

**NORTHWOOD TECHNICAL COLLEGE  
BOARD MEETING NOTICE/AGENDA**

The Northwood Technical College Board meeting will be held on Wednesday, November 20, 2024, at 8:30 a.m., at the Northwood Tech Health Education Center, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

**OPEN MEETING STATEMENT**

Becka Cusick, Institutional Effectiveness Associate, will read the following open meeting statement: "The November 20, 2024, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

**MEETING MINUTES**

1. Approval of the October 16, 2024, Regular Meeting Minutes.

**CONSENT AGENDA**

*Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.*

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Jennifer Bybee, Advancement Specialist; Staff; Ashland; \$24.18/hour, effective November 18, 2024. *Note: Ms. Bybee is currently a Student Services Assistant at the Ashland Campus.*
- B. **New Hire:** Bobby Dorman, IT Cybersecurity Specialist Instructor; Faculty; Superior; annual salary \$67,872, effective January 1, 2025.

- C. **New Hire:** Jon Erickson, Financial Aid Associate; Staff; New Richmond; \$23.50/hour, effective November 22, 2024.
  - D. **New Hire:** Kevin Morin, Service Desk Technician I; Staff; Ashland; \$21.05/hour, effective October 24, 2024.
  - E. **New Hire:** Kristin Nelson, Continuing Education Associate; Staff; Rice Lake; \$22.23/hour, effective November 18, 2024.
  - F. **New Hire:** Andrea Timblin, Graduation & Credit for Prior Learning Specialist; Staff; Rice Lake; \$24.18/hour, effective October 14, 2024. *Note: Ms. Timblin is currently a Student Services Assistant at the Rice Lake Campus.*
  - G. **Resignation:** Lesa Armstrong, Student Services Assistant; Superior, effective November 8, 2024.
  - H. **Resignation:** Jennifer Bybee, Student Services Assistant; Ashland, effective November 17, 2024.
  - I. **Resignation:** Danna Livingston, Criminal Justice Studies Instructor; Superior, effective June 30, 2025.
  - J. **Resignation:** Kent Lundahl, Counselor; Superior, effective June 30, 2025.
  - K. **Resignation:** Andrea Timblin, Student Services Assistant; Rice Lake, effective October 13, 2024.
  - L. **Resignation:** Tammy Will, Director, Academic Support; Rice Lake, effective January 11, 2025.
- 2. Contracts  
Administration recommends approval of the contract listing.
  - 3. Financial/Cash Position Report  
Administration recommends approval of last month's Financial and Cash Position Report.
  - 4. Approval of Bills  
Administration recommends approval of expenditures incurred.
  - 5. Bids/Purchases
    - A. Remodeling Change Order – New Richmond

## **OTHER ITEMS REQUIRING BOARD ACTION**

1. Approval of Expanded Function Dental Auxiliary (EFDA)
2. Approval of Resolution 25-06, Petition to the Wisconsin Technical College System Board Requesting Approval Additional Remodeling at the Northwood Tech New Richmond Campus
3. Approval of Resolution 25-07, Establishing the Issuance and Parameters for the Sale of Not to Exceed \$3,810,000 General Obligation Promissory Notes, Series 2025A of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof

## **CORRESPONDENCE AND INFORMATION**

1. Meeting Information Sharing
  - A. ACCT Congress
2. Travel Sign-Up
  - A. Board Events Schedule
3. Monitoring Schedule Review and Updates
  - A. Monitoring Schedule
4. President's Updates
  - A. Enrollment Update
  - B. St. Croix Falls HOMES Groundbreaking
5. Legislative Updates

Time is reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*
6. Audited Annual Financial Statements Draft
7. Board Leadership Scholarship
8. Student Updates and News
  - A. Northwood Tech and Impact Seven break ground on Maple Wood Cottages workforce housing project
  - B. Bayfield High School Senior becomes first fire protection youth apprentice
  - C. Team 14 Claims the Victory in the 2024 Amazing Packaging Race
  - D. DWD Announces Winners of 2024 Vets Ready Employer Awards

### **BOARD EDUCATION**

1. Academic Affairs Report (presentation)
2. Technology Services/Project ELEVATE Report (presentation)
3. Community College Survey of Student Engagement (CCSSE) Report

### **NEXT MEETING/FUTURE MEETINGS**

1. Review meeting dates, locations, and start times
2. Review/add agenda items

### **MEETING ADJOURNMENT**