

Wisconsin Indianhead Technical College
Board Proceedings
May 21, 2018

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, May 21, 2018, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Vice Chairperson, Josh Robinson, called the meeting to order at 8:33 a.m. with the following Board members present: Andy Albarado, James Beistle, Chris Fitzgerald, Lara Frasier, Janelle Gruetzmacher, Lorraine C. Laberee, and Josh Robinson. *Brett Gerber and Troy Lambert provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Kim Olson and John Will. Anita Hacker, Jennifer Kunselman, Susan Yohnk Lockwood, Megan Nabb, and Jena Vogtman were present during a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The May 21, 2018, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on May 18, 2018, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Vice Chairperson Robinson, reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. It was requested that budget items be presented before going into Executive Session. Janelle Gruetzmacher moved, seconded by Lara Frasier, to approve the modified order of the agenda as noted. Upon a unanimous vote of all members present, motion carried.

Chris Fitzgerald moved, seconded by Lori Laberee, to authorize and approve James Beistle as interim Board Secretary to sign College documents at this meeting in the absence of Board Secretary Gerber. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Vice Chair Robinson to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

Note: The Board Vice Chair moved to the Budget items.

EXECUTIVE SESSION

Vice Chairperson, Josh Robinson, requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f)(g) for the purpose of considering Bargaining Environment and Strategies; Employment, Promotion, Compensation, and Performance Evaluations; Legal Counsel's Advice Concerning Strategy with Respect to Possible Litigation in Which it is Likely to Become Involved; and the President's Annual Performance Evaluation.

Lori Laberee moved, seconded by Lara Frasier, to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f)(g) for the purposes noted in the preceding paragraph. Vice Chair Robinson announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Vice Chairperson Robinson, called the executive session to order at 9:08 a.m. with the following Board members present: Andy Albarado, James Beistle, Chris Fitzgerald, Lara Frasier, Janelle Gruetzmacher, Lorraine C. Laberee, and Josh Robinson. *Brett Gerber and Troy Lambert provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Kim Olson and John Will.

The Board Vice Chair recessed the meeting at 9:08 a.m. and reconvened the meeting at 9:12 a.m.

Approval of the April 17, 2018, Executive Meeting Minutes

Lori Laberee moved, seconded by Andy Albarado, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Mr. Fitzgerald was excused at 9:30 a.m.

Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

Andy Albarado moved, seconded by Janelle Gruetzmacher, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (6-0) and the executive session adjourned at 11:03 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the April 17, 2018, Regular Meeting Minutes

Lori Laberee moved, seconded by Lara Frasier, to approve the meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from the April meeting were attached to the official minutes.

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. Approval of 2018-2019 Tentative Authorization of Budget

Anita Hacker, District Controller, presented the proposed 2018-2019 tentative operational budget with the Board, which will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5). A binder that included the Budget Summary – General Fund and Notice of Public Hearing budget documents was provided for each Board member at the meeting. The FY19 Budget provided included a Position Summary, which identified position type, resignations, and additions. Ms. Hacker also presented the assumptions used to develop the budget. A preliminary copy of the draft WITC 2018-2019 Budget book was linked for the Board's convenience. A budget PowerPoint reference was also provided.

It was recommended that the Board approve the proposed budget and position summary for the purpose of publication in the district newspaper.

Lori Laberee moved, seconded by Andy Albarado, to approve the 2018-2019 Tentative Authorization of Budget as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

2. Approval to Set Budget Hearing Date, Time, and Location

Upon approval of the budget for publication in May, the Board must conduct a public hearing for final budget adoption at the June meeting. The budget hearing date, time, and location needed to be established by the Board. Administration recommended a start time of 8:30 a.m. on Monday, June 18, 2018, at the WITC-Administrative Office in Shell Lake.

Lara Frasier moved, seconded by Janelle Gruetzmacher, to approve the Budget Hearing date, time, and location as presented. Upon a unanimous vote of all members present, motion carried.

3. Budget Modifications

A summary for the following budget modifications, which will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5), was included for the Board's approval. A two-thirds majority of the full Board is required to approve budget modifications.

- A. **General Fund:** Ms. Hacker recommended changes to the allocations between functions in the General Fund and decreasing the expense budgets by \$4,548 as well as in the revenue budgets. The adjustments reflected the decrease of budget dollars for tax levy net new construction as well as an adjustment to reflect reallocation of budget dollars for projected expenditures in FY18.
- B. **Capital Projects Fund:** Ms. Hacker recommended decreasing and changing the allocations between expense functions in the Capital Projects Fund by \$1,801,000, increasing the revenue budget by \$63,000, and decreasing the proceeds from debt by \$1,025,000. The adjustments reflected reallocation of budget dollars for projected expenditures and a decrease in debt issuances for equipment and projects in FY18.
- C. **Debt Service Fund:** Ms. Hacker recommended increasing Debt Service Fund revenues by \$114,548. The adjustment reflected an increase of budget revenues for additional tax levy as well as an adjustment to reflect reallocation of budget dollars for projected expenditures in FY18.

Andy Albarado moved, seconded by Janelle Gruetzmacher, to approve all budget modifications listed above as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

4. Approval of 2018-2019 Major Equipment

Ms. Hacker provided an updated 2018-2019 major equipment listing for the Board's consideration and approval. This list was included in the 2018-2019 Budget book and reflected changes since the Board approved the preliminary list at their January 15, 2018, meeting.

Chris Fitzgerald moved, seconded by Lara Frasier, to approve the 2018-2019 Major Equipment as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Ms. Laberee complimented Mr. Decker's department on the excellent job they have done on the budget materials.

Note: The Board Vice Chair moved back to the Executive Session at 9:08 a.m.

CONSENT AGENDA

Vice Chairperson Robinson asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Janelle Gruetzmacher moved, seconded by Lori Laberee, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

1. Personnel:

- A. **New Hire:** Tamara Haupt, Learning Resource Center Technician; Support and Technical Personnel; \$17.23/hour; New Richmond, effective May 21, 2018. *Note: Ms. Haupt is currently Student Services Assistant at the New Richmond Campus.*
- B. **New Hire:** Dori Marty, Director, Grants/Resource Development; Manager; annual salary \$84,822; New Richmond; effective April 30, 2018. *Note: Ms. Marty is currently Associate Dean, Continuing Education at the New Richmond Campus.*
- C. **New Hire:** Jamie Nelson, Annual Giving Specialist; Support and Technical Personnel; \$16.46/hour; New Richmond, effective June 4, 2018.
- D. **New Hire:** Brenda Rouzer, Distance Learning Network Technician; Support and Technical Personnel; \$16.46/hour, Rice Lake, effective May 21, 2018.
- E. **New Hire:** Michelle Rusk, Educational Technology Specialist; Support and Technical Personnel; \$16.46/hour; Superior; effective June 11, 2018.
- F. **Resignation:** Paul Abrahamzon, Custodian; Superior; effective May 8, 2018.
- G. **Resignation:** Tamara Haupt, Student Services Assistant; New Richmond; effective May 20, 2018.
- H. **Resignation:** Jessica Hehir, Marketing and Public Relations Associate; Superior; effective May 28, 2018.
- I. **Resignation:** Sarah LaRose, Campus Support Technician; Rice Lake; effective June 4, 2018.
- J. **Resignation:** Dori Marty, Associate Dean, Continuing Education; New Richmond; effective April 29, 2018.
- K. **Resignation:** Daniel Sweo, Human Resources Technician; Shell Lake; effective April 19, 2018.

President Will noted that there were a total of 8.5 years of service from those who resigned (will retire/leaving the College); Mr. Abrahamzon served 4 years, Ms. Hehir served 3 years, and Ms. LaRose served 1 year. The Board expressed its appreciation for this service to the College.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 235959 through 236449 and electronic transfer payments totaling \$4,237,303.17 were approved.

5. Summary of Grant Awards

Board approval was given for receipt of the grant awards in the amount of \$2,271,294 as presented in the 2018-2019 Summary of Grants Awards document.

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session

Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session, if appropriate. There was no action needed.

2. Approval of Resolution 18-11, Awarding the Sale of the \$1,500,000 General Obligation Promissory Notes for Series 2018B

The sale of the \$1,500,000 promissory notes closed at 10:00 a.m. on Monday, May 21, 2018. Ms. Hacker presented Resolution 18-11(see attached) and the results of the bid to the Board at the meeting. Based on the bid results received from two (2) bidders, Ms.Hacker recommended the lowest bid from Robert W. Baird & Co., Inc., at 2.52%, for the Board's

approval. The borrowing will be used for remodeling and improvement projects throughout the district. An Official Statement was also provided for the Board's information.

Lori Laberee moved, seconded by Lara Frasier, to approve the Resolution 18-11, Awarding the Sale of the \$1,500,000 General Obligation Promissory Notes for Series 2018B as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

3. Approval of Entrepreneurship Concept Review

President Will requested Board approval for submission of the Concept Review for an Entrepreneurship program. The Concept Review will be submitted to the WTCS for approval at the WTCS Board meeting in July and the Program Proposal will be submitted to the WTCS for approval at the WTCS Board meeting in September. Plans for the campus location and implementation time frame are yet to be determined.

Andy Albarado moved, seconded by Janelle Gruetzmacher, to approve the Entrepreneurship Concept Review as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

4. Approval of Utility Construction Technician Concept Review

President Will requested Board approval for submission of the Concept Review for a Utility Construction Technician two-year technical diploma. The Concept Review will be submitted to the WTCS for approval at the WTCS Board meeting in July and the Program Proposal will be submitted to the WTCS for approval at the WTCS Board meeting in September. This program will be implemented at the Rice Lake Campus with a tentative start date of fall 2019.

Lori Laberee moved, seconded by Andy Albarado, to approve the Utility Construction Technician Concept Review as presented. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

5. First Reading of Board Governance Process Policy – Mission, Vision, and Values (II.B.)

Time was reserved for the Board to review the Board Governance Process Policy (II.B.) - Mission, Vision, and Values. It was recommended that this policy not be reviewed again until 2021 (3-year cycle) as noted on the Monitoring Schedule. See action below.

6. First Reading of Tenets

Time was reserved for the Board to review the Tenets. See action below.

7. First Reading of New 2018-2021 Strategic Plan

Time was reserved for the Board's first reading of the 2018-2021 Strategic Plan. A *Twenty-Four by Twenty-One* document was provided for the Board's review.

Andy Albarado moved, seconded by Lori Laberee, to affirm the Board Governance Process Policy - Mission, Vision, Values (II.B.) and Tenets as printed, and to bring back the 2018-2021 Strategic Plan for a second reading in June. Upon a unanimous vote of all members present, motion carried.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. **Higher Learning Commission Annual Meeting Update**

President Will and Chair Lambert attended the Higher Learning Commission Annual Meeting – Presidents Program on Saturday, April 7, 2018, in Chicago, IL. President Will provided an update. *Note: This item was delayed due to the inclement weather on April 16, 2018.*

In addition, Steve Miller, WITC-Superior, and Angela Landt, Northeast Wisconsin Technical College, participated in a "Redesigning a Collegewide Assessment System" panel at this year's conference. The speakers described the changes that were made to their collegewide academic assessment processes and discussed the tools that are now in use and the impacts they have seen from these changes.

B. Wisconsin Technical College District Boards Association Meeting Update

James Beistle and Lori Laberee attended the District Boards Association meeting on April 12-14, 2018, in Fennimore, WI. Mr. Beistle provided an update and Ms. Laberee provided a "Success in the New Economy" video link about the importance of technical colleges for the Board to view. *Note: This item was delayed due to the inclement weather on April 16, 2018.*

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Vice Chair Robinson requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. Monitoring Schedule

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Administration recommended minor updates as noted in red text in the months of April, May, and June. There were no objections.

B. Review Monitoring Schedule for Next Fiscal Year (FY19) for Approval in July

Time was reserved for the Board to review the Monitoring Schedule for FY19 as it related to recommendations for changes/additions. Administration recommended updates as noted in blue text from last month and red text from this month. The schedule will be brought to the June meeting for further discussion, and final approval will be requested at the Board's annual organizational meeting in July.

C. Consider Nominations for 2018 ACCT Leadership Awards

Time was reserved for the Board to consider nominations for the ACCT Leadership Awards. The awards include the following: 1) Trustee Leadership, 2) Equity, 3) Chief Executive Officer, 4) Faculty Member, and 5) Professional Board Staff Member.

President Will brought forward a faculty member nomination recommendation from the President's Cabinet for Scott Elza. Lori Laberee moved, seconded by Andy Albarado, to nominate Scott Elza for the ACCT Faculty Member award. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit the faculty nomination and Board letter of support on behalf of the Board.

There were no other nominations. After a brief discussion, President Will provided rationale for respectfully requesting that the Board forego nominating him for this year's Chief Executive Officer Award.

4. President's Updates:

A. **Upcoming Events Schedule**

President Will shared upcoming event information located on the WITC website. He noted the previously scheduled June 18 golfing event in Somerset was canceled.

B. **Enrollment Update**

President Will provided a brief update on the most recent information related to the College's enrollment. An Enrollment Report was provided for the Board's information.

C. **Veteran Services Update**

As requested by a Board member, time was reserved for President Will to provide and update on the veterans services offered at WITC. WITC was recognized by Victory Media as a Military Friendly School®. The College serves approximately 150 veterans and staff help them to navigate their veteran education benefits. Ms. Laberee noted the state is beginning to track this information.

D. **Military Friendly® School Award Update**

WITC has earned the 2018-2019 Military Friendly School® designation by Victory Media, the leaders in successfully connecting the military and civilian worlds. A *Rice Lake Chronotype* article was provided.

E. **National On Course Conference Update**

In April, WITC employees Christy Kobernick and Kelley Kepler presented at the 2018 National On Course conference in Anaheim, CA. Their presentation, *On Course: It Goes Beyond Student Success*, provided a hands-on experience to help others understand how turnover affects both staff and students, and explored ways to minimize the impact of turnover in an organization. On Course principles were shared as used to enhance staff development, increase employee success, and improve employee retention at the college.

5. Legislative Updates

Time was reserved for legislative updates; however, there were none.

6. 2018 Board Appointment Updates

The Wisconsin Technical College System Board approved the following WITC Board appointments on May 8, 2018, for three-year terms effective July 1, 2018 - June 30, 2021:

- 1) Troy Lambert - Employee member, representing Region 1 (Douglas County)
- 2) Josh Robinson - School District Administrator member, representing the district

A second Board Appointment hearing/committee meeting is scheduled on Thursday, August 9, 2018, at 2 p.m., at the Administrative Office in Shell Lake, for a female Employer member, representing Region 6 (St. Croix County). President Will thanked Ms. Frasier for agreeing to serve on the Board until a replacement is named.

7. 2018 Distinguished Alumni Award Call for Nomination

The District Boards Association is looking for a nomination for an extraordinary graduate of a Wisconsin Technical College for the 2018 Distinguished Alumni Award. The award will be given out at the Fall Association meeting. The criteria for this award was provided.

Administration will bring a nomination recommendation to the June 18, 2018 Board meeting. Nominations are due by August 1, 2018.

8. Student Updates and News

A. **Apprenticeship: One Approach to Tech Shortage**

WITC's Marine Repair Technician program was featured in the national *Boating Industry* publication. The article focused on the workforce shortage in the marine industry and how companies are taking active steps toward finding and retaining the technicians and skilled laborers of the future. A *Boating Industry* article was referenced.

Mr. Albarado will forward an article about a WITC construction class that was offered in Ladysmith.

B. **Twin Ports Employers Visit WITC for Job Fair**

More than 60 Twin Ports employers gathered in Superior for a job fair at the WITC-Superior Campus. A *Fox 21* article was referenced.

C. **WITC-New Richmond Hosts 60 Forward Partner Briefing - April 13, 2018**

New Richmond was selected as the rollout site for the 60 Forward initiative. 60 Forward is an education attainment goal set by the Wisconsin Technical College System, the University of Wisconsin System, and the Wisconsin Association of Independent Colleges and Universities as part of a national Lumina Foundation initiative. The goal is that by 2027, 60 percent of Wisconsin citizens ages 25-64 will hold some type of postsecondary credential - a diploma, degree, or other high value credential. A *New Richmond News* article was referenced.

D. **Effort to "Break the Silence" in Regard to Sexual Assault in the Twin Ports**

The Center Against Sexual and Domestic Abuse held an event in partnership with the Douglas County Coordinated Community Response Team for Sexual Assault and WITC called "Break the Silence" at WITC. The event allowed people to hear accounts from survivors of sexual assault. Solidarity and support were offered to survivors. A *KBJR* article was referenced.

E. **Caregiver Conference Held**

About 120 healthcare professionals and family caregivers attended the Caregiver Conference held at the WITC Ashland Campus. The primary purpose of this event was to support both family and professional caregivers in their role in taking care of older adults and people with disabilities. An *Ashland Daily Press* article was referenced.

9. Capital Equipment Purchases

A. **iPad Library - Rice Lake:** A purchase was made of an iPad library in the amount of \$2,392.00 from Apple Store for Education Institution, Inc. The library is for the Automotive Program at the Rice Lake Campus.

B. **AC Charging Station - Rice Lake:** A purchase was made of a Robinair AC charging station in the amount of \$6,499 from NAPA of Rice Lake, WI, under NJPA Contract #062916-GPC. The charging station is for the Automotive Program at the Rice Lake Campus.

C. **Integrated Manufacturing Trainer - Rice Lake:** A purchase was made of an integrated manufacturing trainer in the amount of \$12,992 from Lab Midwest of Mequon, WI. The trainer is for the Mechatronics Program at the Rice Lake Campus.

D. **Lucas Mannequin - Collegewide:** A purchase was made of a Lucas mannequin in the amount of \$14,468 from Physio-Control, Inc of Redmond, WA. The mannequin is for the Emergency Services Programs at all campuses.

- E. **SIM Man Leap Simulation Center – Collegewide:** A purchase was made of a simulation center in the amount of \$62,053 from Laerdal Medical of Philadelphia, PA, under NJPA contract AMERINET VH10278. The simulation center is for the Emergency Services programs at all campuses.
- F. **SIM Man Junior – Collegewide:** A purchase was made of a SIM Man Junior in the amount of \$31,979 from Laerdal Medical of Philadelphia, PA, under NJPA contract AMERINET VH10278. The SIM Junior is for the Emergency Services Programs at all campuses.
- G. **Check Printer – Shell Lake:** A purchase was made of a check printer in the amount of \$1,794 from Marco of St. Paul, MN. The printer will be used in the Business Office in Shell Lake.
- H. **Vadio Shot Cameras and TV Monitors – Collegewide:** A purchase was made of shot cameras and television monitors in the amount of \$40,081 from CDWG of Vernon Hills, IL, under NJPA contract #100614-CDW. These supplies are to replace all Codex for BlueJean capabilities at all campuses.
- I. **CPR Mannequin Updates – Collegewide:** A purchase was made of CPR mannequin updates in the amount of \$4,256.78 from Laerdal Medical of Philadelphia, PA, under NJPA contract AMERINET VH10278. The updates are necessary for the Emergency Services programs at all campuses.

INFORMATION REPORTS

1. Annual Marketing Initiatives Report

Marketing Director Jena Vogtman gave an update on the new WITC website, public relations tracking, and marketing initiatives. A PowerPoint was provided. *Note: This report was rescheduled due to inclement weather on April 16, 2018.*

Lori Laberee moved, seconded by Andy Albarado, to receive the Annual Marketing Initiatives Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

2. Annual Graduate Survey Report

Jennifer Kunselman, Research and Data Coordinator, presented the 2017 Graduate Survey results of the 2016-2017 graduates, which included information on graduates' satisfaction with training received at WITC, current employment status, and salary information by degree level and program. The 2017 Graduate Survey Executive Summary, PowerPoint presentation, and additional data charts were provided. Printed copies of the complete 2017 Graduate Results and brochure were available at the Board meeting. It was noted that WITC's Graduate Survey Response Rate was 85%, which was number one in the state. As this was Ms. Kunselman's last Board meeting presentation, President Will thanked her for her years of service and work with the Board. Susan Yohnk Lockwood and Megan Nabb were also in attendance for this report.

Lori Laberee moved, seconded by Lara Frasier, to receive the Annual Graduate Survey Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, June 18, 2018, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, June 18, 2018, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, May 31, 2018. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +/-DELTA ^

- + Budget Presentation
- + Marketing Report
- + Graduate Survey Report
- + Well-run meeting Josh
- ^ None

Lori Laberee moved, seconded by Andy Albarado, to adjourn the meeting at 12:49 p.m.

Respectfully submitted,



Board Secretary

ko

Note: A Board luncheon was provided; however, no action was taken.

5/1/2018
8:38:15 AM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2018

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 40.39% Off Campus = 33.26%

Contract Number	Account Name	Location of Training	On Campus	*-----ESTIMATED-----*		Indirect Cost	+ Other Direct Cost Total	= Full Cost	Difference
				Contract Revenue	Est Salary/Fringe				
Approval Date: November 2017 (1 record)									
718445	Cumberland School District	Cumberland High School	Off	\$6,533.00	\$2,640.00	\$878.06	\$2,995.32	\$6,513.38	\$19.62
English Composition-20 students at Cumberland High School will received 3 credits in English Composition. Class to be delivered ITV from WITC-Superior. Instructor will make visits to Cumberland High School throughout the semester to teach class.									
Approval Date: January 2018 (1 records)									
718448	D P Juza Woods & Fixtures	DP Juza Woods & Fixturues, Shell Lake	Off	\$1,123.00	\$387.20	\$128.78	\$94.27	\$610.25	\$512.75
BLS Healthcare Provider recertification course and ASHI 1st aid course to employees.									
Approval Date: February 2018 (35 records)									
718474	Clearwater Paper Corp	Ladysmith, WI	Off	\$1,383.00	\$387.20	\$128.78	\$294.00	\$809.98	\$573.02
Two classes of Adult CPR/AED & 1st aid.									
718460	Northwest Wisconsin CEP	Ladysmith	Off	\$21,754.00	\$10,472.00	\$3,482.99	\$1,881.00	\$15,835.99	\$5,918.01
Up to 12 clients of NWWIB will receive Construction Foundations training. Upon completion, participants will receive a Technical Certificate. Courses include: Construction Framing, Print Reading for Building Construction, Math for Trades, OSHA Safety, & CPR First Aid.									
718458	Christian Community Homes	Christian Community Homes	Off	\$1,610.00	\$387.20	\$128.78	\$469.00	\$984.98	\$625.02
Three classes, CBRF Medication, CBRF 1st Aid, and CBRF Fire Safety									
718463	Douglas County Highway Dept	Douglas County Hwy Dept - Hawthorne	Off	\$1,202.00	\$560.41	\$186.39	\$356.00	\$1,102.80	\$99.20
ASHI 1st aid/Adult CPR & AED									
718476	Blakeman Plumbing & Heating	Ashland	Off	\$491.00	\$96.80	\$32.20	\$185.00	\$314.00	\$177.00
ASHI Adult CPR & AED class									
Approval Date: March 2018 (3 records)									
718518	Russ Davis Wholesale	Hammond	Off	\$825.00	\$798.60	\$265.61	\$0.00	\$1,064.21	(\$239.21)
Permit preparation course for CDL class A. The instructor will provide 12 hours of training on site in Hammond. This class can have up to 10 students. Russ Davis will not be charged for hours unused.									
718512	First Lutheran Church	New Richmond	Off	\$1,390.00	\$563.20	\$187.32	\$192.00	\$942.52	\$447.48

ASHI Pediatric 1st Aid and CPR for up to 20 employees. Training will be held at the First Lutheran Church.

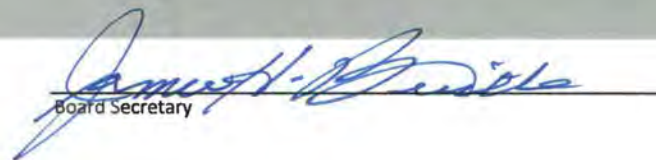
718489	Barron Light and Water Department	Chetek	Off	\$559.00	\$144.45	\$48.05	\$0.00	\$192.50	\$366.50
	10 employees of the Barron Light and Water Department will receive 6 hours of Confined Space training. 7 employees will attend training on April 10, 2018. 3 employees will attend training on April 11, 2018.								
Approval Date: April 2018 (21 records)									
718533	Russ Davis Wholesale	-	On	\$3,625.00	\$2,178.00	\$724.40	\$250.00	\$3,152.40	\$472.60
	CDL Training-up to 45 hours of training for Trevor Loss. Should the student complete the training in less than 45 hours, unused hours will not be billed to Russ Davis. Russ Davis is being charged \$75 per hour for the 45 hours of instruction/drive time and \$250 for their first initial exam. Test will be taken in Hudson.								
718523	Cameron Police Department	Rice Lake	On	\$319.00	\$112.20	\$37.32	\$45.00	\$194.52	\$124.48
	Annual Firearms qualification with handgun, rifle, and shotgun for up to 5 officers.								
718527	Somerset School District Supt	Somerset High School	Off	\$11,118.00	\$0.00	\$0.00	\$11,118.00	\$11,118.00	\$0.00
	Dual Credit classes for Somerset High School. 2 students enrolled in Welding for Mechanics (32442307) 2 credits; 9 students enrolled in Web Design and Development (10152101) 3 credits; 14 students enrolled in Financial Accounting 1B (10101177) 2 credits; 7 students enrolled in MS Excel A (10103151) 1 credit, and 7 students enrolled in Document Formatting (10106110) 2 credits.								
719301	Wisconsin Natural Resources	WI DNR	Off	\$3,292.00	\$1,828.86	\$641.20	\$593.00	\$3,063.06	\$228.94
	Employees of WI DNR will receive marine engine repair.								
718214	Monarch Paving Co	Range	Off	\$231.00	\$104.10	\$34.62	\$33.00	\$171.72	\$59.28
	Providing Technical Assistance to Supervisors at Monarch Paving related to their mission of recruitment and retention.								
718534	Glenwood City School District	Glenwood City High School	Off	\$5,376.00	\$0.00	\$0.00	\$5,376.00	\$5,376.00	\$0.00
	Dual Credit class for Glenwood City High School. 14 students enrolled in Welding for Mechanics (32442307) 2 credits.								
718535	Barron Care & Rehab	Barron Care and Rehab	Off	\$1,850.00	\$899.80	\$299.27	\$0.00	\$1,199.07	\$650.93
	2 session of CPR for Healthcare recertification class.								
718536	Peter Christensen Health Center	Lac du Flambeau, WI	Off	\$2,500.00	\$968.00	\$321.96	\$0.00	\$1,289.96	\$1,210.04
	Up to 7 students of PCHC will receive 16 hours of training in Advanced Cardiac Life Support. Training to be held at PCHC facility.								
719302	WESTconsin Credit Union	Hudson	Off	\$879.00	\$415.80	\$145.78	\$99.22	\$660.80	\$218.20
	2 hours of customer service training for 2 cohorts of individuals. Total of 4 training hours.								
718522	Cameron Public Works Dept	Chetek	Off	\$168.00	\$36.11	\$12.01	\$0.00	\$48.12	\$119.88
	3 employees of the Cameron Public Works Department will receive 6 hours of Confined Space training.								

718524	Washburn County Sheriff's Dept Annual Firearms Qualification Training with handguns, rifles, and shotguns for members of the Washburn County Sheriff's Office.	Spooner	Off	\$851.00	\$299.20	\$99.51	\$120.21	\$518.92	\$332.08
718525	Barron Area School Dist Dual Credit class for Barron High School. 11 students registered into class Math 373 (32804373) 2 credits.	Barron High School	Off	\$2,970.00	\$0.00	\$0.00	\$2,970.00	\$2,970.00	\$0.00
718526	Christian Community Homes CBRF Medication class.	Christian Community Homes	Off	\$1,799.00	\$532.40	\$177.08	\$326.00	\$1,035.48	\$763.52
718529	Waste Management ASHI Adult/Child CPR & AED Renewal	Waste Management - Weyerhaeuser	Off	\$634.00	\$193.60	\$64.39	\$103.00	\$360.99	\$273.01
718519	Bayfield County Administrator Inmates of Bayfield County Jail will receive 11 Modules of the Essential Employee Skills training. Upon successful completion, participants will receive a Certificate of Completion.	Bayfield Co Jail	Off	\$5,060.00	\$0.00	\$0.00	\$4,400.00	\$4,400.00	\$660.00
718521	Barron County Public Health CPR for Healthcare recertification class for employees.	Barron County Public Health	Off	\$200.00	\$145.20	\$48.29	\$0.00	\$193.49	\$6.51
718520	Burkwood Treatment Ctr CBRF Medication class to employees.	Burkwood Treatment Center	Off	\$1,773.00	\$532.40	\$177.08	\$306.00	\$1,015.48	\$757.52
718528	Russ Davis Wholesale CDL Training-up to 45 hours of training for John Kessling. Should the student complete the training in less than 45 hours, unused hours will not be billed to Russ Davis. Russ Davis is being charged \$75 per hour for the 45 hours of instruction/drive time and \$250 for their first initial exam. Test will be taken in Hudson.	Hammond	Off	\$3,625.00	\$2,178.00	\$724.40	\$250.00	\$3,152.40	\$472.60
718531	Turtle Lake High School Dual Credit class for Turtle Lake High School. 4 students enrolled in Welding for Mechanics (32442307) 2 credits; 5 students enrolled in MS Excel A (10103151) 1 credit; 5 students enrolled in MS Word A (10103146) 1 credit; 7 students enrolled in Personal Finance (10114125) 3 credits; and 3 students enrolled in Business Law (10105125) 3 credits.	Turtle Lake High School	Off	\$6,684.00	\$0.00	\$0.00	\$6,684.00	\$6,684.00	\$0.00
718532	Pike's Bay Marina ASHI Adult & Child CPR/AED	Pikes Bay Marina	Off	\$722.00	\$257.40	\$85.61	\$116.00	\$459.01	\$262.99
718530	Northwest Builders Inc ASHI Adult CPR & AED.	Northwest Builders	Off	\$813.00	\$246.40	\$81.95	\$232.00	\$560.35	\$252.65

Grand Totals (31 records)

End of Report

*indicates an amended contract


Board Secretary

5-21-18
Date

RESOLUTION NO. 18-11

RESOLUTION AWARDING THE SALE OF
\$1,500,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018B

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by a resolution adopted on April 17, 2018 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2018B (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes in the aggregate principal amount of \$1,500,000.00, all for the public purpose (the "Public Purposes") of financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses; and

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Daily Press on April 20, 2018 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the Public Purposes;

WHEREAS, no petition for referendum has yet been filed with the Secretary and the time to file such a petition will expire on May 21, 2018;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution, assuming the petition period expires;

WHEREAS, PMA, in consultation with the officials of the District, prepared Official Bid Form (Open Internet Auction) (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, the "Official Bid Form") setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on May 21, 2018, subject to the petition rights which may cause the issuance to be terminated;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Bid Form to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Bid Form and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Bid Form and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Bid Form and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Bid Form and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Bid Form, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018B"; shall be issued in the aggregate principal amount of \$1,500,000; shall be dated June 11, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2018. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2017 through 2023 for the payments due in the years 2018 through 2024 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or

obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$1,500,000 General Obligation Promissory Notes, Series 2018B, dated June 11, 2018" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform

with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent

consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the

Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Addendum. The Secretary shall cause copies of the Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

[signature page to follow]

Adopted, approved and recorded May 21, 2018.



Josh Robinson
Vice Chairperson

ATTEST:


Secretary

EXHIBIT A

Official Bid Form

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES _____

<u>Number</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
R-__	_____	_____	_____	97671K__

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, Wisconsin Indianhead Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on _____ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of _____ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on _____. Said resolutions are recorded in the official minutes of the District Board for said dates.

This Note is not subject to optional redemption. OR

[The Notes maturing in the years _____, _____ and _____ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with

respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Wisconsin Indianhead Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

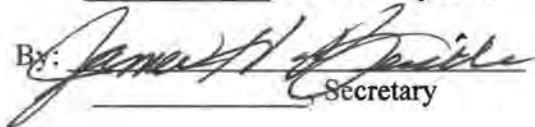
WISCONSIN INDIANHEAD TECHNICAL
COLLEGE DISTRICT, WISCONSIN

By: _____



_____, Vice Chairperson

By: _____



_____, Secretary

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Wisconsin Indianhead Technical College District, Wisconsin.

U.S. BANK NATIONAL ASSOCIATION,
ST. PAUL, MINNESOTA

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

096596-0064\23366924 . 1