

**NORTHWOOD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The Northwood Technical College Board meeting will be held on Wednesday, May 15, 2024, at 8:30 a.m., at the Northwood Tech Health Education Center, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: “The May 15, 2024, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. The meeting notice was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

AUDIENCE RECOGNITION ANNOUNCEMENT

EXECUTIVE SESSION

The Board will convene into executive session, under the provisions of Wisconsin Statute §19.85 (1)(c)(e) to consider the following matter(s):

1. Approval of the April 17, 2024, Executive Meeting Minutes
2. Bargaining Environment and Strategies
3. President’s Annual Performance Evaluation
4. Motion to Reconvene into Open Session

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the April 17, 2024 Regular Meeting Minutes

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. Approval of 2024–2025 Tentative Authorization of Budget
2. Approval to Set Budget Hearing Date, Time, and Location
3. 2023–2024 Budget Modifications:
 - A. General Fund
 - B. Special Revenue Fund – Operating
 - C. Capital Projects Fund
 - D. Internal Service Fund
 - E. Special Revenue Non–Aidable Fund

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Drew Gasper, Service Desk Technician I, Rice Lake, Staff, \$20.72/hour, effective May 20, 2024.
- B. **New Hire:** Sarah Sanford, DOL Workforce Coordinator, Superior, Staff, \$32.14/hour, effective June 3, 2024. *Note: Ms. Sanford is currently a University Transfer Coordinator at the Superior Campus.*
- C. **Resignation:** Pam Brunclik, Dean of Business, Information Technology & Family and Consumer Services, New Richmond, effective July 5, 2024.
- D. **Resignation:** Maia Maiden, Medical Laboratory Technician Instructor/Program Director, New Richmond, effective May 3, 2024.
- E. **Resignation:** Gideon Mayhak, Academic Support Associate, Rice Lake, effective May 22, 2024.
- F. **Resignation:** Matthew Taylor, Service Desk Technician I, Rice Lake, effective May 19, 2024.
- G. **Resignation:** Sean Thomas, Learning Technology Technician, Ashland, effective June 13, 2024.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position

Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Summary of Grant Awards

6. Bids/Purchases

A. Cobot – Ashland & Superior

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session

2. Approval of Revised Administrative Policy J-242 (Student Fees)

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

2. Travel Sign-Up

A. Board Events Schedule

3. Monitoring Schedule Review and Updates

A. Monitoring Schedule

B. FY25 Board Meeting Schedule Discussion

4. President's Updates

A. Enrollment Report

B. PBS Here & Now Interview

C. Wisconsin Lt. Governor Sara Rodriguez visit

D. Dr. Morna Foy "Tour of Excellence" visit

E. J. Timothy Greene Risk Impact Award

F. Northwood Tech to host July 2024 WTCS State Board Meeting

5. Legislative Updates

6. Student Updates and News

A. Northwood Tech students celebrate success at Wisconsin SkillsUSA

B. Northwood Technical College to offer scholarship in honor of fallen officer

BOARD EDUCATION

1. Marketing Report
2. Graduate Survey Report

NEXT MEETING/FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times
2. Review/Add Agenda Items

MEETING ADJOURNMENT