Suggested Program Course List - Human Resource Management 1, Rice Lake, Fall 2025

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|------|-------|----------|--|---------|------------|----------|------|--------------------|-----------------|-------|------|
| | Class | | | | | | | Instructional | Days of | Start | End |
| Term | Nbr | Catalog | Course Title | Credits | Start Date | End Date | | Instructional Mode | Days of Week | Time | Time |
| 1256 | 60004 | 10801136 | English Composition 1 | 3 | 08/25/25 | 12/15/25 | RL | On Site | MW | 2:30 | 3:50 |
| 1256 | 62088 | 10104191 | **Customer Service Management (Human Resources & Payroll Generalist) OR | 3 | 08/26/25 | 10/14/25 | RL | Your Choice | T | 5:30 | 8:20 |
| 1256 | 62090 | 10104191 | **Customer Service Management (Human Resources & Payroll Generalist) | 3 | 08/26/25 | 10/14/25 | ONLN | Your Choice | T | 5:30 | 8:20 |
| 1256 | 61944 | 10106199 | ❖Business Tech & Intro to AI <i>OR</i> | 1 | 08/25/25 | 12/15/25 | RL | Your Choice | MW | 1:30 | 2:20 |
| 1256 | 61943 | 10106199 | ❖Business Tech & Intro to AI | 1 | 08/25/25 | 12/15/25 | ONLN | Your Choice | MW | 1:30 | 2:20 |
| 1256 | 61297 | 10103146 | ❖*MS Word A OR | 1 | 08/26/25 | 10/14/25 | RL | Your Choice | T | 2:30 | 4:20 |
| 1256 | 61298 | 10103146 | ❖*MS Word A | 1 | 08/26/25 | 10/14/25 | ONLN | Your Choice | T | 2:30 | 4:20 |
| 1256 | 61852 | 10116100 | ❖*Human Resource Management <i>OR</i> | 3 | 08/25/25 | 10/17/25 | RL | Your Choice | М | 5:30 | 8:20 |
| 1256 | 61854 | 10116100 | ❖*Human Resource Management | 3 | 08/25/25 | 10/17/25 | ONLN | Your Choice | М | 5:30 | 8:20 |
| 1256 | 61823 | 10196145 | ❖Contemporary Business for Supervisors <i>OR</i> | 2 | 09/24/25 | 12/10/25 | RL | Your Choice | W | 5:30 | 8:20 |
| 1256 | 61824 | 10196145 | ❖Contemporary Business for Supervisors | 2 | 09/24/25 | 12/10/25 | ONLN | Your Choice | W | 5:30 | 8:20 |
| 1256 | 61291 | 10103106 | ❖*MS PowerPoint <i>OR</i> | 1 | 10/21/25 | 12/09/25 | RL | Your Choice | T | 3:30 | 5:20 |
| 1256 | 61293 | 10103106 | ❖*MS PowerPoint | 1 | 10/21/25 | 12/09/25 | ONLN | Your Choice | T | 3:30 | 5:20 |
| 1256 | 62116 | 10196199 | ❖*Ethics in Business <i>OR</i> | 3 | 10/20/25 | 12/15/25 | RL | Your Choice | М | 5:30 | 8:20 |
| 1256 | 62118 | 10196199 | ❖*Ethics in Business | 3 | 10/20/25 | 12/15/25 | ONLN | Your Choice | М | 5:30 | 8:20 |
| 1256 | 61842 | 10196138 | ❖Conflict Resolution and Confrontation Skills (Human Resources & Payroll Generalist) <i>OR</i> | 1 | 10/21/25 | 12/09/25 | RL | Your Choice | T | 5:30 | 7:20 |
| 1256 | 61832 | 10196138 | ❖Conflict Resolution and Confrontation Skills (Human Resources & Payroll Generalist) | 1 | 10/21/25 | 12/09/25 | ONLN | Your Choice | Т | 5:30 | 7:20 |

- This class is offered in the "Your Choice" format for which you may choose to attend class in person, complete the class online, or a combination of the two. You can expect the following from the class:
- Class attendance is not required.
- There are lectures from the instructor that will be uploaded to Blackboard for online viewing.
- You will be responsible for work team collaboration throughout the course as scheduled.
- Assignments are submitted online through Blackboard unless otherwise required by the instructor.
- There are strict deadlines and assignment requirements.
- Your instructor will support your efforts throughout your learning experience.
- You determine your own level of success!
- *This class requires a specified amount of time online in addition to regularly scheduled face-to-face classroom hours. Actual online class participation is determined by you based on your schedule or as communicated by your instructor.

Online classes appear on your schedule from 7:00 to 7:30 a.m., but you are not required to log in at that time. Actual class participation is determined by you based on your schedule or as communicated by your instructor.

Please be advised that low enrollment class sections may be canceled.

For the most up-to-date course listing, go to the Northwood Tech Homepage and click on 'Find a Class'

To view instructional Mode definitions, click here

To view your curriculum checklist, click here