

Wisconsin Indianhead Technical College
Board Proceedings
September 17, 2018

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, September 17, 2018, at 8:30 a.m., at the WITC-New Richmond Campus, located at 1019 South Knowles Avenue, New Richmond, WI 54017.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Troy Lambert, called the meeting to order at 8:36 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. A quorum was established. Andy Albarado arrived at 8:43 a.m. *Note: Lara Frasier, Brett Gerber, and Janelle Gruetzmacher provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, and John Will. Susan Yohnk Lockwood and Megan Nabb were present for a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The September 17, 2018, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on September 14, 2018, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chairperson Lambert, reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. James Beistle moved, seconded by Lori Laberee, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

Lori Laberee moved, seconded by Josh Robinson, to authorize and approve Chris Fitzgerald as interim Board Secretary to sign College documents at this meeting in the absence of Board Secretary Gerber. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

CAMPUS WELCOME

Time was reserved for Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and New Richmond Campus Administrator, to welcome the Board. Key updates included information on recent remodeling of the trades and administration areas. A tour will be provided after the meeting.

EXECUTIVE SESSION

Chairperson, Troy Lambert, requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statute §19.85(1)(g) for the purpose of considering Legal Counsel's Written Advice Concerning Strategy with Respect to Litigation.

Lori Laberee moved, seconded by James Beistle, to convene into Executive Session in accordance with Wisconsin Statute §19.85(1)(g) for the purpose noted in the preceding paragraph. Chair Lambert announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

Chairperson Lambert, called the executive session to order at 8:40 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. Andy Albarado arrived at 8:43 a.m. *Note: Lara Frasier, Brett Gerber, and Janelle Gruetzmacher provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Steve Decker, Kim Olson, and John Will.

1. Approval of the June 18, 2018, Executive Meeting Minutes

Lori Laberee moved, seconded by James Beistle, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

Josh Robinson moved, seconded by Lori Laberee, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (6-0) and the executive session adjourned at 8:49 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the August 20, 2018, Regular Meeting Minutes

Chris Fitzgerald moved, seconded by Lori Laberee, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing from the August meeting was attached to the official minutes.

CONSENT AGENDA

Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Josh Robinson, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

1. Personnel:

A. **New Hire:** Syna Carlton, College Health Nurse; Faculty; \$27.82/hour; Rice Lake; effective August 28, 2018.

B. **New Hire:** Leah Goettl, Financial Aid Advisor/Student Services Technician; Support and Technical Personnel; \$18.80/hour; Rice Lake; effective September 1, 2018.

C. **New Hire:** Heather Spencer, Learning Resource Center Technician; Support and Technical Personnel; \$16.49/hour; New Richmond; effective August 30, 2018.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 238002 through 238435 and electronic transfer payments totaling \$6,212,406.30 were approved.

5. Bids/Purchases

- A. **Remodeling Change Order – New Richmond:** The Board gave approval of Change Order 4 by HSR Architects in the total amount of \$37,683 for Project #17063-3 & 4 at the New Richmond Campus. This change order included additional ceiling replacement, electrical modifications, and additional HVAC control work. A financial summary was also provided.
- B. **Exterior Maintenance Change Order – Superior:** The Board gave approval of Change Order 3 by HSR Architects in the total amount of \$16,556 for Project #17063 at the Superior Campus. This change order included additional electrical fixtures, modifications to storefront framing, and additional soffit work. A financial summary was also provided.
- C. **Plumbing & HVAC Maintenance Change Order – Superior:** The Board gave approval of Change Order 3 by HSR Architects in the total amount of \$6,249 for Project #17063-2 & 7 at the Superior Campus. This change order included additional plumbing work, electrical revisions, and tile revision. A financial summary was also provided.
- D. **Paratech Items for Fire Training Program – Collegewide:** The Board gave approval of paratech items in the total amount of \$6,729 from Pomasal Fire Equipment of Antigo, WI. The paratech items are for the Fire Training program at all four campuses.
- E. **Blackboard – Collegewide:** The Board gave approval Blackboard services in the amount of \$142,020 from Blackboard, Inc. of Pittsburgh, PA. Blackboard is the learning management program used to enrich all WITC courses at all campuses.
- F. **Tersano Stabilized Aqueous Ozone Cleaner Dispensing System – New Richmond:** The Board gave approval of a stabilized aqueous ozone system in the amount of \$2,750 from Vilnorsk of St. Cloud, MN. The system is a safer, toxic/chemical free cleaning system used at the New Richmond Campus.
- G. **Shades – New Richmond:** The Board gave approval of various shades/blinds in the amount of \$4,986 from Commercial Shade & Blind, LLC of Menomonie, WI. The shades are necessary to finish off part of the safety measures at the New Richmond Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session
Chair Lambert noted there was no action taken.

2. Annual Review and Approval of Board ENDS Policy (I.)
Time was reserved for the Board's annual review of the Global ENDS statement. There were no recommended changes to the Board's ENDS Policy.

Lori Laberee moved, seconded by Andy Albarado, to approve the Board's Global ENDS Policy as printed. Upon a unanimous vote of all members present, motion carried.

3. Annual Review and Approval of Board's Governance Process Policies (II.A. and II.C. - II.L.)
Time was reserved for the Board's annual review of the Governance Process Policies. There were no recommended changes to the following policies:
- A. Governing Philosophy (II.A.)
 - B. Board Responsibility (II.C.)
 - C. Board Member's Role (II.D.)
 - D. Board Officers (II.E.)
 - E. Board Committees (II.F.)
 - F. Board Policy Creation (II.G.)

- G. College Budget Process (II.H.)
- H. Board Members' Code of Conduct (II.I.)
- I. Annual Board Monitoring Schedule (II.J.)
- J. Tuition for Board Members (II.K.)
- K. Audience Recognition (II.L.)

President Will reminded Board members about their eligibility for tuition under policy II.K. He plans to bring back a template for policy II.I. related to how possible allegations for Board members would be handled. It was noted that Policy II. B. will be reviewed by the Board in May 2021 as noted on the Monitoring Schedule.

Josh Robinson moved, seconded by Lori Laberee, to approve the Board's Governance Process Policies as presented. Upon a unanimous vote of all members present, motion carried.

4. Consideration of 2019 Health and Dental Insurance Rates Update

Steve Decker recommended acceptance of employer and employee health and dental insurance rates for 2019. A PowerPoint was provided that included an update on plan modifications. This information was also brought to the Health Benefits Committee. President Will noted that comparables in our region were looked at.

Andy Albarado moved, seconded by Chris Fitzgerald, to approve the 2019 Health and Dental Insurance Rates. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

5. Approval of Annual Update to the Five-Year Affirmative Action Plan

President Will provided an update on the progress of the Five-Year Affirmative Action Plan (2014-2019) for Fiscal Year 2017-2018. The Annual Update to the Plan was provided for the Board's information. As we move forward into this next planning cycle, we will have a committee that looks at diversity. Next year the Board can expect a final report. A new framework on initiatives for the Affirmative Action Plan and a broader framework for issues related to diversity will be provided as well.

Lori Laberee moved, seconded by Josh Robinson, to approve the Annual Update to the Five-Year Affirmative Action Plan as presented. Upon a unanimous vote of all members present, motion carried.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. Annual District Boards Association Planning Meeting Update

Time was reserved for updates from those who attended the annual District Boards Association (DBA) planning meeting on August 24-25, 2018, in Madison, WI. Mr. Beistle noted that recommendations made at the annual DBA planning meeting will be compiled and brought to the DBA Board at their October meeting. Ms. Laberee noted that the DBA is addressing how to move forward with the legislative and awards committees.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Lambert requested that the Board report any changes

on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

B. Appointment of ACCT Voting Delegate and Alternate for Leadership Congress

Time was reserved for the Board Chair to appoint a voting delegate and alternate for this year's ACCT Leadership Congress. WITC has one voting delegate and thus is entitled to one vote. Chair Lambert appointed Chris Fitzgerald as the voting delegate for the ACCT Leadership Congress.

3. Monitoring Schedule Review and Updates

A. Monitoring Schedule

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Minor changes were recommended to the Monitoring Schedule in the month of September. The title of the AQIP report was changed to Accreditation Report, and the Board Orientation will be delayed until a new member has officially been appointed and approved. These changes will be made as printed.

B. Board Forward Meeting Planning

The Board Forward meeting is scheduled to take place on Monday, November 12, 2018, following the regular Board meeting, at the WITC-Administrative Office in Shell Lake. Time was reserved for discussion on agenda topics and whether or not a facilitator is needed for this meeting. President Will suggested the following Board Forward topics for the Board's consideration: code of conduct policy, teams and committees framework, organizational changes, strategic planning, and the biennial budget. Ms. Laberee recommended talking about what comes out of the District Boards Association's annual planning meeting and may need Board member input on the legislative and awards committees. Ms. Laberee will know more in October. President Will and Chair Lambert will work on the Board Forward agenda.

4. President's Updates:

A. Upcoming Events Schedule

Time was reserved for President Will to share upcoming event information located on the WITC website.

B. Enrollment Update

President Will provided a brief update on the most recent information related to the College's enrollment. An Enrollment Funnel Report was provided for the Board's information. WITC is up 1.3% in FTE's and up 10% in newly enrolled students. President Will noted that he will share new student demographics sometime this fall.

C. Facts at a Glance Brochure

A revised Facts at a Glance brochure was provided as a resource for the Board. Board members received a printed copy of the brochure at the meeting.

D. Ashland Daily Press Update

The college's newspaper of record, the Ashland Daily Press, provided notification that the newspaper will be publishing in print two days a week (Wednesday and Saturday), instead of the previous five days per week effective September 17, 2018.

5. Legislative Updates

Time was reserved for legislative updates. District legislators have an open invitation to provide legislative updates at WITC Board meetings; however, none from this area were available. President Will shared some information on the WTCS budget request.

6. WITC Board Appointment Update

Time was reserved to update the Board on the Employer/St. Croix County Board position. The Board Appointment Committee is seeking a female applicant per Wisconsin Statute §38.10(2)(c) as it relates to the distribution of population. We did not receive any applications; therefore, the October 3 Board Appointment Hearing/Committee meeting was canceled. A new Board Appointment Hearing/Committee meeting date will be determined in the future.

7. 2019 District Boards Association Board Member of the Year Award – Request for Nomination

The District Boards Association's Marketing/Public Relations and Awards Committee requests the Board's help in identifying a nominee for the 2019 Board Member of the Year award. This award recognizes a district board member who has made an outstanding contribution to technical and vocational education through participation as a trustee on the local, state, regional/national level. Any district board member is eligible to be nominated, with the nomination addressing those three criteria areas. The completed nomination paperwork is due to the Association office no later than November 1, 2018. The award will be presented at the January 2019 Boards Association winter meeting. The Board was able to use the process it considered appropriate to select a nominee.

Lori Laberee nominated James Beistle for the 2019 District Boards Association Board Member of the Year Award. Mr. Beistle accepted the nomination. Ms. Olson will submit the WITC nomination to the District Boards Association by the due date.

8. Student Updates and News

A. **SOFTEC Shows Good Things Come In Small Packages**

WITC was well represented at the SOFTEC Open House in Siren on August 2, 2018. SOFTEC is partnering with WITC to offer "training that works" in Burnett County by working with local businesses to determine skills and employee needs. The Siren Chamber also held an open house for WITC at the site as its newest chamber member. *(A Burnett County Sentinel reference was provided.)*

B. **The Top 25 Two-Year Trade Schools: Colleges That Can Solve The Skills Gap**

WITC garnered national attention recently when Forbes Magazine placed the college in the top 25 two-year trade schools nationally. In its second-annual ranking of the Top Two-Year Trade Schools, Forbes placed WITC 22nd in the nation. Rankings were determined based on four categories including post-graduate success, affordability, completion success, and student experience. *(A Forbes reference was provided.)*

C. **Entrepreneurs From 'School Of Hard Knocks' Leave Millions For St. Croix Valley Scholarships**

Marty Ryan and Richard Sterbenz lacked a formal education, yet amassed a fortune running several businesses; however, they always wished they had a better education. The philanthropists established a \$4 million scholarship fund to "give kids like them a shot at a life that they never had." Scholarships will be given to students attending a few select technical colleges, which includes WITC. Five WITC students have already received the Sterbenz-Ryan Scholarship. *(A St. Paul Pioneer Press reference was provided.)*

D. **Youth Apprenticeship Marks Milestone**

Associated Builders and Contractors of Wisconsin celebrated the state's youth apprenticeship program by marking a milestone. An "apprenticeship signing day" event took place at Royal Construction in the Town of Washington, which was intended to reflect an athletic signing day. Treyton Sloniker, a recent graduate from Greenwood High School, signed a letter to transition from youth apprenticeship to adult registered apprenticeship in carpentry through Associated Builders and Contractors and WITC. *(A WEAU reference was provided.)*

E. **Best Colleges for Adult Learners – 2 Year Colleges**

Washington Monthly Magazine released its annual College Guides and Rankings report. WITC placed 24th in the nation in the Best Colleges for Adult Learners – 2 Year Colleges category. Metrics for establishing this year's rankings are the following: ease of transfer/enrollment, flexibility of programs, services available for adult students, the percent of adult students (age 25+) at the college, graduate rates of part-time students, mean earnings of adult students ten years after entering college, and loan repayment rates of adult students five years after entering repayment. WITC also placed 18th in the nation in the Best Colleges for Vocational Certificates – Auto Mechanic category. Within the Best Colleges for Vocational Certificates, WITC also ranked 79th out of 831 in Cosmetology, 65th out of 246 in Massage Therapy, 22nd out of 404 in Medical-Clinical Assistant, and 20th out of 144 in Welding. This is the first-ever ranking of America's best colleges for vocational certificates. *(Two Washington Monthly references were provided).*

9. Capital Equipment Purchases

- A. **Tractor Trailer – New Richmond/Rice Lake:** A purchase was made of a used tractor-trailer in the amount of \$63,050 from Rihm Kenworth of Superior, WI. The tractor-trailer is for the Truck Driving Program at New Richmond and Rice Lake.
- B. **Tractor-Trailer – New Richmond/Rice Lake:** A purchase was made of a used tractor-trailer in the amount of \$64,300 from River States of LaCrosse, WI. The tractor-trailer is for the Truck Driving Program at New Richmond and Rice Lake.
- C. **Medical Dispensing Unit – Superior:** A purchase was made of a medical dispensing unit in the amount of \$23,999 from Medical Shipment, LLC of Elk Grove, IL. The medical dispensing unit is for the Pharmacy Technician program in Superior.
- D. **Projectors and LED 55" Monitor – Ashland/Superior:** A purchase was made of laser projectors and a 55" Monitor in the amount of \$9,898 from CDW of Vernon Hills, IL, under NJPA contract 100614-CDW. These items are for the LRC in Ashland and Superior.

The Board Chair recessed the meeting at 9:47 a.m. and reconvened the meeting at 9:55 a.m.

INFORMATION REPORTS

1. Annual Enrollment/Full-Time Equivalency (FTE) Information Report

The 2018-2019 year-to-date FTE and Enrollment report was provided for the Board's review. The report included data by degree level and campus with an overview of General Studies Enrollment and student demographics. The data presented are part of the College Effectiveness Measures in the areas of Student FTE and Retention. A PowerPoint was also provided. Megan Nabb, Institutional Research Analyst, presented the report with Susan Yohnk Lockwood, Vice President of Institutional Effectiveness.

James Beistle moved, seconded by Lori Laberee, to receive the Annual Enrollment/Full-Time Equivalency (FTE) Information Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

2. Annual Accreditation Report

Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and New Richmond Campus Administrator, presented the Accreditation Report for the Board. The report included our AQIP involvement over the past year along with current activities in our Quality Improvement journey, an update on HLC's move from AQIP to Open Pathway, and a review of other program accreditations. A PowerPoint was provided for this presentation.

Lori Laberee moved, seconded by James Beistle, to receive the Annual Accreditation Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, October 15, 2018, beginning 8:30 a.m., at the WITC-Ashland Campus. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, October 15, 2018, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, September 27, 2018. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

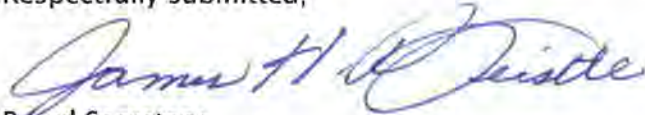
MEETING EVALUATION

PLUS +/-DELTA ^

- + Great work on Health Plan by Steve Decker and his team
- + Good progress on Affirmative Action Plan - 5 year cycle
- + Congratulations to staff and administration on "Best Colleges for Adult Learners" from *Washington Monthly*.
- + Positive note on enrollment report - well done reporting
- + Informative accreditation update
- ^ None

James Beistle moved, seconded by Lori Laberee, to adjourn the meeting at 10:14 a.m.

Respectfully submitted,



Board Secretary

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Note: A Board tour and luncheon were provided; however, no action was taken.

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2019

9/1/18
8:38 15 am

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 35.06 %
Off Campus = 42.12%

-----ESTIMATED-----												
Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
Approval Date: May 2018 (1 records)												
719307	R Stresau	WI DNR Conference Center	Off	\$ 1,313.00	\$ 290.40	\$	101.81	\$	432.60	\$	824.81	\$ 488.19
	ASHI 1st aid/Adult & Child CPR & AED											
Approval Date: August 2018 (18 records)												
719361	Memorial Medical Center	Hayward Steak House	Off	\$ 608.00	\$	\$		\$	382.50	\$	382.50	\$ 225.50
	Employees of Memorial Medical Center will receive Outlook instruction as the Steak House & Lounge in Hayward.											
719359	Shell Lake Health Care Center	Shell Lake Health Care Center	Off	\$ 780.00	\$ 278.30	\$	97.57	\$		\$	375.87	\$ 404.13
	CPR for Healthcare Provider recert class											
719354	New Richmond High School	New Richmond	On	\$ 5,124.00	\$ 774.40	\$	326.18	\$		\$	1,100.58	\$ 4,023.42
	Math 373-16 students will receive 2 credits of Math 373 from WITC. Class will be held on campus at WITC-New Richmond.											
719362	Fera Dyne Outdoors LLC	FeraDyne Outdoors	Off	\$ 500.00	\$ 193.60	\$	67.88	\$		\$	261.48	\$ 238.52
	Employees of FeraDyne Outdoors, LLC, will receive CPR/AED/First Aid Recertification training. Upon successful completion, participants will receive documentation.											
719358	Mellen High School	Mellen School District	Off	\$ 655.00	\$	\$		\$	522.63	\$	522.63	\$ 132.37
	Employees for Mellen School District will receive ASHI recertification for CPR & AED training. Upon successful completion, participants will receive documentation.											
719360	Clayton High School	Clayton	Off	\$ 19,961.00	\$ 1,084.38	\$	380.18	\$	6,620.06	\$	8,084.62	\$ 11,876.38
	Construction Framing 1 and Blueprint Reading for Construction Trades will be provided by a WITC Instructor to 7 Clayton High School Students. Tools will be provided & inventoried by WITC Staff. School district will be responsible for any missing tools at the end of the training. WITC will provide the replacements for the sand paper, pencils, and other products.											
719355	Unity High School	Unity		\$ 5,075.00	\$ 448.80	\$	157.35	\$	711.78	\$	1,317.93	\$ 3,757.07
	Nursing Assistant Course of 8 students at the Untly High School.											
719348	Ladysmith High School	Ladysmith High School	Off	\$ 5,076.00	\$	\$		\$		\$		\$ 5,076.00
	Up to 10 students from Ladysmith High School will receive 3 credit (120 hours) of Certified Nursing Assistant training at the contract price of \$5,076.00 Maximum class enrollment is 16 students. Should additional students enroll, an additional charge of \$461 per student will be added to the contract.											
719351	Mills Fleet Farm	Mills Fleet Farm Eau Claire	Off	\$ 625.00	\$ 193.60	\$	67.88	\$	80.25	\$	341.73	\$ 283.27
	Responsible Beverage Class											
719346	Bell Timber	Bell Timber - Barron	Off	\$ 1,369.00	\$ 514.80	\$	180.49	\$	153.00	\$	848.29	\$ 520.71
	ASHI 1st aid/Adult & Child CPR & AED											
719357	Russ Davis Wholesale	Hammond	Off	\$ 15,400.00	\$ 10,890.00	\$	3,813.03	\$	1,000.00	\$	15,703.03	\$ (303.03)
	CDL hands on driving for 8 students. Each student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amounts of hours.											

719356	Russ Davis Wholesale CDL Permit Prep course for up to 8 employees.	Hammond	Off	\$	1,139.00	\$	726.00	\$	254.54	\$	178.24	\$	1,158.78	\$	(19.78)
719347	Braches LLC Fall Leadership Character, Assessment and Development Training for up to 32 staff members. There will be two different training sessions.	Osceola	Off	\$	2,099.00	\$	1,039.50	\$	364.45	\$	114.45	\$	1,518.40	\$	580.60
719350	St Francis De Sales School Heartsaver K12 First Aid/Adult & Child CPR & AED	St Francis de Sales School	Off	\$	462.00	\$	242.00	\$	84.85	\$	-	\$	326.85	\$	135.15
719349	LCO Head Start Pediatric Medic First aid class and recertification class	LCO Headstart	Off	\$	968.00	\$	440.00	\$	154.26	\$	265.00	\$	859.26	\$	108.74
719352	Mastercraft Industries Inc CDL Training-up to 45 hours of training for 1 student. Should the student complete the training in less than 45 hours, unused hours will not be billed to Mastercraft.	WITC Rice Lake	Off	\$	6,500.00	\$	2,475.00	\$	867.74	\$	500.00	\$	3,842.74	\$	2,657.26
719345	Source Energy Services WITC will provide Risk Management for Supervisors training for 2 groups on August 28th & 30th; up to 18 trainees per section. Training will be held in Chippewa Falls at the Chippewa County Economic Development Corporation building.	Chippewa Falls	Off	\$	4,067.00	\$	1,173.70	\$	411.50	\$	978.00	\$	2,563.20	\$	1,503.80
719353	Christian Community Homes CBRF Fire Safety Class	Christian Community Homes	Off	\$	803.00	\$	193.60	\$	67.88	\$	219.03	\$	480.51	\$	322.49

Grand Totals (19 records)

****End of Report ****

*Indicates an amended contract.



 Board Secretary

9-17-18
 Date