family & Consumer Services; Staff; Ashland; \$87,224/year, effective January 1, 2025.
- C. **New Hire:** Cassondra Vesey, Financial Aid/Student Services Associate; Staff; Ashland; \$23.50/hour, effective September 30, 2024. *Note: Ms. Vesey is currently a Student Services Assistant at the Ashland Campus.*
- D. **Resignation:** Rene' Bylander, IT-Web & Software Developer Instructor; New Richmond, effective June 30, 2025.
- E. **Resignation:** Rose Cibulka, Project Coordinator/Instructor, Advanced Manufacturing; New Richmond, effective June 30, 2025.

- F. **Resignation:** Steve Decker, Executive Director, Technology Services & Project ELEVATE; Rice Lake, effective June 30, 2025.
- G. **Resignation:** Hugh Harris, Accounting/Financial Services Instructor; Rice Lake, effective June 30, 2025.
- H. **Resignation:** Bambi Pattermann, Dean, Workforce & Community Development; Ashland, effective June 30, 2025.
- I. **Resignation:** Angela Scott, Annual Giving Specialist; Superior, effective October 31, 2024.
- J. **Resignation:** Cassandra Vesey, Student Services Assistant; Ashland, effective September 29, 2024.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Administration recommends, per WI Statute 38.12(2), approval of this month's vendor and payroll related expenditures totaling \$12,877,368.43.

5. Bids/Purchases

A. **Snow Removal Services – Rice Lake:** Administration recommended approval to award an initial three (3) year agreement with four (4) additional one (1) year contract extensions to Peterson Services of Rice Lake, WI under RFP # 25-97800-RL-SNOWREMOVALSVCS for snow removal and sand/salt application services at the Rice Lake Campus.

B. **Security Upgrades – Collegewide:** Administration recommended approval to award an initial five (5) year agreement with two (2) additional one (1) year contract extensions to Systems Technology of Merrill, WI under RFP # 25-96805-CW-SECURITYUPGRADES. The contract will include the installation of surveillance cameras, electronic access, and intrusion detection systems services. The license agreement will begin when the system is fully installed and functional. Total cost of Phase 1 and Phase 2 will not exceed \$616,000. The system will be installed at Ashland, New Richmond, Rice Lake, Superior and Shell Lake campuses.

C. **Desktop Lathes – Rice Lake:** Administration recommended approval of the purchase of 2 desktop lathes for CNC Training in the amount of \$37,887.86 from Productivity of Plymouth, MN under ITB 2545400-RL-DESKTOPLATHE. The lathes are grant funded.

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of 2025 Health and Dental Insurance Rates Updates and Vision RFP Proposal

Administration recommended approval of employer and employee health and dental insurance rates for 2025. Time was reserved for updates on plan modifications.

Administration also recommended approval of the proposal from Delta Dental of Stevens Point, WI under RFP#25-96400-CW-VISIONINS, as the College's vision insurance carrier effective January 1, 2025, for an initial three (3) year contract with four (4) additional one (1) year contract extensions. Monthly premiums proposed by Delta reflect a slight increase to the Employee +1 and Employee + Children premiums but went down in the Single premium. The package also includes \$130 allowance for frames and \$120 for contacts which is an increase from \$60/\$75 with the old plan. Vision coverage is a voluntary insurance program that is paid in full by participating employees.

A PowerPoint and updated schedules were provided by Joey Backus from Cottingham &

Butler. The Board engaged in Q&A with Joey Backus.

Tim Widiker moved, seconded by Janelle Gruetzmacher, to approve the 2025 Health and Dental Insurance Rates and Vision RFP Proposal, as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

2. Approval of Resolution 25-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees

The Wisconsin Ethics Board has requested the district Board review its prior designations and either confirm their appropriateness or adopt a new resolution designating non-clerical positions that report directly to the President. Resolution 25-05 and a contact list of those identified in the resolution was provided for the Board's approval.

Joe Simonich moved, seconded by Pete Vrieze, to approve Resolution 25-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees, as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

3. Annual Procurement Review and Approval

In accordance with Wisconsin Administrative Code TCS 6.05(2)(h), the College is to provide an annual procurement review to the Board to determine if a more competitive procurement process should be used in subsequent years.

Administration recommended approval of the current procurement process. Included is the 2023-2024 annual procurement review of vendors paid \$50,000 or more by VISA card and/or by accounts payable check. These amounts include purchases that were approved by the Board.

Andy Albarado moved, seconded by Pete Vrieze, to approve the Annual Procurement Review as presented. Upon a unanimous vote of all members present, motion carried.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

B. **DBA Legislative Seminar and ACCT Governance Leadership Institute**

Time is reserved for the Board to discuss plans to attend the DBA Legislative Seminar in Madison, WI on January 15-16, 2025 and the ACCT Governance Leadership Institute on January 17, 2025.

President Will mentioned that the dates for DBA Legislative Seminar conflict with the January Board meeting; therefore, the Board may choose to reschedule the January meeting. Chairperson Richardson and President Will plan to discuss options and will report back to the Board at the November meeting.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration.

B. Annual Employee Handbook Update

The 2024-25 updated General Employee Handbook has been issued just as previous updated versions of the Handbook have been issued each fiscal year since 2011 following Act 10. Talent and Culture will continue to obtain input and compile a draft for review toward the end of the fiscal year for the next version of the Handbook. The current version of the Handbook, red-lined version to indicate updated information, and all appendices are posted on the Board of Trustees Connection page.

4. President's Updates:

A. Enrollment Report

President Will reviewed the current enrollment report.

B. Facts at a Glance Brochures

A revised Facts at a Glance brochure was provided as a resource for the Board.

C. Governor Evers Visits SCC Manufacturing Center

Board Member, Tim Widiker, and President Will hosted Governor Evers on October 7th at the new St. Croix Central Manufacturing Center in Hammond, WI.

D. Law Academy Graduation (part-time and full-time)

President Will provided highlights from the recent Law Academy Graduations which took place on Saturday, October 5th and Friday, October 11th, 2024.

5. Student Updates and News

Time was reserved for the following items:

A. Celebrating Success: Joleen and Kory's Journey with Northwood Technical College

September 11, 2024 - NorthwoodTech.edu

Joleen and Kory's journeys demonstrate the impact of a Northwood Technical College education. Inspired by her mother's experience, Joleen chose Northwood Tech for its hands-on approach and personalized learning. Starting as an intern, she advanced to Chief Technology Officer, crediting the college for equipping her with essential skills. Kory, seeking a career change, joined Northwood Tech in 2018, where he benefited from small class sizes and practical coding experience. After graduating, Kory was hired by Joleen in 2019. Both stories highlight how Northwood Tech prepares students for success and fosters career growth in the tech industry.

B. Building a Future: Samantha's Journey through Northwood Technical College's Substance Abuse Education Program

September 19, 2024 - NorthwoodTech.edu

Samantha, after over a decade away from school, enrolled in Northwood Technical College's Substance Abuse Education program to build a meaningful future for herself and her family. Drawn by the program's flexibility—offering both in-person and online classes—she balances her studies with working from home and caring for her children. As a peer support specialist and advocate, the program aligns with her professional goals and helps her develop the skills needed to assist others. Encouraged by friends who graduated from the program, Samantha appreciates the resources, connections, and career opportunities it provides, and believes it opens endless possibilities in the human services field.

C. Serving Up Success: Emily's Path to a Career in Human Resources

September 26, 2024 - NorthwoodTech.edu

In celebration of Human Resources Professional Day, Northwood Tech highlighted Emily Maier, a student in the Human Resource Management program. Emily's passion for HR began in high school, and after overcoming financial challenges and completing the Business Administrative Professional certificate, she secured an HR assistant role. She returned to Northwood Tech for her associate degree, benefiting from the college's flexible learning options and support from faculty. Now a Regional HR Generalist, Emily

plans to pursue further education, including an MBA and SHRM certification. Her journey reflects determination and the transformative power of education.

D. Building Futures: High School Students Discover Hands-On Career Opportunities at Build my Future Wisconsin

October 3, 2024 – NorthwoodTech.edu

The 4th Annual Build My Future Wisconsin event, held on October 2, 2024, at the St. Croix County Fair Grounds, brought together over 1,800 students from 45 school districts to explore careers in skilled trades and technical industries. Organized by Northwood Technical College, along with other local organizations, the event offered hands-on experiences in various fields like EMS, fire rescue, architecture, utility construction, CDL driving, diesel equipment, and construction. Northwood Tech showcased programs, including dual credit and the GEAR program, providing students with pathways to education and career opportunities. Events like this help guide participants toward technical college enrollment, dual credit, or customized training for local employers, addressing the region's skilled workforce needs.

E. Gov. Evers announces \$50 million for 50 community projects, including several in western Wisconsin

October 8, 2024 – Drydenwire, WXOW

Northwood Technical College has been awarded \$250,000 from the Wisconsin State Building Commission, as announced by Governor Tony Evers, to support the development of a Medical Laboratory Education Center. This funding is part of a \$50 million initiative aimed at strengthening infrastructure and services across Wisconsin, with a focus on health, economic, and workforce development. Northwood Tech's new center will play a crucial role in training healthcare professionals, aligning with the college's mission to advance workforce development in the region.

F. Wisconsin Gov. Evers visited St. Croix Manufacturing Skills Center to view RESTORE grant-funded lab

October 8, 2024 – NorthwoodTech.edu

On October 7, 2024, Governor Tony Evers visited the new St. Croix Manufacturing Skills Center at St. Croix Central High School in Hammond, Wisconsin, to tour the lab funded by the RESTORE project in partnership with Northwood Technical College. This center, supported by a \$10 million Workforce Innovation Grant from the Wisconsin Economic Development Corporation (WEDC), addresses the skilled worker shortage in the manufacturing industry by offering hands-on training in advanced manufacturing, automation, and robotics. Northwood Tech provides industry-specific courses, including pneumatics, AC/DC systems, automation, and robotics, alongside certifications in smart automation. The center, now open with classes underway, plays a crucial role in supporting local businesses and preparing students for high-demand careers, highlighting Northwood Tech's commitment to workforce development and regional economic growth.

6. Distinguished Alumni Presentation

Rena Flaherty was named Northwood Tech Distinguished Alumni for 2024. Rena is a 2005 graduate of the Barber/Cosmetology program in Superior. A brief summary and photo were included for the Board's review.

BOARD EDUCATION

1. Strategic Plan Progress Report

President Will plans to present the Strategic Progress Report to the Board. The report includes the updated strategic themes, strategies, and goals of the 2024-2027 EVOLVE Strategic Plan. The strategic goals demonstrate the connection between the new operational planning process to the strategic plan. The report also includes a summary of action items under each goal since the last update.

Janelle Gruetzmacher moved, seconded by Tim Widiker, to accept the Strategic Plan Progress Report as it relates to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous yes vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the Board meeting scheduled on Wednesday, November 20, 2024, beginning at 8:30 a.m., at the Northwood Tech Health Education Center. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, October 31, 2024. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.

Chairperson Richardson adjourned the meeting at 12:39 p.m.

Respectfully submitted,



Board Secretary

dl

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2025**

**State Designated Indirect Cost Factors:
Off Campus = 36.93 %
On Campus = 43.59%**

10/1/24
9:38 15 am

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

-----ESTIMATED-----


Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: May 2024 (1 records)												
725311	Genesis Attachment, Inc.	Genesis Conference Room	Off	\$ 1,486.00	\$ 580.80	\$	214.49	\$	404.00	\$	1,199.29	\$ 286.71
21 employees of Genesis Attachments will receive CPR/AED/Basic First Aid-ASHI training—8 in the eight-hour class and 13 in the 4-hour class. Upon successful completion, participants will receive documentation. Training will take place at the Genesis facility conference Room												
Approval Date: June 2024 (2 records)												
725315	Bell Lumber and Pole Company	Bell Pole	Off	\$ 508.00	\$ 193.60	\$	71.50	\$	144.00	\$	409.10	\$ 98.90
12 employees of Bell Lumber and Pole Company will receive CPR, AED, and Basic First Aid training. Training to be held at Bell Lumber and Pole Company in Barron.												
725221	West Central Wisconsin Workforce Development Board	New Richmond Campus	Off	\$ 14,389.00	\$ -	\$	-	\$	-	\$	-	\$ 14,389.00
Provide Case Management Assistance for Pathway Home 4.												
Approval Date: July 2024 (5 records)												
725341	Apostle Island Cruises	Apostle Islands Cruise Service City Boat Dock	Off	\$ 892.00	\$ 387.20	\$	142.99	\$	194.00	\$	724.19	\$ 167.81
Up to 6 Apostle Islands Cruise Service employees will receive ASHI CPR/AED/Basic 1st Aid Renewal training and 6 will be taking the full 8-hour course.. Training will be held at their city boat dock.												
725222	Graymont LLC	Northwood Tech Superior Library	Off	\$ 3,671.00	\$ 462.00	\$	170.62	\$	470.00	\$	1,102.62	\$ 2,568.38
Mechanical Reasoning Assessment for Graymont recruits. The contract will stay open for 4 months. Students will be added to the contract as they assess, and the contract will be increased accordingly. Billing will take place on Oct. 1st. and a new 4-month contract will be created.- 1-hour session												
725342	Waadookodaading Ojibwe Language Institute	8575 Trepania Road Hayward WI 54843	Off	\$ 414.00	\$ 193.60	\$	71.50	\$	75.00	\$	340.10	\$ 73.90
Up to 8 employees of Winter School District will receive Heartsaver for K-12 schools training.												
725344	Winter School	Winter School District	Off	\$ 884.00	\$ 193.60	\$	71.50	\$	451.00	\$	716.10	\$ 167.90
Up to 8 employees of Winter School District will receive Heartsaver for K-12 schools training.												
725348	West Central Wisconsin Workforce Development Board	Schaffer Manufacturing Mobile Welding Lab	Off	\$ 26,901.00	\$ 4,296.47	\$	1,586.69	\$	17,201.00	\$	23,084.16	\$ 3,816.84
Welding Training for up to 16 Schaffer Manufacturing Staff.												
Approval Date: August 2024 (8 records)												
725368	Indeck Energy	Indeck Energy	Off	\$ 1,450.00	\$ 387.20	\$	142.99	\$	315.00	\$	845.19	\$ 604.81
Up to 28 employees of Indeck Energy will receive 4 hours of training in CPR/First Aid/AED training. 2 courses will be offered on September 9, 2024, at the Indeck facility in Ladysmith, WI.												
725362	Shell Lake Health Care Center	Shell Lake Healthcare Center	Off	\$ 477.00	\$ 193.60	\$	71.50	\$	120.00	\$	385.10	\$ 91.90
12 employees of Shell Lake Healthcare Center will receive BLS Renewal training. Two courses will be held on August 14, 2024												
725228	West Central Wisconsin Workforce Development Board	-	Off	\$ 9,350.00	\$ -	\$	-	\$	-	\$	-	\$ 9,350.00
Completion Stipends for WAI participants in the St. Croix County Cohort. Each participant will receive \$500 due to their successful completion. There were 17 students who completed it.												
725365	Somerset Senior High	Virtual	Off	\$ 8,190.00	\$ -	\$	-	\$	7,598.00	\$	7,598.00	\$ 592.00
Applied Math for up to 21 students from Somerset High School. The contract will be adjusted for any student over 20 to reflect the cost per student. Somerset High School will be charged a minimum of 8 students.												
725372	Clayton High School	Clayton High School	Off	\$ 20,838.00	\$ 2,855.60	\$	1,054.58	\$	16,597.00	\$	20,507.18	\$ 330.82
Construction Framing 1 and Print Reading for Construction Trades for up to 8 students at Clayton High School. Clayton will be billed for a minimum of 8 students. For anything over 8 students, the contract will be adjusted to reflect the per-person fees.												
725378	Luck High School	Virtual and Luck High School	Off	\$ 12,176.00	\$ 1,870.00	\$	690.59	\$	9,301.00	\$	11,861.59	\$ 314.41
Applied Technical Math 1 for up to 8 Luck High School students. Luck will be billed for a minimum of 8 students, and the contract will increase for any student over the 8.												
725380	Hudson Police Dept	Hudson Police Department	Off	\$ 510.00	\$ -	\$	-	\$	510.00	\$	510.00	\$ -
Firearms Simulator Milo class for up to 17 students. The contract will be adjusted by the per-person fee for additional students added to the class beyond the 17.												

725381	Durex Products, Inc Arc Flash Safety Training for eight employees. Training will be on Septemeber 24th and 25th from 11:00 am to 3:00 pm.	Durex Products	Off	\$ 940.00	\$ 580.80	\$ 214.49	\$ -	\$ 795.29	\$ 144.71
Approval Date: September 2024 (44 records)									
725389	Blakeman Plumbing & Heating Up to 23 staff of Blakeman Plumbing and heating will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation. Training will take place at Blakeman Plumbing and Heating. Three instructors will be needed. Instructor mileage may need to be added.(TBD)	Blakeman Plumbing and Heating	Off	\$ 1,409.00	\$ 580.80	\$ 214.49	\$ 345.00	\$ 1,140.29	\$ 268.71
725385	Amery High School Dual Credit	Amery High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725383	Rice Lake School District Dual Credit	Rice Lake High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725384	Hudson High School Dual Credit	Hudson High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725386	Hayward High School Dual Credit	Hayward High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725387	Todd's Redi Mix CDL A online Theory and hands-on driver training for employee of Todd's Redi Mix. This contract shall include up to 40 hours of behind-the-wheel training. If fewer hours are required, the contract shall be adjusted to reflect the actual number of hours needed for training.	Northwood Technical College, Rice Lake Campus	On	\$ 4,837.00	\$ 1,922.80	\$ 838.15	\$ 924.00	\$ 3,684.95	\$ 1,152.05
725388	Duluth Federal Prison Camp Up to 9 student/Inmates from the Duluth Federal Prison Camp will be instructed in the Machine Tool Basics-Operator Academy, covering the following classes: Machine Tool Theory 1, Machine Tool Applications, Print Reading, CPR/AED, and OSHA 10. Training will take place at the Northwood Tech. Superior Campus. The camp will supply safety boots and calculators. This is the second year of the five year contract.	Northwood Tech Machine Tool Lab & Separate Classroom	On	\$ 29,063.00	\$ 17,470.19	\$ 7,615.26	\$ 3,991.00	\$ 29,076.45	\$ (13.45)
725390	Ashland School District Up to 10 Ashland School District employees will receive 4 hours of Heartsaver 1st Aid/CPR/AED Renewal Training on 10/9/24. Training will take place at the Ashland High School, room 321. Certification cards are included.	Ashland High School Room 321	Off	\$ 326.00	\$ 193.60	\$ 71.50	\$ 40.00	\$ 305.10	\$ 20.90
725231	Superior-Lidgerwood-Mundy Corp Technical Assistance Contract-Projected at 15 hours. Contract can be adjusted to the exact number of hours needed.	Superior-Lidgerwood-Mundy	Off	\$ 2,191.00	\$ 808.50	\$ 298.58	\$ -	\$ 1,107.08	\$ 1,083.92
725393	United States Forest Service CDL A online Theory and hands-on driver training for 1 employee of the US Forest Service. This contract shall include up to 40 hours of behind-the-wheel training. If fewer hours are required, the contract shall be adjusted to reflect the actual number of hours needed for training.	Northwood Technical College	Off	\$ 4,478.00	\$ 1,755.60	\$ 648.34	\$ 924.00	\$ 3,327.94	\$ 1,150.06
725422	Indeck Energy Up to 6 employees of Indeck Energy will receive 4 hours of training in CPR/First Aid/AED training. The course will be offered on October 7, 2024, at the Indeck facility in Ladysmith, WI.	Indeck Energy	Off	\$ 414.00	\$ 193.60	\$ 71.50	\$ 72.00	\$ 337.10	\$ 76.90
725394	United States Forest Service CDL A online Theory and hands-on driver training for Mike Scharenbrock of the US Forest Service. This contract shall include up to 40 hours of behind-the-wheel training. If fewer hours are required, the contract shall be adjusted to reflect the actual number of hours needed for training.	Northwood Technical College	Off	\$ 4,478.00	\$ 1,755.60	\$ 648.34	\$ 924.00	\$ 3,327.94	\$ 1,150.06
725392	United States Forest Service CDL A online Theory and hands-on driver training for 1 employee of the US Forest Service. This contract shall include up to 40 hours of behind-the-wheel training. If fewer hours are required, the contract shall be adjusted to reflect the actual number of hours needed for training.	Northwood Technical College	On	\$ 4,478.00	\$ 1,755.60	\$ 765.27	\$ 924.00	\$ 3,444.87	\$ 1,033.13
725391	United States Forest Service CDL A online Theory and hands-on driver training for 1 employee of the US Forest Service. This contract shall include up to 40 hours of behind-the-wheel training. If fewer hours are required, the contract shall be adjusted to reflect the actual number of hours needed for training.	Northwood Technical College	On	\$ 4,478.00	\$ 1,755.60	\$ 765.27	\$ 924.00	\$ 3,444.87	\$ 1,033.13
725395	Ashland High School Dual Credit	New Richmond Campus	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725403	Flambeau School Dual Credit	Flambeau High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725396	Baldwin-Woodville High School Dual Credit	Baldwin-Woodville High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725416	Solon Springs School District Dual Credit	Solon Springs High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725400	Clayton High School Dual Credit	Clayton High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725406	Grantsburg Senior High School Dual Credit	Grantsburg Senior High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
725414	Prairie Farm High School Dual Credit	Prairie Farm High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

725413	Osceola High School Dual Credit	Osceola High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725410	Mellen High School Dual Credit	Mellen High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725408	iForward Wisconsin Dual Credit	iForward Wisconsin High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725411	New Richmond High School Dual Credit	New Richmond High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725402	Eau Claire Memorial High School Dual Credit	Eau Claire Memorial High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
702409	Ladysmith High School Dual Credit	Ladysmith High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
705399	Chetek-Weyerhaeuser Area School District Dual Credit	Chetek-Weyerhaeuser High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725397	Barron Area School District Dual Credit	Barron Area High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725401	Cumberland School District Dual Credit	Cumberland High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725404	Frederic High School Dual Credit	Frederic High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725398	Cameron School District Dual Credit	Cameron High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725405	Glenwood City School District Dual Credit	Glenwood City High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725415	Siren School District Dual Credit	Siren High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725412	Northwestern High School Dual Credit	Northwestern High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725417	Somerset Senior High Dual Credit	Somerset High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725407	Hurley School District Dual Credit	Hurley High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725419	St Croix Falls School District Dual Credit	St Croix Falls High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725420	Superior School District Dual Credit	Superior High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725418	St Croix Central High School Dual Credit	St Croix Central High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725421	Turtle Lake High School Dual Credit	Turtle Lake High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
725423	Indianhead Medical Ctr Employees of Indianhead Medical Center will receive training for Basic Life Support renewal. Courses will be offered on October 9 at 8 AM-noon and noon-4 PM. Two courses will be offered on October 11 at 8 AM-noon and noo-4PM. There is a maximum of 8 employees per class. Training will be held at Indianhead Medical Center.	Indianhead Medical Center Conference Room	Off	\$	2,182.00	\$	861.30	\$	318.08	\$	597.00	\$	1,776.38	\$	405.62
725232	Graymont LLC Mechanical Reasoning Assessment for Graymont recruits. The contract will stay open for 3 months. Students will be added to the contract as they assess, and the contract will be increased accordingly. Billing will take place on Dec. 31st. and a new -month contract will be created.- 1-hour sessions per recruit. \$184.00 per recruit. (Includes session and exam.)	-	Off	\$	184.00	\$	23.10	\$	8.53	\$	24.00	\$	55.63	\$	128.37
725233	West Central Wisconsin Workforce Development Board Completion Stipend for 5 WAI Pre-Apprenticeship Plastic Injection Mold students.	-	Off	\$	2,750.00	\$	-	\$	-	\$	2,500.00	\$	2,500.00	\$	250.00

Grand Totals (60 records)

*indicates an amended contract


Board Secretary

10-16-2024
Date

RESOLUTION NO. 25-04

RESOLUTION LEVYING DISTRICT TAX FOR FISCAL YEAR 2024-25

WHEREAS, the district board of this district, pursuant to §65.90, Wis. Stats., has heretofore formulated a budget and adopted a budget as required by said section;

WHEREAS, said budget requires a tax levy in the sum of \$6,111,943 for the purpose of district operations for the fiscal year 2025 and whereas said tax does not exceed 1.5 mills on the full value of the taxable property of the district;

WHEREAS, additional taxes in the aggregate sum of \$8,487,219 has heretofore been levied and is necessary for the purpose of paying principle and interest on valid bonds or notes heretofore issued pursuant to Chapter 67, Wis. Stats., and now outstanding and whereas it is the practice of this board to confirm such previous levies for bond or note payments by including such previous levies each year as a part of the total levy;

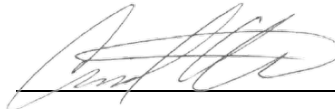
WHEREAS, a total aggregate tax for the fiscal year 2025 in the sum of \$14,599,162 is required to cover the amounts for each of the above purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF NORTHWOOD TECHNICAL COLLEGE AS FOLLOWS, TO WIT:

1. That the district board of said technical college district pursuant to s. 38.16, Wis. Stats., hereby levies upon the full value of the taxable property of the district for FY 2025 a tax in the amount of \$14,599,162 for the purposes set forth in the preamble hereto.
2. That the district board secretary of said district is hereby directed pursuant to and as required by said s. 38.16, Wis. Stats., to file with the clerk of each city, village and town, any part of which is located in the district, a certified statement showing the amount of the levy and the proportionate amount of the tax to be spread upon the tax rolls for collection in each city, village and town. Such proportion shall be ascertained on the basis of the ratio of full value of the taxable property of that part of the city, village or town located in the district to the full value of all taxable property in the district, as certified to the district board secretary by the department of revenue.

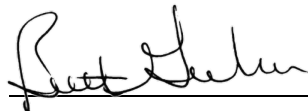
3. Upon the receipt of the certified statement from the district board secretary, the clerk of each city, village and town is hereby ordered pursuant to said s. 38.16, Wis. Stats., and other applicable Wisconsin law to spread the amounts thereof upon the tax rolls for collection and said taxes certified to each said clerk shall be extended and collected by each of said cities, each of said villages and each of said towns in the same manner and at the same time as taxes for general city, general village and general town purposes are extended and collected.
4. That when such taxes are collected, such amounts shall be paid by the treasurer of each city, village and town to the district board treasurer of this district at the times and in the manner as required by law.

Adopted and approved this 16th day of October 2024.



Chairperson
Amber Richardson

ATTEST:



Secretary
Brett Gerber

RESOLUTION 25-05

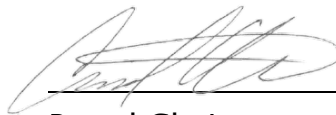
REPORTING FOR COMPLIANCE TO WISCONSIN'S CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES

WHEREAS: Northwood Technical College Board approves the following positions for the purpose of the Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Wisconsin State Statutes.

NOW, THEREFORE, BE IT RESOLVED: Northwood Technical College Board designates the following positions and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom the Wisconsin Ethics Code applies:

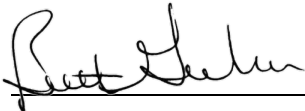
- President
- Associate Vice President, Marketing and Communications
- Associate Vice President, Talent and Culture
- Vice President, Academic Affairs
- Vice President, Business Services and Chief Financial Officer
- Vice President, Institutional Effectiveness
- Vice President, Student Affairs and Campus Operations
- Executive Director, Technology Services and Project ELEVATE
- Dean, Workforce and Community Development
- Executive Director, Foundation and Director of Advancement

Adopted and approved this 16th day of October 2024.



Board Chair
Amber Richardson

ATTEST:



Board Secretary
Brett Gerber