

**NORTHWOOD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Northwood Technical College Board will be held on Wednesday, January 15, 2025, at 8:30 a.m., at the Northwood Tech Health Education Center located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: "The January 15, 2025, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

AUDIENCE RECOGNITION ANNOUNCEMENT

EXECUTIVE SESSION

The Board will convene into executive session, under the provisions of Wisconsin Statute §19.85 (1)(c)(f)(g) to consider the following matter(s):

1. Approval of October 16, 2024, Executive Meeting Minutes
2. Considering Personnel, Employment, Performance Evaluations, and Compensation
3. Motion to Reconvene into Open Session

RECONVENE TO OPEN SESSION

MEETING MINUTES

1. Approval of December 18, 2024, regular meeting minutes

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. Approval of Calendar Year 2025 Major Equipment

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Casey Lambert, Student Finance Manager; Staff, Rice Lake; annual salary \$72,794, effective January 13, 2025. *Note: Ms. Lambert is currently a Manager of Enrollment Services at the Rice Lake Campus.*
- B. **New Hire:** Kate Nolin-Smith, Interim Director, Academic Support; Staff, Superior; annual salary \$80,828, effective January 2, 2025.
- C. **Resignation:** Mary Goldsmith, General Studies-Health Sciences Instructor; New Richmond, effective June 30, 2025.
- D. **Resignation:** Paul Kostner, Utility Construction Technician Instructor; Rice Lake, effective June 30, 2025.
- E. **Resignation:** Casey Lambert, Manager of Enrollment Services; Rice Lake, effective January 12, 2025.
- F. **Resignation:** Todd Larson, Marine Repair Technician Instructor; Ashland, effective June 30, 2025.
- G. **Resignation:** Dori Marty, Director, Grants/Resource Development; New Richmond, effective July 7, 2025.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

OTHER ITEMS REQUIRING BOARD ACTION

- 1. Approval of Resolution 25-08, to Authorize Approved Administrators to Access the USDA Rural Utilities Service Distance Learning and Telemedicine Reporting and

Compliance System

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing
2. Travel Sign-Up
 - A. Board Events Schedule
 - B. National Legislative Summit Update
3. Monitoring Schedule Review and Updates
 - A. Monitoring Schedule
 - B. February Student Ambassador Panel
4. President's Updates
 - A. Enrollment Update
 - B. Mileage Rate Increase
 - C. Veteran Ready Employer Recognition
 - D. Medical Laboratory Education Center Opening
 - E. Veterinary Technician Program Foundation Gift
5. Legislative Updates

Time is reserved for legislative updates. *Note: District legislators have an open invitation to provide legislative updates during Northwood Tech Board meetings.*
6. Student Updates and News
 - A. Hunter Scheel's Memorial unveiled, mother thanks community for support
 - B. HOMES Hayward project on track to break ground this spring
 - C. Northwood Technical College conferred \$127,326 for spring 2025 scholarships
 - D. 22 Wisconsin companies honored for work to hire, support Veterans

BOARD EDUCATION

1. Grant Awards Report
2. High School Relations Report
3. Strategic Plan Progress Report

NEXT MEETING/FUTURE MEETINGS

1. Review meeting dates, locations, and start times
2. Review/add agenda items

MEETING ADJOURNMENT