

**NORTHWOOD TECHNICAL COLLEGE  
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Northwood Technical College Board will be held on Wednesday, December 18, 2024, at 8:30 a.m., at the Northwood Tech Health Education Center, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

**OPEN MEETING STATEMENT**

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: "The December 18, 2024, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

**MEETING MINUTES**

1. Approval of the November 20, 2024, Regular Meeting Minutes.

**CONSENT AGENDA**

*Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.*

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Nathan Parent, Student Services Assistant; Staff; Ashland; \$18.76/hour, effective January 2, 2025.
- B. **Resignation:** Rebecca Cusick, Institutional Effectiveness Associate; Rice Lake, effective July 3, 2025.

- C. **Resignation:** Lisa Martinsen, Academic Support Instructor; Ashland, effective June 30, 2025.
- D. **Resignation:** Brianna McManus, Paramedic Technician Instructor; Rice Lake, effective January 31, 2025.
- E. **Resignation:** Diane Schmitt, Bookstore Manager; Superior, effective June 30, 2025.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids and Purchases

- A. Debt Advisory Services – Collegewide
- B. Vehicle Graphics – Collegewide
- C. Local Newspaper Advertising – Collegewide
- D. Dental Lab Expansion Remodel – Rice Lake
- E. Remodeling Change Order – New Richmond

**OTHER ITEMS REQUIRING BOARD ACTION**

1. Approval of Annual Financial Audit Report

**CORRESPONDENCE AND INFORMATION**

1. Meeting Information Sharing

2. Travel Sign-Up

- A. Board Events Schedule
- B. DBA Legislative Visits and Governance Leadership Institute
- C. National Legislative Summit

3. Monitoring Schedule Review and Updates

- A. Monitoring Schedule

4. President's Updates

- A. Enrollment Update
- B. Program Advisory Committee Information Update

- C. Assurance of Compliance – Civil Rights Certificate Update
- D. St. Croix Central Manufacturing Skills Center Ribbon Cutting

5. Legislative Updates

Time is reserved for legislative updates. *Note: District legislators have an open invitation to provide legislative updates during Northwood Tech Board meetings.*

6. Northwood Tech Board Appointment Update

7. Student Updates and News

- A. Northwood Technical College and St. Croix Central collaborate on Manufacturing Skills Center to enhance workforce development
- B. Police Department welcomes two new recruits

8. College Accomplishments and Recognitions

**BOARD EDUCATION**

- 1. Business Services Report (Presentation)

**NEXT MEETING/FUTURE MEETINGS**

- 1. Review Meeting Dates, Locations, and Start Times
- 2. Review/Add Agenda Items

**MEETING ADJOURNMENT**