

**NORTHWOOD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The Northwood Technical College Board meeting will be held on Wednesday, October 16, 2024, at 8:30 a.m., at the Northwood Tech Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting will be available to Board members if needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: "The October 16, 2024, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

AUDIENCE RECOGNITION ANNOUNCEMENT

BOARD ENGAGEMENT

EXECUTIVE SESSION

The Board will convene into executive session, under the provisions of Wisconsin Statute §19.85 (1)(c)(f)(g) to consider the following matter(s):

1. Approval of June 19, 2024, Executive Meeting Minutes
2. Considering Personnel, Employment, Performance Evaluations, and Compensation
3. Motion to Reconvene into Open Session

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the September 18, 2024, Regular Meeting Minutes

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. 2024–2025 Tax Levy:
 - A. Financial Forecast Model Update
 - B. Approval of Resolution 25–04, District Tax Levy for 2024–2025

2. Approval of Budget Modifications
 - A. General Fund – Operating
 - B. Special Revenue Fund – Operating
 - C. Capital Projects Fund
 - D. Internal Service Fund
 - E. Special Revenue Non–Aidable Fund

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Ma–retta Camp, Nursing Assistant Instructor; Faculty; Superior; \$62,714/year, effective September 26, 2024.
- B. **New Hire:** Nicole Foster, Associate Dean of Business, IT, and Family & Consumer Services; Staff; Ashland; \$87,224/year, effective January 1, 2025.
- C. **New Hire:** Cassondra Vesey, Financial Aid/Student Services Associate; Staff; Ashland; \$23.50/hour, effective September 30, 2024. *Note: Ms. Vesey is currently a Student Services Assistant at the Ashland Campus.*
- D. **Resignation:** Rene’ Bylander, IT–Web & Software Developer Instructor; New Richmond, effective June 30, 2025.
- E. **Resignation:** Rose Cibulka, Project Coordinator/Instructor, Advanced Manufacturing; New Richmond, effective June 30, 2025.
- F. **Resignation:** Steve Decker, Executive Director, Technology Services & Project ELEVATE; Rice Lake, effective June 30, 2025.
- G. **Resignation:** Hugh Harris, Accounting/Financial Services Instructor; Rice Lake, effective June 30, 2025.
- H. **Resignation:** Bambi Pattermann, Dean, Workforce & Community Development; Ashland, effective June 30, 2025.

- I. **Resignation:** Angela Scott, Annual Giving Specialist; Superior, effective October 31, 2024.
- J. **Resignation:** Cassondra Vesey, Student Services Assistant; Ashland, effective September 29, 2024.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids/Purchases

- A. Snow Removal Services – Rice Lake
- B. Security Upgrades – Collegewide
- C. Desktop Lathes – Rice Lake

OTHER ITEMS REQUIRING BOARD ACTION

- 1. Approval of 2025 Health and Dental Insurance Rates Updates
- 2. Approval of Vision Insurance
- 3. Approval of Resolution 25-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees
- 4. Annual Procurement Review and Approval

CORRESPONDENCE AND INFORMATION

- 1. Meeting Information Sharing
- 2. Travel Sign-Up
 - A. Board Events Schedule
 - B. DBA Legislative Seminar and ACCT Governance Leadership Institute
- 3. Monitoring Schedule Review and Updates
 - A. Monitoring Schedule

B. Annual Employee Handbook Update

4. President's Updates

A. Enrollment Report

B. Facts at a Glance Brochure

C. Governor Evers Visits SCC Manufacturing Center

D. Law Academy Graduation (part-time and full-time)

5. Student Updates and News

A. Celebrating Success: Joleen and Kory's Journey with Northwood Technical College

B. Building a Future: Samantha's Journey through Northwood Technical College's Substance Abuse Education Program

C. Serving up Success: Emily's Path to a Career in Human Resources

D. Building Futures: High School Students Discover Hands-On Career Opportunities at Build My Future Wisconsin

E. Gov. Evers announces \$50 million for 50 community projects, including several in western Wisconsin

F. Wisconsin Gov. Tony Evers visits St. Croix Manufacturing Skills Center to view RESTORE grant-funded lab

6. Distinguished Alumni Recognition

BOARD EDUCATION

1. Strategic Plan Progress Report (Presentation)

NEXT MEETING/FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

2. Review/Add Agenda Items

MEETING ADJOURNMENT