

Wisconsin Indianhead Technical College  
Board Proceedings  
December 21, 2015

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, December 21, 2015, at 8:30 a.m., at the WITC-Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Vice Chairperson, Troy Lambert called the meeting to order at 8:35 a.m. with the following Board members present: James Beistle, Lorraine C. Laberee, Troy Lambert, Dave Minor, Agnes Ring, and Eileen Yeakley. *Chris Fitzgerald, Brett Gerber, and Josh Robinson provided notice that they would not be in attendance at this meeting.*

The following WITC employees in attendance during the meeting were: Steve Decker, Kim Olson, Cher Vink, and John Will. Craig Fowler was also in attendance for a portion of the meeting. Rob Ganschow was present during the financial audit report for this meeting.

**OPEN MEETING**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The December 21, 2015, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on December 18, 2015, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA**

Vice Chair Lambert reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

James Beistle moved, seconded by Agnes Ring, to appoint Lori Laberee as interim Board Secretary to sign College documents at this meeting in the absence of Board Secretary Brett Gerber. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Lori Laberee, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Vice Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

**CAMPUS WELCOME**

Time was reserved for Craig Fowler, Vice President, Continuing Education/Executive Director Foundation, and Rice Lake Campus Administrator, to welcome the Board. Updates included information on the Residential Construction and Cabinetmaking program and the Broadband Technologies program which are both unique to the State of Wisconsin. Information was also shared on the Law Enforcement Training Academy program, the ITV system that is located at the campus and does all scheduling for the State of Wisconsin, the 75<sup>th</sup> Anniversary kick-off for the Rice Lake Campus, the Red Cedar walking trail, our good relationship with UW-Barron County, and other information about businesses located in the community.

**MEETING MINUTES**

1. Approval of the November 16, 2015, Regular Meeting Minutes

Agnes Ring moved, seconded by Lori Laberee, to approve the November 16, 2015, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolution from the November meeting were attached to the official minutes.

2. Approval of the November 16, 2015, Board Forward Meeting Minutes

James Beistle moved, seconded by Dave Minor, to approve the November 16, 2015, Board Forward meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

**BUDGET CONSIDERATIONS REQUIRING BOARD ACTION**

1. Approval of Annual Financial Audit Report

Mr. Decker introduced Mr. Rob Ganschow of Wipfli, LLP. The annual financial audit report for year ending June 30, 2015, was provided. The report included the General Audit, A-133 Statement of Federal Audit, and Letter of Necessary Disclosures and required Board approval.

Lori Laberee moved, seconded by James Beistle, to approve the Financial Audit Report as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

**CONSENT AGENDA**

Vice Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none. Dave Minor moved, seconded by Agnes Ring, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

1. Personnel:

- A. **Resignation:** Kevin Lipsky, Automated Packaging Systems Technician Instructor, New Richmond; effective June 30, 2016.
- B. **Resignation:** Anna Merry, Learning Resource Center Technician, New Richmond; effective January 13, 2016.
- C. **Resignation:** Heather Oman, Associate Degree Nursing Instructor, New Richmond; effective December 31, 2015.
- D. **Resignation:** Jeanie Sahr, Human Resources Specialist, Shell Lake; effective November 20, 2015.
- E. **Resignation:** Betty Tschernach, Academic Affairs Specialist-Scheduling and Curriculum Systems, Shell Lake; effective July 5, 2016.

*President Will noted that there were a total of 58 years of service from those who resigned (retired). Mr. Lipsky served 30 years and Ms. Tschernach served 24 years. The Board expressed its appreciation for this service to the College.*

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of November 30, 2015, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 213328 through 213384 and electronic transfer payments totaling \$4,140,759.42 were approved.

5. Bids/Purchases

- A. **Compensation Related Consulting Services – Shell Lake:** The Board gave approval to award to Arthur J. Gallagher & Co. of St. Paul, MN, in the total amount of \$105,000 under Request for Proposal (RFP) # 16-96400-CW-COMPSTUDY. A table summarizing the evaluation scoring was provided.
- B. **Digital Marketing Buying Services – Collegewide:** The Board gave approval to award a one (1) year agreement, with the option to exercise six (6) additional, consecutive one (1) year contract extensions to Forum Communications Company of Superior, WI, in the total amount of \$75,000 per year under RFP # 16-96300-CW-DIGITALMARKETING. A table summarizing the evaluation scoring was provided.

## **OTHER ITEMS REQUIRING BOARD ACTION**

### **1. Approval of Resolution 16-07 Requesting Approval to Amend and Restate the 403(b) Adoption Agreement and Terminate the Retiree Stipend**

Administration recommended Board approval of Resolution 16-07 (see attached) presented to the Board to authorize the amendment to the College 403(b) Plan and the termination of the Retirement Stipend benefit in line with the IRS audit findings as certain benefit arrangements were not modified as the tax law was modified.

Lori Laberee moved, seconded by Dave Minor, to approve Resolution 16-07 Requesting Approval to Amend and Restate the 403(b) Adoption Agreement and Terminate the Retiree Stipend as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

### **2. Approval of Resolution 16-08, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling and Addition at the WITC-New Richmond Campus**

Resolution 16-08 was included for the Board's review (see attached). Administration requested Board approval to submit a Request for Approval to the WTCS Board for the WITC-New Richmond Campus facility project. The project includes a renovation to the existing learning resources center, student commons, and conference center. The project also includes an addition that will expand the learning resources center and student commons. The project will include new finishes, lighting, replacement of dated HVAC units, and controls. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Mr. Decker presented details in a PowerPoint related to this project at the meeting.

Lori Laberee moved, seconded by Eileen Yeakley, to approve Resolution 16-08, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling and Addition at the WITC-New Richmond Campus as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

### **3. Approval of Resolution 16-09, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Superior Campus**

Resolution 16-09 was included for the Board's review (see attached). Administration requested Board approval to submit a Request for Approval to the WTCS Board for the WITC-Superior Campus facility project. The project includes a renovation to the existing machine tool, welding, industrial maintenance, and HVAC-R program classrooms and labs. The project also includes renovation to the existing administration area and faculty office/cube areas. The project will include new finishes, lighting, replacement of dated HVAC units, and controls. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Mr. Decker presented details in a PowerPoint related to this project at the meeting.

James Beistle moved, seconded by Dave Minor, to approve Resolution 16-09, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Superior Campus as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

*Vice Chair Lambert recessed the meeting at 9:47 a.m. and reconvened the meeting at 9:56 a.m.*

## **INFORMATION REPORT**

### **1. 2015-2018 Strategic Goals Progress Report**

President Will presented a progress report on the 2015-2018 Strategic Goals for the Board. A 2015-2018 Strategic Plan Executive Summary and link to the full 2015-2018 Strategic Plan on the WITC Web site were provided. Divisional metrics were also shared.

James Beistle moved, seconded by Lori Laberee, to accept the 2015-2018 Strategic Goals Progress Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

## CORRESPONDENCE AND INFORMATION

### 1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

### 2. Travel Sign Up

#### A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Vice Chair Lambert requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book. Ms. Olson requested that the Board confirm their plans for the winter District Boards Association meeting in LaCrosse. She also updated the Board on the WTCS State Board meeting and dinner that will be held at the WITC-Rice Lake Campus in July of 2016. It was requested that Ms. Olson check if the Board Chair should be at this meeting and dinner. President Will informed the Board about a Board dinner scheduled on the evening before the April Board meeting.

### 3. Monitoring Schedule Review and Updates

#### A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Administration recommended moving items noted in blue text, and adding new items in red text. President Will requested to permanently move the Grant Awards Report from December to January. The Annual Affirmative Action Report Update was scheduled in December; however, it will be delayed until we receive further direction from the WTCS Office. There were no objections from the Board; therefore, Ms. Olson will update the Monitoring Schedule as presented.

### 4. President's Updates:

Time was reserved for President Will to provide an update on the following items:

#### A. **Student Updates and News**

##### 1) **WITC's New Dash Grant Replaces Previous Dreamkeepers® Grant**

Sponsored by the Great Lakes Higher Education Guaranty, a private foundation devoted to supporting students to complete their post-secondary education, the Dash grant will help students overcome unplanned financial emergencies so they can stay in school to complete their degree. The funding for the Dash grant will be available in mid-March 2016, and the grant will run for two more academic years, until June 30, 2018. A *WITC News* article was provided.

##### 2) **WITC Awarded \$3,000 Scholarship**

For the second consecutive year, Wisconsin Indianhead Technical College has been awarded a \$3,000 scholarship to train students for technical careers in the marine industry. Presented by the Marine Retailers Association of the Americas Educational Foundation (MRAA), the scholarship was announced in November 2015 during an awards breakfast that took place in conjunction with the annual Marine Dealer Conference and Expo in Orlando, FL. The MRAA Technical Scholarship Fund was founded to offer financial assistance for technical training of dealership personnel and was initially underwritten by the OMC Foundation. Any educational institution that provides recreational marine industry technical training is eligible to apply. A *Marine Retailers Association of the Americas* article was provided.

##### 3) **Ashland Students Construct Memorial for Veterans**

A letter was sent from the officers and members of the VFW Post 2273 in Mellen, WI, thanking Mr. Steve Bitzer for WITC's assistance in constructing a Memorial for past VFW members and Mellen area veterans. The memorial consisted of over four hundred "dog tag" replicas mounted on four upright columns that are set in a concrete base in the Veterans Park near the Mellen High School. The Memorial was dedicated on Veterans Day 2015. WITC-Ashland's Continuing

Education Machine Tool adjunct instructor, Bryant Burns, and Welding instructor, John Nuutinen, and their students were commended for their time and knowledge that resulted in an attractive and professionally done memorial for area veterans. A copy of the letter and a *WITC News* article were provided for the Board's information.

4) **WITC Students Deliver Cuddle Bundles to Kids**

WITC-Ashland students enrolled in the Early Childhood Education program delivered 76 "Cuddle Bundles" to the Family Forum Head Start Center. Each of the 76 bundles contained a handcrafted fleece blanket, a children's book, microwave popcorn, and hot chocolate packets. An *Ashland Daily Press* article was provided for the Board's information.

B. **County Board Meeting Updates**

President Will attended the Douglas County Board meeting on Thursday, November 19, 2015, at the Government Center in Superior; and the Polk County Board meeting on Tuesday, December 15, at the Polk County Government Center in Balsam Lake. Positive comments were received at these meetings.

C. **Governor's Northern Economic Development Summit Update**

President Will attended the Governor's Northern Economic Development Summit in Trego, WI, on Tuesday, December 1, 2015. He was on a presentation panel representing the Wisconsin Technical College System. President Will's PowerPoint presentation was provided for the Board's information. Dave Minor was also in attendance at this event.

D. **DIVA Tech Update**

President Will welcomed the DIVA Tech group on Thursday, December 3, 2015, at the WITC-Ashland Campus. The agenda and photos were provided for the Board's information.

E. **Program Advisory Committee Information Update**

For the Board's information, President Will informed the Board that throughout the year WITC will collaborate with 81 advisory committees representing all associate degree, diploma, and certificate programs, as well as Federal project service areas (there were 77 advisory committees last year). There are 845 advisory committee members representing business and industry, public service agencies, and other educational institutions who meet with our staff (there were 748 advisory committee members last year). As requested by the Board in the past, the most recent advisory committee lists by location have been posted in the Board of Trustees "Board Only Resources" folder.

F. **Assurance of Compliance-Civil Rights Certificate Update**

Ms. Vink updated the Board on the annual required submission of the Assurance of Compliance - Civil Rights Certificate. The updated certificate was provided and replaces all Assurance of Compliance Certificates previously submitted to the Office of Civil Rights by the District in the past.

G. **Lieutenant Governor Kleefisch and Senator Harsdorf Visit Dual Academy**

Lieutenant Governor Kleefisch and Senator Harsdorf visited the WITC Dual Enrollment Welding Academy on Monday, December 7, 2015, in New Richmond. They met with New Richmond District Administrator, Patrick Olson; Principal Tom Wissink; New Richmond High School Welding Instructor, Tom Leque; WITC Welding Instructor, Dan Wilkinson; Workforce Resource Dual Enrollment Coordinator, Elizabeth Pizzi; and WITC Vice President and New Richmond Campus Administrator, Joe Huftel. Welding Academy students from various school districts proudly displayed welds they've been practicing as part of the lab coursework. A great deal of discussion centered on the need for trained welders and how to make the program sustainable beyond the current DWD Fast Forward-Blueprint for Prosperity grant cycle.

The Academy is a year-long experience where senior students from seven surrounding school districts attend WITC classes for approximately three hours each day at New Richmond High School. The lab classes are team taught with New Richmond High School and WITC Welding instructors. Upon successful completion of the Academy experience, students will have earned ten WITC credits, two and a half high school credits, and two technical embedded diplomas (Gas Metal Arc and Shielded Metal Arc). Students will earn their OSHA 10 safety certificate as well. The program is offered at no cost to the participating students or their school district of residence because of grant funding. Twelve of the fourteen students currently enrolled in the program have already applied to attend the WITC Welding program starting in the Fall of 2016. Photos were shared with the Board.

*Vice Chair Lambert continued with agenda item 6 through the end of the agenda, recessed the meeting from 10:55 a.m. – 11:04 a.m., and returned to item 5.A. at 11:04 a.m. upon Representative Quinn's arrival.*

5. Legislative Updates

A. **Representative Romaine Quinn**

Time was reserved for Representative Quinn to provide legislative updates and answer questions from the Board and College President. Topics for discussion included proposed legislation related to Wisconsin Forward Grants, transfer credits, and Governor Walker's non-budget year agenda.

6. 2016 Media Award – Call for Nominations

The District Boards Association encourages each district to consider providing a nomination for the District Boards Association's annual Media Award competition. This is an excellent opportunity to recognize media coverage of your district's service to its communities and learners. A recommendation from the Director of Marketing, Jena Vogtman, will be provided for the Board's consideration in January. The 2016 Media Award nomination materials were included for the Board's information and review. Nominations must be received by February 1, 2016. The award will be made during the Association's spring meeting on April 21-23, 2016, in Madison, WI.

7. Board Leadership Scholarship Update

President Will updated the Board on the Board Leadership Scholarship. Kellisa Rowe, WITC-Rice Lake, Dairy Herd Management program was awarded the \$250 WITC Board Leadership Scholarship on December 8, 2015. Foundation Board member Shay Horton made the presentation. For the Fall 2015 round, the Foundation received 447 completed applications that were eligible for this award, which was up 15% from FY15. It was requested that new Board members be provided with information from the Foundation Office.

8. Mileage Rate Decrease

For the Board's information, President Will noted that the College's reimbursable mileage rate will decrease from 57.5 cents to 54.0 cents per mile effective January 1, 2016.

**ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the meeting scheduled on Monday, January 18, 2016, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, January 18, 2016, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed. *Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Wednesday, December 30, 2015. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.*

**MEETING EVALUATION**

PLUS +	DELTA ^
+ Troy Lambert did a great job filling in for Chris Fitzgerald in his absence + Pleased with WIPFLI audit information + Appreciated President Will's Executive Summary on 2015-18 Strategic Plan – graph of status is a good tool for a quick visual + Liked learning about the Strategic Plan + Good audit presentation	^ None

Agnes Ring moved, seconded by James Beistle, to adjourn the meeting at 11:34 a.m.

Respectfully submitted,



Board Secretary

ko

*Note: A Board luncheon and optional tour were provided following the meeting; however, no action was taken.*

11/30/2015  
8:38:16 AM

Wisconsin Indianhead Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2016

*The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:*

*State Designated Indirect Cost Factors:  
On Campus = 43.3% Off Campus = 36.45%*

Contract Number	Service Recipient	Location	On/Off	*----- ESTIMATED -----*					Difference +/-	
				Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=		Full Cost
414	Douglas County Highway Department	Douglas Co Highway Dept	Off	1,180.00	960.00		260.00	1,220.00	(40.00)	
Employees of Douglas County Highway Department will receive ASHI CPR and First Aid recertification.										
415	Clear Lake High School	Clear Lake High School	Off	1.00	1.00		1.00	2.00	(1.00)	
WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Clear Lake School district. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for Behind-The-Wheel from the students.										
416	Superior High School	WITC Superior	On	18,731.00	15,228.00		3,563.00	18,791.00	(61.00)	
Students of Superior High School will receive instruction in welding, nursing assistant, personal care worker, CAD/CAM, leadership development, composite tech, machine tool, automotive maintenance, and other trade and technology coursework.										
417	Northwest Builders, Inc.	WITC-RL Conf Center	On	2,647.00	1,246.00		284.00	1,529.00	1,118.00	
Employees of Northwest Builders, Inc. will receive 8 hours of MSHA Part 46 Refresher Training.										
418	Christian Community Homes	Christian Community Homes - Hudson	Off	1,885.00	1,011.00		212.00	1,223.00	662.00	
Provide CBRF Medication class to employees.										
419	New Richmond High School	New Richmond High School	Off	5,083.00	-		-	5,083.00	-	
Transcripted credit class at New Richmond High School. 13 students registered in 3-credit 10307148 ECE: Foundations of ECE.										



420	St. Croix Central High School	St. Croix Central High School	Off	14,694.00	-	-	14,694.00	-	
	Transcripted credit class at St. Croix Central High School. 12 students registered in 4-credit 10101101 Financial Accounting 1, 21 students registered in 1-credit 10103146 MS Word A, and 21 students registered in 2-credit 10106110 Document Formatting.								
421	Grantsburg School District	Grantsburg High School	Off	6,256.00	-	-	6,256.00	-	
	Transcripted credit class at Grantsburg High School. 16 students in 3-credit 10114125 Personal Finance.								
422	Rice Lake High School	Rice Lake High School	Off	14,660.00	-	-	14,660.00	-	
	Transcripted credit class at Rice Lake High School. 10 students in 2-credit 10106110 Document Formatting, 22 students in 2-credit 10196145 Contemporary Business for Supervisors, and 16 students in 3-credit 10114125 Personal Finance.								
423	Somerset High School	Somerset High School	Off	5,428.00	-	-	5,428.00	-	
	Transcripted credit class at Somerset High School. 19 students in 1-credit 10103151 MS Excel A and 11 students in 2-credit 10101176 Financial Accounting 1A.								
424	Shell Lake School District	Shell Lake High School	Off	1,572.00	-	-	1,572.00	-	
	Transcripted credit class at Shell Lake High School. 6 students in 2-credit 32801361 Applied Communication 1.								
425	Cumberland School District	Cumberland High School	Off	5,083.00	-	-	5,083.00	-	
	Transcripted credit class at Cumberland High School. 13 students in 3-credit 10501101 Medical Terminology.								
426	Jennie-O Turkey Store, Inc.	WITC-Rice Lake Campus Computer Lab	On	996.00	613.00	155.00	768.00	229.00	
	Provide 4 hours of Excel training. Training to be conducted on WITC-Rice Lake campus.								
427	Rice Lake High School	Rice Lake High School	Off	7,656.00	-	-	7,656.00	-	
	Transcripted credit class at Rice Lake High School. 18 students in 2-credit 10106110 Document Formatting and 11 students in 2-credit 10150139 IT Essentials.								
428	Amery High School	Amery High School	Off	7,774.00	-	-	7,774.00	-	
	Transcripted credit classes at Amery High School. 7 students registered in 3-credit 10114125 Personal Finance, 5 students registered in 1-credit 10103146 MS Word A, 5 students registered in 1-credit 10103151 MS Excel A, 5 students registered in 1-								

credit 10103129 Intro to MS Office, 4 students registered in 1-credit 10103147 MS Word B, 4 students registered in 1-credit 10103106 MS PowerPoint, 5 students registered in 3-credit 10105125 Business Law.

  
Board Secretary

12-21-15

Date

\*\*\* End Of Report \*\*\*

\* indicates an amended contract

**Resolution No. 16-07**  
**Requesting Approval to Amend and Restate**  
**The 403(b) Adoption Agreement and**  
**Terminate the Retiree Stipend**

**WHEREAS**, the Internal Revenue Service has determined through a routine audit that certain benefit arrangements were not modified as the tax law was modified; and

**WHEREAS**, it appears desirable and appropriate to modify certain programs to ensure tax compliance and satisfy the College's promised obligations to its current and former employees;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that due to tax issues identified in the Internal Revenue Service's recent audit of the College, the College shall eliminate the management retirement stipend program and modify the College's 403(b) Plan match program to address issues identified in the audit process.

**RESOLVED**, that the President of the College be and is hereby authorized, empowered and directed to take any and all other actions which he deems advisable or appropriate in order to address the issues identified in the audit process.

**FURTHER RESOLVED**, that the President of the College be authorized to move forward with action and communications necessary to comply with Internal Revenue Service findings, including satisfying certain employee tax liabilities associated with said activities.

Dated this 21st day of December 2015.

  
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District Board Vice Chairperson

Attest:

  
\_\_\_\_\_  
District Board Secretary

**RESOLUTION #16-08**


**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM  
BOARD**

**REQUESTING APPROVAL FOR THE REMODELING AND ADDITION  
AT THE WITC-NEW RICHMOND CAMPUS**

**WHEREAS**, the Wisconsin Indianhead Technical College Board has heard reports detailing the addition and remodeling plans at the WITC-New Richmond Campus:

**NOW, THEREFORE, BE IT RESOLVED** that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the addition/remodeling at the WITC-New Richmond Campus.

Adopted and approved this 21<sup>st</sup> day of December 2015.

  
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District Board Vice Chairperson

ATTEST:

  
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District Board Secretary

**RESOLUTION #16-09**

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM  
BOARD  
REQUESTING APPROVAL FOR THE REMODELING  
AT THE WITC-SUPERIOR CAMPUS**

**WHEREAS**, the Wisconsin Indianhead Technical College Board has heard reports detailing the remodeling plans at the WITC-Superior Campus:

**NOW, THEREFORE, BE IT RESOLVED** that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the remodeling at the WITC-Superior Campus.

Adopted and approved this 21<sup>st</sup> day of December 2015.

  
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District Board Vice Chairperson

ATTEST:

  
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District Board Secretary