

**NORTHWOOD TECHNICAL COLLEGE  
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Northwood Technical College Board will be held on Wednesday, March 19, 2025, at 8:30 a.m., at the Northwood Technical College Health Education Center located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

**OPEN MEETING STATEMENT**

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: "The March 19, 2025, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

**EXECUTIVE SESSION**

The Board will convene into executive session, under the provisions of Wisconsin Statute §19.85 (1)(c) and §118.22 for the purpose of considering the following matter(s):

1. Approval of the January 15, 2025 Executive Meeting Minutes
2. Consideration of Preliminary Notice of Non-Renewal of Personnel for 2025-2026
3. Considering Personnel, Employment, Performance Evaluations, and Compensation
4. Motion to Reconvene into Open Session

**OPEN SESSION RECONVENED**

**MEETING MINUTES**

1. Approval of the February 12, 2025 Regular Meeting Minutes

## **CONSENT AGENDA**

*Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.*

### 1. **Personnel**

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Lauren Duffy-Pechacek, Student Recruitment Specialist; Staff, Ashland; \$26.26/hour, effective March 24, 2025.
- B. **New Hire:** Marissa Gomez, Training and Employment Navigator (LTE); Staff, Rice Lake; \$23.50/hour, effective March 10, 2025.
- C. **New Hire:** Nicole Messicci, Manager of Enrollment Services; Staff, Rice Lake; annual salary \$65,462, effective February 25, 2025. *Note: Ms. Messicci is currently an Admissions Advisor at the Rice Lake Campus.*
- D. **New Hire:** Makenzie Nollan, Student Services Assistant; Staff, New Richmond; \$18.76/hour, effective March 31, 2025.
- E. **Resignation:** Ethan Hager, Agricultural Power and Equipment Technician Instructor; New Richmond, effective March 31, 2025.
- F. **Resignation:** Nicole Messicci, Admissions Advisor; Rice Lake, effective February 24, 2025.
- G. **Resignation:** Kevin Morin, Service Desk Technician I; Ashland, effective February 21, 2025.
- H. **Resignation:** Sam Samuel, Custodian; New Richmond, effective March 13, 2025.
- I. **Resignation:** Tom Szalajka, Graphics Arts Associate; Rice Lake, effective September 1, 2025.

### 2. **Contracts**

Administration recommends approval of the contract listing.

### 3. **Financial/Cash Position Report**

Administration recommends approval of last month's Financial and Cash Position Report.

### 4. **Approval of Bills**

Administration recommends approval of expenditures incurred.

### 5. **Bids/Purchases**

- A. Roofing Project – Rice Lake

## OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session
  - A. Approval of Preliminary Notice of Non-Renewal of Personnel for 2025–2026
2. Approval of Modifications to Strategic Plan

## CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing
2. Travel Sign-Up
  - A. Board Events Schedule
3. Monitoring Schedule Review and Updates
  - A. Monitoring Schedule
  - B. Annual Review of Board Expenses/Board Budget Approval
4. President’s Updates
  - A. Enrollment Report
  - B. College Newsletter
  - C. City of Rice Lake – Proposed Public Safety Facility
  - D. Top Talent Initiative Award
  - E. Community Connections
5. Legislative Updates

Time is reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*
6. Board Appointment Update
7. Determine Board Representation for the May 2025 Northwood Tech Commencement
8. District Board’s Association Nomination Recommendations for Association Officer Positions
9. Student Updates and News
  - A. Anthony Deaton: From Northwood Tech’s Hospitality Foundations program to a promising career at Hudson YMCA
  - B. School Snapshots
  - C. Hands-on learning by doing with CTE classes

- D. Planning for the future
- E. WWH wins Top Development Project Award
- F. Today's welding students are tomorrow's workers in the trades
- G. Smiles and Success: Isabelle's Path to Becoming a Dental Assistant
- H. Hugh Harris Sunshine Award

#### **BOARD EDUCATION**

1. Student Affairs Report

#### **NEXT MEETING/FUTURE MEETINGS**

1. Review Meeting Dates, Locations, and Start Times
2. Review/Add Agenda Items

#### **MEETING ADJOURNMENT**