

Northwood Technical College
Board Proceedings
April 17, 2023

The Northwood Technical College Board meeting was held on Monday, April 17, 2023, at 8:30 a.m., at the Northwood Tech Superior Campus, located at 600 N. 21st Street, Superior, WI 54880. The use of technology to access the meeting was available to Board members, as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Vice-Chairperson Amber Richardson called the meeting to order at 8:30 a.m. Board members Andy Albarado and Lori Laberee, were present at the Northwood Tech Superior Campus. In addition, Brett Gerber, Janelle Gruetzmacher, Amber Richardson, and Josh Robinson joined the meeting via BlueJeans technology. A quorum was established. *Notes: Chris Fitzgerald, Nicki O'Connell and Joe Simonich provided notice that they would be absent.*

Northwood Tech employees Aliasha Crowe, Deanna Lapacinski, John Will and Jena Vogtman were in attendance at the Northwood Tech Superior Campus for this meeting. In addition, Steve Bitzer, Steve Decker, Amanda Gohde, Sinai Mejia, Sara Nick, and Susan Yohnk Lockwood joined the meeting via BlueJeans technology.

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, read the following open-meeting statement: "The April 17, 2023, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on April 14, 2023, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Vice-Chairperson Richardson reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

Lori Laberee moved, seconded by Janelle Gruetzmacher to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Vice Chairperson Richardson to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

EXECUTIVE SESSION

Vice Chairperson Richardson requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 to consider Bargaining Environment and Strategies, Final Notice of Non-Renewal of Personnel for 2023-2024, and Employment, Promotion, Compensation, and Performance Evaluations.

Andy Albarado moved, seconded by Brett Gerber to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purposes noted in the preceding paragraph. Vice Chairperson Richardson announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

Vice-Chairperson Richardson called the executive session to order at 8:35 a.m. Board members Andy Albarado and Lori Laberee, were present at the Northwood Tech Superior Campus. In addition, Brett Gerber, Janelle Gruetzmacher, Amber Richardson, and Josh Robinson joined the meeting via BlueJeans technology.

Northwood Tech employees Amanda Gohde, Deanna Lapacinski, and John Will were in attendance during the executive session.

1. Approval of the March 20, 2023, Executive Meeting Minutes

Lori Laberee moved, seconded by Brett Gerber to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

2. Motion to Reconvene into Open Session

A motion was needed to reconvene into open session. Any action to be taken on matters discussed in Executive Session would be considered in open session under "Other Items Requiring Board Action."

Andy Albarado moved, seconded by Lori Laberee to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (6-0), and the executive session adjourned at 8:41 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the March 20, 2023, Regular Meeting Minutes

Lori Laberee moved, seconded by Andy Albarado, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolution from the March regular meeting will be attached to the official minutes. Ms. Lapacinski will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

CONSENT AGENDA

Vice-Chairperson Richardson asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Lori Laberee moved, seconded by Josh Robinson to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

1. Personnel:

- A. **New Hire:** Rhonda Austin, Career Specialist/Recruiter; New Richmond, Staff, \$25.45/hour, effective April 17, 2023.
- B. **New Hire:** Anna Kalin, Admissions Advisor; Superior, Staff, \$20.40/hour, effective April 10, 2023.
- C. **New Hire:** Beth Owens, Student Services Assistant; Rice Lake, Staff, \$18.19/hour, effective April 17, 2023.
- D. **New Hire:** Andrea Timblin, Student Services Assistant; Rice Lake, Staff, \$18.19/hour, effective April 17, 2023.
- E. **Resignation:** Angela Effertz, Financial Aid Advisor; New Richmond, effective April 14, 2023.
- F. **Resignation:** David Greenfield, Diesel Equipment Technician Instructor; New Richmond, effective June 30, 2023.
- G. **Resignation:** Elizabeth Schmidt, Accounting Instructor; New Richmond, effective June 30, 2023.

2. Contracts

The contract listing was approved.

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills
Expenditures and revenue from the budget, covering check numbers 271869 through 272370, and electronic transfer payments totaling \$6,966,557.46 were approved.
5. Bids/Purchases
 - A. **Hydraulic Shear – Rice Lake:** The Board approved the purchase of a hydraulic shear in the amount of \$66,345 from Baldwin Services Group Limited, Inc. in Port Orange, FL under ITB 23-44200-RL -HYDRAULICSHEAR. The hydraulic shear will be used in the welding program at the Rice Lake Campus.
 - B. **Electrical Work – Rice Lake:** The Board approved the low bid for electrical work in the amount of \$84,000 from Neo Electrical Solutions of Hudson, WI under ITB 23-97800-RL-ELECTRICALMECHATRONICS. The electrical work will provide adequate power in the mechatronic lab at the Rice Lake Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session
Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session.
 - A. **Approval of Final Notice of Non-Renewal of Personnel for 2023-2024**
Brett Gerber moved, seconded by Andy Albarado to approve the Final Notice of Non-Renewal of Personnel for 2023-2024 for the four individuals recommended in Executive Session. Upon a roll-call vote, all members present voted yes; motion carried (6-0).
2. Approval of Intent to Renew
Administration requested Board approval for the issuance of 2023-2024 intent to renew letters to exempt staff and faculty members. Faculty letters of intent are required according to Wisconsin Statute §118.22. The faculty list and the exempt staff list were included for the Board's information.

Josh Robinson moved, seconded by Lori Laberee, to approve the faculty and exempt staff intent to renew lists as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).
3. Approval of Revised Administrative Policy J-128 (Adult and Continuing Education Aidable and Non-Aidable Course Fees) and Addendums
The Board approved the revised J-128 policy and addendums. The policy has been revised to include the course fee amount of \$146.20 per credit for adult and continuing education for 2023-24, \$188.90 per credit for liberal arts collegiate transfer, out-of-state tuition fees of \$219.30 per credit for adult and continuing education, and \$283.35 for liberal arts collegiate transfer reflecting a 1.92% increase that has been approved by the Wisconsin Technical College System State Board. The minimum vocational adult nonaidable course fee, set by Northwood Tech, is recommended to be set to \$245 per credit for 2023-24.
4. Approval of Revised Administrative Policy J-242 (Student Fees)
The State Board established a student fee rate for 2023-24. The program fee will increase to \$146.20 per credit for technical and associate degree level courses for 2023-24, \$188.90 per credit for liberal arts collegiate transfer, out-of-state tuition fees will increase to \$219.30 per credit for adult and continuing education, and \$283.35 for liberal arts collegiate transfer. The State changes have been incorporated into the policy.
5. Approval of Revised Administrative Addendum D-450A ADD (Contracting Rates 2023-2024)
The Wisconsin Technical College System (WTCS) established the fee for compulsory school attendance under §118.51(1) Wis. Statutes, and the fee has been incorporated in the policy. WTCS also sets the indirect overhead rates annually to be used for costing out-of-state contracts, which is also reflected. All fees set by Northwood Tech are recommended to

continue at the previously set amounts with no increase unless noted as such in the addendum.

Josh Robinson moved, seconded by Lori Laberee to approve the revised Administrative Policy J-128 (Adult and Continuing Education Aidable and Non-Aidable Course Fees), revised Administrative Policy J-242 (Student Fees), and the revised Administrative Addendum D-450A ADD (Contracting Rates 2023-2024) as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

6. Approval of Resolution 23-07, Authorizing the Issuance and Establishing the Parameters for the Sale of Not to Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023B of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof
Administration recommended approval of Resolution 23-07, presented to the Board with the Intent to borrow \$1,500,000 in aggregate for the remodeling project at the Rice Lake Campus. A summary document was also included for the Board's review.

The borrowing will be as follows:

Remodeling	\$1,500,000
Total	\$1,500,000

Lori Laberee moved, seconded by Andy Albarado to approve Resolution 23-07, Authorizing the Issuance and Establishing the Parameters for the Sale of Not to Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023B of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof, as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended; however, there were none.

2. Travel Sign Up

- A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

- A. **Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration.

- B. **Review Monitoring Schedule for Next Fiscal Year (FY24) for Approval in July**

Time was reserved for the Board to review the Monitoring Schedule and make recommendations for FY24. Minor updates, noted in red text, were recommended by administration for final approval to take place at the Board's annual organizational meeting in July.

- C. **Consider Nominations for 2023 ACCT Leadership Awards**

Time was reserved for the Board to consider nominations for the ACCT Leadership Awards. Nominations and a Board letter of support must be received by June 5, 2023.

- E. **Northwood Tech Commencement Update**

Time was reserved for President Will to update the Board about this year's commencement ceremonies on May 19, 2023. Lori Laberee will be attending the Ashland commencement ceremony, Nicki O'Connell will attend in New Richmond, and Chris Fitzgerald will attend in Rice Lake. President Will asked the Board to respond to him if they are available to attend the Superior commencement ceremony.

4. 2023A Bond Sale Results

Sara Nick, Vice President, Business Services and Chief Financial Officer shared the bond sale results from Thursday, April 13, 2023, per the parameter resolution that was approved at the March 20, 2023 meeting.

5. President's Updates

A. **Enrollment Report**

President Will reviewed the latest enrollment report.

B. **Governor Evers Visits New Richmond Campus**

Governor Tony Evers visited the New Richmond Campus on Thursday, April 13, 2023. President Will shared highlights from his visit.

C. **Phi Theta Kappa Induction Ceremony**

President Will updated the Board on the Phi Theta Kappa Induction Ceremony that occurred on Thursday, April 13, 2023.

D. **Campus Connections**

President Will updated the Board on the Campus Connections events that will be taking place at the Ashland Campus on Thursday, April 20th and Superior campus on Tuesday, April 25th.

E. **Student Tribute to Fallen Officers**

Students on the Rice Lake campus created a tribute wall and buttons to wear in remembrance of Cameron Police Officer, Hunter Scheel, and Chetek Police Officer, Emily Breidenbach, and their impact on our community. Hunter was a recent graduate of the Northwood Tech Criminal Justice program and Law Enforcement Academy, and Emily took Law Enforcement continuing education classes at the College. The College is deeply moved by our students' beautiful display of gratitude and respect for those who have given their lives in the line of duty.

6. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

7. 2023 ACCT Leadership Congress - Call for Presentation

ACCT has announced its call for presentations for the 54th Annual Leadership Congress, scheduled for October 9-12, 2023 in Las Vegas, NV. The theme for this year's Congress is "Building a Legacy: Uplifting Students and Transforming Communities".

All proposal submissions must be received by **May 15, 2023**. The Board supported Administration to submit a presentation proposals for the 2023 ACCT Leadership Congress.

8. Student Updates and News

Time was reserved to highlight the following items:

A. **Northwood Tech takes welding on the road**

March 21, 2023 - The Daily Press

March 22, 2023 - Burnett County Sentinel, Cumberland Advocate, The Chronotype

March 23, 2023 - Hudson Star-Observer, The Times

Northwood Tech unveiled a new 53-foot mobile welding lab trailer containing eight individual welding booths for to practice hands-on skills as part of the college's advanced manufacturing training to assist in rebuilding the workforce under the Restoring Employment through Support, Training, Outreach, Recruitment, and Education (RESTORE). The mobile lab will travel to areas of the Northwood Tech district where access to a campus location for education and training may be a challenge. The first training session will take place on April 17th when the mobile lab travels to the St. Croix Chippewa Indians of Wisconsin.

B. Northwood Tech BPA students qualify for nationals

March 23, 2023 – The Times

Six Northwood Tech Business Professionals of America (BPA) students competed in a variety of categories at the state Leadership Conference for the Business Professionals of America. Each student performed well and qualified to advance to nationals in Anaheim, CA in April.

C. Partnership creates HSED opportunity for inmates

March 29, 2023 – Barron News-Shield

March 30, 2023 – The Times

In collaboration with Barron County Jail, Northwood Tech has assisted in graduating its tenth student with an HSED, which is 143% of last year's total graduates. Northwood Tech and the jail have plans to expand Northwood Tech's offerings to enroll students in the College's CNC Machining program under grant funding. Students will graduate with a technical diploma and have the choice to continue the program at Northwood Tech.

INFORMATION REPORTS

1. Academic Affairs Programming Update

Dr. Aliesha Crowe, Vice President Academic Affairs, provided an update on key Academic Affairs initiatives focused on excellence in teaching and learning and equitable student success outcomes. A PowerPoint was provided for this update. There was time for questions and answers after the update.

Lori Laberee moved, seconded by Janelle Gruetzmacher to accept the Academic Affairs Programming Update as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, May 15, 2023, beginning at 8:30 a.m. at the Rice Lake Campus.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, April 27, 2023. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.

CAMPUS TOUR

Jena Vogtman, Associate Vice President of Marketing and Communications, took the Board members on a campus tour. No official business took place during the tour.

Board members who were in attendance virtually were excused until 10:10 a.m. The Board reconvened at 10:11 a.m.

MEETING ADJOURNMENT

Lori Laberee moved, seconded by Janelle Gruetzmacher, to adjourn the meeting at 10:12 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lori Laberee", written in a cursive style.

Board Secretary

dl

4/1/23
9:38 15 am

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2023**

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

**State Designated Indirect Cost Factors:
Off Campus = 36.32 %
On Campus = 42.77%**

-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: September 2022 (1 records)												
723422	Unity High School	Balsam Lake Outteach Center and Unity Hig	Off	\$ 21,801.00	\$ 1,161.60	\$	421.89	\$	4,629.00	\$	6,212.49	\$ 15,588.51
	Truck Driving Technical Diploma for 8 students from Unity High School											
Approval Date: November 2022 (2 records)												
733443	Chicago Iron & Supplies Inc.	Chicago Iron and Steel	Off	\$ 5,046.00	\$ 2,466.20	\$	895.72	\$	285.00	\$	3,646.92	\$ 1,399.08
	CDL A Behind the Wheel for employee. The theory portion was completed by the employer. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 40 hours of behind the wheel time. Contact will be adjusted on how many hours are actually used. Chicago Iron & Supplies will be supplying their own vehicle for training. *CONTRACT UPDATED TO ADJUST FOR EXTRA HOURS NEEDED. (59 Total Hours) 3/13/23											
722446	WESTconsin Credit Union	Barron	Off	\$ 399.00	\$ 193.60	\$	70.32	\$	60.00	\$	323.92	\$ 75.08
	Provide ASHI Adult/Child & Infant CPR & AED											
Approval Date: December 2022 (4 records)												
723457	Barron School District	Barron	Off	\$ 730.00	\$ 580.80	\$	210.95	\$	56.00	\$	847.75	\$ (117.75)
	Provide Heartsaver K12 Adult/Child CPR & AED with 1st aid											
723460	Tribal Labor Advisory Committee	Ashland	Off	\$ 23,895.00	\$ 9,733.90	\$	3,535.36	\$	5,846.00	\$	19,115.26	\$ 4,779.74
	CDL Theory(40 hours) and Behind the Wheel(45 hours) for up to 4 individuals, The contract will be adjusted to reflect the correct amount of training hours once the training is complete. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.											
723458	Hawkins Inc	Superior Campus Parking Lot	On	\$ 4,989.00	\$ 2,382.60	\$	1,019.04	\$	388.00	\$	3,789.64	\$ 1,199.36
	CDL B HAZMAT online training, and hands-on driver training for student of Hawkins Inc. This contract shall include up to 40 hours of behind-the-wheel training. If less or more hours are required, the contract shall be adjusted to reflect actual number of hours required for training. Hawkins Inc. will be providing their own box truck for the BTW training. *CONTRACT UPDATED 3/22/23 to reflect extra hours needed for training and test/retests.											
723462	Wisconsin Depart of Corrections-Madison	Superior Campus	On	\$ 40,506.00	\$ 2,657.60	\$	1,136.67	\$	19,494.00	\$	23,288.27	\$ 17,217.73
	Up to 10 Gordon Correctional Center inmates will receive Construction Foundations Training which includes: Construction Framing, Math for Trades, Print Reading for Trades, CPR/First Aid and OSHA 10. Training will take place at the Northwood Tech Superior Campus. The contract can be adjusted based on the exact number of students. Some construction supplies costs may need to be added during the course of the training to accommodate the extra two students.											
Approval Date: January 2023 (4 records)												
723479	DNR Worksite	Spoooner	Off	\$ 1,589.00	\$ 726.00	\$	263.68	\$	311.00	\$	1,300.68	\$ 288.32
	Provide 2 ASHI Adult CPR/AED & 1st aid classes. 24 students per class											
723488	DNR Worksite	Ashland Campus-Room 427	On	\$ 826.00	\$ 387.20	\$	165.61	\$	149.00	\$	701.81	\$ 124.19
	Up to 20 WI DNR employees will receive American Safety & Health Institute CPR, AED, and basic first aid full 8 hour instruction. Upon successful completion, participants will receive documentation.											
723480	Christain Community Homes	Hudson	Off	\$ 1,513.00	\$ 464.20	\$	168.60	\$	202.00	\$	834.80	\$ 678.20
	Provide ASHI Adult CPR/AED & 2 BLS Basic Life support renewal classes.											
723496	Madeline Island Ferry Lines Inc	Madeline Island Ferry Building	Off	\$ 805.00	\$ 387.20	\$	140.63	\$	127.00	\$	654.83	\$ 150.17
	Up to 17 employees will receive CPR/AED/Basic First Aid Renewal Training(ASHI).											
Approval Date: February 2023 (1 records)												

723500	LCO Head Start Provide Pediatric CPR/AED & 1st aid renewal class	LCO	Off	\$	1,018.00	\$	464.20	\$	168.60	\$	202.00	\$	834.80	\$	183.20
Approval Date: March 2023 (19 records)															
723532	Hawkins Inc The CDL A Online Theory class(40 hours) will be offered to 3 Hawkins Inc. employees(\$199/employee). Once registration forms are received, students will be sent the link with instructions on how to get started with the classes within 48 hours.	Online	Off	\$	597.00	\$	-	\$	-	\$	-	\$	-	\$	597.00
723526	Spooner Area School District Heartsaver K12 Adult/Child CPR & AED	Spooner	On	\$	537.00	\$	290.40	\$	105.47	\$	60.00	\$	455.87	\$	81.13
723522	Lac Courte Oreilles Ojibwe University 40 hours of CDL A behind-the-wheel training for student. Each student will receive 1 CDL A test. Additional testing needs will be paid by the student or Lac Courte Oreilles Ojibwe University. Students will also need complete pre-employment drug screening prior to attending behind-the-wheel training.	Northwood Technical College, Rice Lake Campus	On	\$	4,318.00	\$	2,192.08	\$	937.55	\$	924.00	\$	4,053.63	\$	264.37
723516	Jolma Electric, LLC The CDL A Online Theory class will be offered to student, an employee of Jolma Electric. Once registration forms are received, students will be sent the link with instructions on how to get started with the classes within 48 hours. Employees must complete their permit and theory class before they can begin driving.	Online	Off	\$	199.00	\$	-	\$	-	\$	-	\$	-	\$	199.00
723519	Douglas County Jail Northwood Technical College is contracting with Douglas County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Douglas County Jail owes \$0 for the services.	Douglas County Jail	Off	\$	8,545.00	\$	-	\$	-	\$	-	\$	-	\$	8,545.00
723518	Todd Marek Construction INC. Behind the Wheel training for 2 employees. Contract will be adjusted on actual amount of hours utilized for the training.	New Richmond Campus Parking Lot	On	\$	6,049.00	\$	2,528.90	\$	918.50	\$	1,208.00	\$	4,655.40	\$	1,393.60
723517	Barron County Jail Northwood Tech will be offering three micro-credentials in Print Reading for Machine Tool. Each class can have up to 6 participants in the class and be delivered virtually. The Barron County Jail is NOT responsible for covering the cost of the training.	Virtual	Off	\$	3,568.00	\$	2,285.05	\$	829.93	\$	880.00	\$	3,994.98	\$	(426.98)
723528	Duluth Federal Prison Camp Gas Metal Arc Welding(GMAW) training for 9 inmates on the Superior Campus.	Northwood Tech Superior Campus Welding Lab	On	\$	23,825.00	\$	12,612.60	\$	5,394.41	\$	2,725.00	\$	20,732.01	\$	3,092.99
723507	Polk County Range Room Shoot-No-Shoot Milo Simulator Training for 29 officers.	Polk County Range Room	Off	\$	957.00	\$	31.90	\$	11.59	\$	-	\$	43.49	\$	913.51
723529	Jolma Electric, LLC Up to 20 employees of Jolma Utilities(Jolma Electric) will receive CPR, AED, and basic first aid renewal certification. Upon successful completion, participants will receive documentation.	Jolma Utilities Facility	Off	\$	940.00	\$	387.20	\$	140.63	\$	230.00	\$	757.83	\$	182.17
723520	Iron County Forestry Shop Up to 12 Iron County Forestry employees will receive American Safety & Health Institute CPR, AED, and basic first aid full 8-hour instruction. Upon successful completion, participants will receive documentation.Up to 12 Iron County Forestry employees will receive American Safety & Health Institute CPR, AED, and basic first aid full 8-hour instruction. Upon successful completion, participants will receive documentation.	Iron County Forestry Meeting Room	Off	\$	813.00	\$	387.20	\$	140.63	\$	138.00	\$	665.83	\$	147.17
723523	Burnett Dairy Co-op ASHI First Aid, CPR, and AED training for up to 42 employees. There will be two renewal courses and two courses for new employees to take the full certification.	Burnett Dairy	Off	\$	2,505.00	\$	1,045.00	\$	379.55	\$	626.00	\$	2,050.55	\$	454.45
723524	Northcentral Technical College Personal Care Worker Certification for 13 students.	St Croix Tribe	Off	\$	21,806.00	\$	1,686.30	\$	612.46	\$	6,235.00	\$	8,533.76	\$	13,272.24
723530	New Richmond High School Personal Care Worker Certification for 13 students.	Northwood Tech Room 1303	On	\$	2,591.00	\$	629.20	\$	269.11	\$	-	\$	898.31	\$	1,692.69
723531	Jolma Utilities	Jolma Utilities Facility	Off	\$	940.00	\$	387.20	\$	140.63	\$	230.00	\$	757.83	\$	182.17

Up to 20 employees of Jolma Utilities will receive CPR, AED, and basic first aid renewal certification. Upon successful completion, participants will receive documentation. Training will be held at the Jolma Utilities facility.

723515	Noah Insurnace Group 4-hour training for students on Microsoft Teams and 2 two-hour trainings for the rest of the staff at Noah Insurance. If Noah Insurance decides to provide the last two training sessions, the contract will be adjusted to reflect the actual amount of training.	Noah Insurance Group-Amery	Off	\$	1,563.00	\$	646.80	\$	234.92	\$	110.00	\$	991.72	\$	571.28
723514	Sevenwinds Casino Lodge & Conference Center Provide 2 ASHI Adult/Child CPR/AED & 1st aid classes	LCO	Off	\$	2,511.00	\$	1,315.60	\$	477.82	\$	473.00	\$	2,266.42	\$	244.58
723525	R Stresau Laboratory Inc Provide ASHI Adult/Child CPR/AED & 1st aid	Spooner	Off	\$	490.00	\$	242.00	\$	87.89	\$	69.00	\$	398.89	\$	91.11
723521	Peter Christiansen Health Center Up to 16 PCHC employees will receive 12 hours of ACLS training.	PCHC Facility	Off	\$	1,440.00	\$	752.40	\$	273.27	\$	-	\$	1,025.67	\$	414.33

Grand Totals (31 records)

*indicates an amended contract



Board Secretary

4-17-2023
Date

Resolution No. 23-07

RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING THE PARAMETERS FOR THE SALE OF NOT TO EXCEED \$1,500,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023B, OF NORTHWOOD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, the District Board of Northwood Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000.00 for the public purpose of financing site improvements at its Rice Lake campus and paying certain costs of issuance related thereto (the public purpose project described above are hereafter referred to as the "Public Purposes");

WHEREAS, it is in the best interest of the District that the monies needed for such purpose be borrowed through the issuance of general obligation promissory notes pursuant to Section 67.12(12) of the Wisconsin Statutes, as amended (the "Act");

WHEREAS, pursuant to the Act, the District is authorized to issue notes of the District in the aggregate amount of not to exceed \$1,500,000.00 for the Public Purposes and

WHEREAS, the District seeks to authorize the issuance of not to exceed \$1,500,000.00 General Obligation Promissory Notes, Series 2022-23B (the "Notes") for the Public Purposes and set forth the parameters for the sale of such Notes; and

WHEREAS, it is now expedient and necessary for the District to issue its Notes in the principal amount of not to exceed \$1,500,000.00 for the Public Purposes;

NOW, THEREFORE, the District hereby resolves as follows:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

"Act" shall mean Section 67.12(12) of the Wisconsin Statutes;

"Code" shall mean the Internal Revenue Code of 1986, as amended;

"Continuing Disclosure Agreement" shall mean the Continuing Disclosure Agreement, executed and delivered by the District, dated the date of issuance of the Notes (the "Continuing Disclosure Agreement"), delivered by the District for the purpose of complying with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended;

"Dated Date" shall mean the date of issuance of the Notes;

"Debt Service Fund" shall mean the Debt Service Fund of the District, which shall be the "special redemption fund" as such term is defined in the Act;

“District” shall mean the Northwood Technical College District, Wisconsin;

“Fiscal Agent” shall mean U.S. Bank Trust Company, National Association, or such other entity as the District may approved to act as fiscal agent;

“Governing Body” shall mean the Board of the District, or such other body as may hereafter be the chief legislative body of the District;

“Initial Resolution” shall mean this “Resolution Authorizing the Issuance and Establishing the Parameters for the Sale of Not to Exceed \$1,500,000.00 General Obligation Promissory Notes, Series 2023B of Northwood Technical College District, Wisconsin”, adopted by the Governing Body on April 17, 2023;

“Note Registrar” means the Fiscal Agent;

“Notes” shall mean the General Obligation Promissory Notes, Series 2023B, of the District;

“Public Purposes” shall mean the public purpose of financing not to exceed \$1,500,000.00 of site improvements at the District’s Rice Lake campus, and the payment of certain costs of issuance related thereto;

“Purchase Price” shall mean the purchase price for the Notes as set forth in the Final Approval;

“Record Date” shall mean the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date; and

“Securities Depository” means The Depository Trust Company, New York, New York, or its nominee or agent, U.S. Bank Trust Company, National Association.

Section 2. Authorization of the Notes; Parameters. For the purpose of financing the Public Purposes, there shall be borrowed from an underwriter (the “Underwriter”) selected through a competitive sale with the assistance and counsel of the District’s financial advisor, PMA Securities, LLC, on the full faith and credit of the District the sum of not to exceed \$1,500,000.00; and fully registered general obligation promissory notes of the District are authorized to be issued in evidence thereof, provided that: (i) the price paid by the Underwriter for the Notes shall not be less than 100.00% of the par amount of the Notes, (ii) the true interest cost to be paid on the Notes shall not exceed 4.00%; (iii) the Notes shall mature no later than October 31, 2031; (iv) the Notes shall comply in all other respects with the terms provided herein; and (v) the first interest payment on the Notes shall be October 1, 2023. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing a notice thereof in the Ashland Daily Press, a newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth in Exhibit A to this resolution.

Section 3. Sale of the Notes; Delegation of Authority with Respect to Final Approval.

Subject to such Final Approval (defined below), to evidence such indebtedness, the District is hereby authorized, empowered and directed to make, execute, issue and sell to the Underwriter for, on behalf of and in the name of the District, general obligation promissory notes in the aggregate principal amount of not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000.00). The issuance and sale of the Notes to the Underwriter is subject to final approval by the Vice President, Business Services and Chief Financial Officer. Such final approval shall be evidenced by a certificate of the Vice President, Business Services and Chief Financial Officer. The approval of such issuance and sale, and the execution of said certificate shall comprise and be referred to collectively herein as the “Final Approval.” The Governing Body of the District hereby delegates the authority to provide such Final Approval to the Vice President, Business Services and Chief Financial Officer. Said Vice President, Business Services and Chief Financial Officer, may act for the Governing Body of the District to provide such Final Approval with respect to the Notes.

Section 4. Terms of the Notes. The Notes shall be designated “General Obligation Promissory Notes, Series 2023B”; shall be dated the Dated Date; shall be numbered one and upward; shall be issued in denominations of \$5,000 or any integral multiple thereof; and shall bear interest and mature on the dates and in the amounts as set forth in the Final Approval. Redemption provisions relating to the Notes shall be set forth in the Final Approval.

Section 5. Form, Execution, Registration and Payment of the Notes. The Notes shall be issued as registered obligations in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

The Notes shall be executed in the name of the District by the manual or electronic signatures of (i) the Chairperson or the Vice Chairperson, and (ii) the Secretary or other officer.

The principal of, premium, if any, and interest on the Notes shall be paid by the Fiscal Agent.

Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America by the Fiscal Agent. Payment of principal of the final maturity on the Notes will be payable upon presentation and surrender of the Notes to the Fiscal Agent. Payment of principal on the Notes (except the final maturity) and each installment of interest shall be made to the registered owner of each Note who shall appear on the registration books of the District, maintained by the Note Registrar, on the Record Date and shall be paid by check or draft of the Fiscal Agent and mailed to such registered owner at the address appearing on such registration books or at such other address may be furnished in writing to such registered owner to the Note Registrar.

Section 6. Note Proceeds. The sale proceeds of the Notes (exclusive of accrued interest, printing distribution and filing fees, and any premium received) shall, forthwith upon receipt, be placed in and kept by the District Treasurer as a separate fund to be known as the Promissory Notes, Series 2023B, Borrowed Money Fund (hereinafter referred to as the “Borrowed Money Fund”). Moneys in the Borrowed Money Fund shall be used solely for the purposes for which borrowed or for transfer to the Debt Service Fund as provided by law.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient in amount to pay and for the express purpose of paying the interest on the Notes as it falls due and also to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable property in the District, in addition to all other taxes, a nonrepealable, direct, annual tax in an amount sufficient for that purpose. This tax shall be from year to year carried into the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time. Said tax shall be in the years and in the minimum amounts as set forth in the Final Approval.

The District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be carried into the tax rolls of the District and collected as other taxes are collected, provided that the amount of tax carried into said tax rolls with respect to the Notes may be reduced by the amount of any surplus money in the Debt Service Fund created pursuant to Section 8 below.

If there shall be insufficient funds from the tax levy to pay the principal of or interest on the Notes when due, the said principal or interest shall be paid from other funds of the District on hand, said amounts to be returned when said taxes have been collected.

There be and there hereby is appropriated from taxes levied by the District in anticipation of the issuance of the Notes and other funds of the District on hand a sum sufficient to be deposited in the Debt Service Fund to meet payments with respect to debt service due for the year 2023.

Section 8. Debt Service Fund. Within the debt service fund previously established within the treasury of the District, there be and there hereby is established a separate and distinct fund designated as the “Debt Service Fund for General Obligation Promissory Notes, Series 2023B” (the “Debt Service Fund”), and such fund shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in such Debt Service Fund (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) the taxes herein levied for the specific purpose of meeting principal of and interest on the Notes when due; (iii) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (iv) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (v) surplus moneys in the Borrowed Money Fund for the Notes; and (vi) such further deposits as may be required by Section 67.11 of the Wisconsin Statutes.

No money shall be withdrawn from the Debt Service Fund and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a) of the Wisconsin Statutes in interest-bearing obligations of the United States of America, in other obligations of the District or in other investments permitted by law, which investments shall continue as a part of the Debt Service Fund.

When all of the Notes have been paid in full and canceled, and all permitted investments disposed of, any money remaining in the Debt Service Fund shall be deposited in the general fund of the District, unless the District Board directs otherwise.

Section 9. Deposits and Investments. The Debt Service Fund shall be kept apart from moneys in the other funds and accounts of the District and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Notes as the same becomes due and payable. All moneys therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34 of the Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Sections 66.0603(1m) and 67.10(3) of the Wisconsin Statutes. All income derived from such investments shall be regarded as revenues of the District. No such investment shall be in such a manner as would cause the Notes to be “arbitrage bonds” within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

The District Treasurer shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Notes are not “arbitrage bonds” under Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

Section 10. Sale of Notes. The District is authorized to prepare and distribute the following documentation for the Notes (collectively, the “Note Documents”) (i) a Preliminary Official Statement (the “Preliminary Official Statement”), describing the Notes and the security therefor; (ii) an Official Notice of Sale issued by the District and a Parity Bid Form (the “Note Purchase Agreement”) to be entered into between the District and the Underwriter, providing for the sale of the Notes; (iii) a Final Official Statement dated the date of sale of the Notes describing the Notes and the security therefor; and (iv) all other agreements, documents and certificates necessary for the issuance and sale of the Notes.

The Notes shall be sold and delivered in the manner, at the Purchase Price, pursuant to the terms and conditions set forth in the Note Purchase Agreement.

The Chairperson, the Vice Chairperson, the Vice President, Business Services and Chief Financial Officer and Secretary of the District are authorized and directed to do any and all acts necessary to conclude delivery of the Notes to the Underwriter, as soon after adoption of this Resolution as is convenient.

Section 11. Book-Entry Only Notes. The Notes shall be transferable as follows:

(a) Each maturity of Notes will be issued as a single Note in the name of the Securities Depository, or its nominee, which will act as depository for the Notes. During the term of the Notes, ownership and subsequent transfers of ownership will be reflected by book entry on the records of the Securities Depository and those financial institutions for whom the Securities Depository effects book entry transfers (collectively, the “Participants”). No person for whom a Participant has an interest in Notes (a “Beneficial Owner”) shall receive bond certificates

representing their respective interest in the Notes except in the event that the Securities Depository or the District shall determine, at its option, to terminate the book-entry system described in this Section. Payment of principal of, and interest on, the Notes will be made by the Fiscal Agent to the Securities Depository which will in turn remit such payment of principal and interest to its Participants which will in turn remit such principal and interest to the Beneficial Owners of the Notes until and unless the Securities Depository or the District elects to terminate the book-entry system, whereupon the District shall deliver bond certificates to the Beneficial Owners of the Notes or their nominees. Note certificates issued under this Section may not be transferred or exchanged except as provided in this Section.

(b) Upon the reduction of the principal amount of any maturity of Notes, the Registered Noteowner may make a notation of such redemption on the panel of the Note, stating the amount so redeemed, or may return the Note to the District for exchange for a new Note in a proper principal amount. Such notation, if made by the Noteowner, may be made for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Note Outstanding, unless the Note Registrar initialed the notation on the panel.

(c) Immediately upon delivery of the Notes to the purchasers thereof on the delivery date, such purchasers shall deposit the Note certificates representing all of the Notes with the Securities Depository. The Securities Depository, or its nominee, will be the sole Noteowner of the Notes, and no investor or other party purchasing, selling or otherwise transferring ownership of any Notes will receive, hold or deliver any bond certificates as long as the Securities Depository holds the Notes immobilized from circulation.

(d) The Notes may not be transferred or exchanged except:

(1) To any successor of the Securities Depository (or its nominee) or any substitute depository ("Substitute Depository") designated pursuant to (ii) below, provided that any successor of the Securities Depository or any Substitute Depository must be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(2) To a Substitute Depository designated by or acceptable to the District upon (a) the determination by the Securities Depository that the Notes shall no longer be eligible for depository services or (b) a determination by the District that the Securities Depository is no longer able to carry out its functions, provided that any such Substitute Depository must be qualified to act as such, as provided in subparagraph (1) above; or

(3) To those persons to whom transfer is requested in written transfer instructions in the event that:

(i) The Securities Depository shall resign or discontinue its services for the Notes and, only if the District is unable to locate a qualified successor within two months following the resignation or determination of noneligibility, or

(ii) Upon a determination by the District that the continuation of the

book-entry system described herein, which precludes the issuance of certificates to any Noteowner other than the Securities Depository (or its nominee) is no longer in the best interest of the Beneficial Owners of the Notes.

(e) U.S. Bank Trust Company, National Association, as nominee or agent for The Depository Trust Company, New York, New York, is hereby appointed the Securities Depository for the Notes.

Section 12. Undertaking to Provide Continuing Disclosure. The (i) Chairperson or the Vice Chairperson and (ii) Secretary of the District are hereby authorized and directed to execute on behalf of the District, the Continuing Disclosure Agreement in connection with the Notes for the purpose of complying with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended.

Section 13. Compliance with Federal Tax Laws.

(a) The District represents and covenants that the project financed by the Notes and their ownership, management and use will not cause the Notes to be “private activity bonds” within the meaning of Section 141 of the Code, and the District shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes, provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of Wisconsin, and to the extent there is a reasonable period of time in which to comply.

Section 14. Rebate Fund. If necessary, the District shall establish and maintain, so long as the Notes are outstanding, a separate account to be known as the “Rebate Fund” for the purpose of complying with the rebate requirements of Section 148(f) of the Code. The Rebate Fund is for the sole purpose of paying rebate to the United States of America, if any, on amounts of bond proceeds held by the District. The District hereby covenants and agrees that it shall pay from the Rebate Fund the rebate amounts as determined herein to the United States of America.

The District may engage the services of accountants, attorneys, or other consultants necessary to assist it in determining rebate amounts. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Notes and may only be used to pay amounts to the United States. The District shall maintain or cause to be maintained records of such determinations until six (6) years after payment in full of the Notes and shall make such records available upon reasonable request therefor.

Section 15. Defeasance. When all Notes have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The District may discharge all Notes due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest by the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government

("Government Obligations"), or of securities wholly and irrevocably secured as to principal and interest by Government Obligations and rated in the highest rating category of a nationally recognized rating service, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each said Note to its maturity or, at the District's option, if said Note is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Note at maturity, or at the District's option, if said Note is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Notes on such date has been duly given or provided for.

Section 16. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the District and the owner or owners of the Notes, and after issuance of any of the Notes no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 18, until all of the Notes have been paid in full as to both principal and interest. The owner or owners of any of the Notes shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the District, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the District, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 17. General Authorizations. The Chairperson, the Vice Chairperson and the Secretary of the District and the appropriate deputies and officials of the District in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the District under the Notes. The execution or written approval of any document by the Chairperson, the Vice Chairperson or Secretary or other officer of the District herein authorized shall be conclusive evidence of the approval by the District of such document in accordance with the terms hereof.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of Notes), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the District.

Any actions taken by the Chairperson, the Vice Chairperson and Secretary or other officer consistent with this Resolution are hereby ratified and confirmed.

Section 18. Amendment to Resolution. After the issuance of any of the Notes, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Notes have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the District may, from to time, amend this Resolution without the consent of any of the owners of the Notes, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal

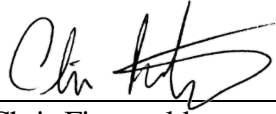
amount of the Notes then outstanding; provided, however, that no amendment shall permit any change in the pledge of tax revenues of the District or the maturity of any Note issued hereunder, or a reduction in the rate of interest on any Note, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Notes may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Note to which the change is applicable.

Section 19. Illegal or Invalid Provisions. In case any one or more of the provisions of this Resolution or any of the Notes shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Notes.

Section 20. Conflicting Resolutions. All ordinances, resolutions, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

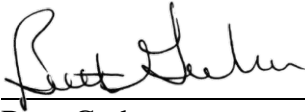
[SIGNATURE PAGE TO FOLLOW]

Adopted: April 17, 2023.



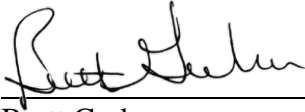
Chris Fitzgerald
Chairperson of the District

Attest:



Brett Gerber
Secretary of the District

Recorded on April 17, 2023.



Brett Gerber
Secretary of the District

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Northwood Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on April 17, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of: (a) financing \$1,500,000.00 of site improvements at the District's Rice Lake campus; and (b) paying related closing costs (the "Public Purpose"); and

A copy of said Resolution is on file electronically and in the Administrative Office, 1900 College Drive, Rice Lake, Wisconsin 54868, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated April 17, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

(Form of Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
NORTHWOOD TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES _____

<u>Number</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
R-__	_____	_____	_____	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, Northwood Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on _____ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank Trust Company, National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of _____ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on _____. Said resolutions are recorded in the official minutes of the District Board for said dates.

This Note is not subject to optional redemption. OR

[The Notes maturing in the years _____, _____ and _____ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or


redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

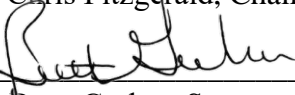
This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Northwood Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual, electronic or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

NORTHWOOD TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By:  _____
Chris Fitzgerald, Chairperson

By:  _____
Brett Gerber, Secretary

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Northwood Technical College District, Wisconsin.

**U.S. BANK TRUST COMPANY,
NATIONAL ASSOCIATION**

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)