

Wisconsin Indianhead Technical College
Board Proceedings
April 15, 2019

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, April 15, 2019, at 8:30 a.m., at the WITC-Superior Campus, located at 600 North 21st Street, Superior, WI 54880. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Troy Lambert called the meeting to order at 8:36 a.m. with the following Board members present: Andy Albarado, James Beistle, Brett Gerber, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. Carol De Young joined the meeting via BlueJeans technology. A quorum was established. Chris Fitzgerald joined the meeting via BlueJeans technology at 8:41 a.m. *Note: Janelle Gruetzmacher provided notice that she would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, and John Will. Other WITC employees in attendance for a portion of the meeting were: Stephanie Erdmann, Josh Lee, and Mary Tripp.

Senator Janet Bewley was also present during a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The April 15, 2019, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on April 12, 2019, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chairperson Lambert reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

Lori Laberee moved, seconded by James Beistle, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

CAMPUS WELCOME

Time was reserved for Stephanie Erdmann, Vice President, Academic Affairs and Superior Campus Administrator, to welcome the Board. An optional tour was available after the meeting for those who were interested.

EXECUTIVE SESSION

Chairperson, Troy Lambert, requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purpose of considering Final Notice of Non-Renewal of Personnel for 2019-2020 and Bargaining Environment and Strategies.

Lori Laberee moved, seconded by Brett Gerber, to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purposes noted in the preceding paragraph. Chair Lambert announced the motion. Upon a roll-call vote, all members present

voted yes; motion carried (7-0).

Chairperson Lambert, called the executive session to order at 8:40 a.m. with the following Board members present: Andy Albarado, James Beistle, Brett Gerber, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. Carol De Young joined the meeting via BlueJeans technology. A quorum was established. Chris Fitzgerald joined the meeting via BlueJeans technology at 8:41 a.m. *Note: Janelle Gruetzmacher provided notice that she would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Steve Decker, Kim Olson, and John Will.

1. Approval of the March 18, 2019, Executive Meeting Minutes
Lori Laberee moved, seconded by Andy Albarado, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.
2. Motion to Reconvene into Open Session
A motion was needed to reconvene into open session. Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

James Beistle moved, seconded by Brett Gerber, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (8-0) and the executive session adjourned at 8:47 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the March 18, 2019, Regular Meeting Minutes
Josh Robinson moved, seconded by Andy Albarado, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolution from the March meeting were attached to the official minutes.
2. Acceptance of the March 18, 2019, Board's Subcommittee on the President's Evaluation Process Meeting Minutes
Josh Robinson moved, seconded by Brett Gerber, to accept the subcommittee meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

CONSENT AGENDA

Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Lori Laberee moved, seconded by Andy Albarado, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

1. Personnel:
 - A. **New Hire:** Leah Goettl, Educational Technology Specialist; Support and Technical Personnel; \$18.80/hour; Rice Lake; effective May 20, 2019. *Note: Ms. Goettl is currently Financial Aid Advisor/Student Services Technician at the Rice Lake Campus.*
 - B. **Resignation:** Leah Goettl, Financial Aid Advisor/Student Services Technician; Rice Lake, effective May 19, 2019.
 - C. **Resignation:** Donald (Pat) Kinney, General Studies-Mathematics Instructor; Ashland, effective June 30, 2019. *Note: Administration recommended waiving the six-month notification requirement.*

- D. **Resignation:** Robyn Lulich, College Advancement Associate; Ashland, effective June 30, 2019.
- E. **Resignation:** Mary Tripp, Business Education Instructor; Superior, effective June 30, 2019. *Note: Administration recommended waiving the six-month notification requirement.*

Board Chair Lambert recognized Ms. Tripp and thanked her for her service.

President Will noted that there were a total of 41 years of service from those who resigned (will retire/leaving the College); Mr. Kinney served 16 years, Ms. Lulich served 8 years, and Ms. Tripp served 17 years. The Board expressed its appreciation for this service to the College.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 243485 through 244052 and electronic transfer payments totaling \$4,822,636.67 were approved.

5. Bids/Purchases

- A. **Remodeling – Ashland:** The Board accepted the bid received for Project No. 18043-4 from Angelo Luppino of Iron Belt, WI, as summarized on the bid tabulation document for the project base bid and alternate for the remodeling at the Ashland Campus. The total award for this project is \$1,042,445 including \$1,057,500 from the base bid and deduct of \$15,055 from the alternate.
- B. **Remodeling – Rice Lake:** The Board accepted the bid received for Project No. 18043-3 from V&S Construction Services of Rice Lake, WI, as summarized on the bid tabulation document for the project base bid and alternates 1, 3, 4, and 5 for the remodeling at the Rice Lake Campus. In addition, the Board **rejected** the bid received for alternate 2. The total award for this project is \$2,190,900 including \$2,072,000 from the base bid and \$118,900 from the alternates.
- C. **Lathe – New Richmond:** The Board gave approval of a demo model Haas Lathe in the total amount of \$98,085 from Productivity of Minneapolis, MN, and electrical installation in the total amount of \$1,055 provided by Simon Electric, of New Richmond, WI. The lathe, with install, exceeded the approved budget. The lathe is for the Machine Tool Technician program at the New Richmond Campus.
- D. **Pipe Beveler – Rice Lake:** The Board gave approval of a pipe beveler in the total amount of \$3,920 from Watts Process Machinery of Puyallup, WA. The beveler exceeded the approved budget. The beveler is for the Welding program at the Rice Lake Campus.
- E. **Ozone Water Treatment – New Richmond:** The Board gave approval of two ozone water treatment units in the total amount of \$5,650 from Vil Norsk, LLC of St. Cloud, MN. The ozone units exceeded the approved budget. The ozone units are for the New Richmond Campus.
- F. **Hot Water Boiler System – Superior:** The Board gave approval of four Naiven hot water boiler systems in the total amount of \$11,671.02 from Ferguson Enterprises of Duluth, MN. The boiler systems are a substitution from the originally approved request and are

for the HVAC Program at the Superior Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session

Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session, if appropriate.

A. **Approval of Final Notice of Non-Renewal of Personnel for 2019-2020**

Time was reserved for the Board to consider action on this item.

Lori Laberee moved, seconded by Andy Albarado, to approve the Final Notice of Non-Renewal of Personnel for 2019-2020 for the two individuals recommended in Executive Session. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

2. Approval of Faculty and Manager Intent to Renew

Administration requested Board approval for the issuance of 2019-2020 intent to employ letters to managers and faculty members. Faculty letters of intent are required according to Wisconsin Statute §118.22. The faculty list and the manager list were included for the Board's information. The faculty list was updated to reflect the removal of Donald (Pat) Kinney and Mary Tripp, who were both identified as resignations on the April Consent Agenda.

Andy Albarado moved, seconded by Brett Gerber, to approve the Faculty and Manager Intent to Renew with updates as noted. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

Note: The Board Chair moved to item number 5 to allow time for the bid results to come in for item number 3.

3. Approval of Resolution 19-09, Awarding the Sale of the \$1,500,000 General Obligation Promissory Notes, Series 2019A of the Wisconsin Indianhead Technical College District, Wisconsin

The sale of the \$1,500,000 promissory notes closed at 10:30 a.m. on Monday, April 15, 2019. Administration presented Resolution 19-09 (attached) and the results of the bid to the Board at the meeting. Based on the bid results received from four (4) bidders, administration recommended the lowest bid from Robert W. Baird & Co., Inc., at 2.03%, for the Board's approval. The borrowing will be used for remodeling and improvement projects throughout the district. An Official Statement was provided for the Board's information.

Andy Albarado moved, seconded by Brett Gerber, to approve Resolution 19-09, Awarding the Sale of the \$1,500,000 General Obligation Promissory Notes, Series 2019A of the Wisconsin Indianhead Technical College District, Wisconsin as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0). *Note: Mr. Fitzgerald was not present for this vote.*

4. Approval of Resolution 19-10, Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2019B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Administration recommended approval of Resolution 19-10 (attached) as presented to the Board with the intent to borrow \$1,000,000 for the building remodeling and improvement projects throughout the district. Bids will be presented to the Board at the May 20, 2019, meeting for consideration. The *Recommendations for WITC District Shell Lake, Wisconsin \$1,000,000 General Obligation Promissory Notes, Series 2019B* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting. Mr. Decker noted that the amounts of \$1,500,000 in two places will be

changed to \$1,000,000 in the resolution document.

James Beistle moved, seconded by Josh Robinson, to approve Resolution 19-10, Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2019B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof with revisions as noted. Upon a roll-call vote, all members present voted yes; motion carried (7-0). *Note: Mr. Fitzgerald was not present for this vote.*

5. Approval of Resolution 19-11, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Addition at the WITC-New Richmond Campus
Resolution 19-11 was provided (attached) and administration requested Board approval to submit a Request for Approval to the WTCS Board for the WITC-New Richmond Campus facility project. The project includes an addition to the north side of the building and will include exam and treatment rooms, kennels, surgical prep and surgery space, and a small basement for mechanical equipment. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Mr. Decker presented the details in a PowerPoint related to this project.

Mr. Gerber complimented staff for planning appropriately the designing of buildings for programs.

James Beistle moved, seconded by Josh Robinson, to approve Resolution 19-11, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Addition at the WITC-New Richmond Campus as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

6. Approval of Revised Administrative Policy J-128 – Adult and Continuing Education Aidable and Non-Aidable Course Fees
The course fee amount of \$136.50 per credit for adult and continuing education for 2019-20 and an out-of-state tuition fee of \$204.75 per credit, reflecting a 1.71% increase has been approved by the Wisconsin Technical College System State Board. In addition, the minimum vocational adult nonaidable course fee, which is set by WITC, is recommended to increase \$40 to \$220 per credit for 2019-20. Mr. Fitzgerald asked about the increase in nonaidable course fees. President Will noted the College is attempting to minimize deficits in certain courses.

Updated memorandum addendums to this policy (FY 2019-20 Motorcycle Rider Training Fees and FY2019-20 Fees for Group Dynamics, Multiple Offender, Failure to Yield and Traffic Safety Programs) have been issued by Wisconsin Technical College System and were included for the Board's review. Administration recommended final Board approval of the policy and addendums.

Lori Laberee moved, seconded by Brett Gerber, to approve the revised Administrative Policy J-128 – Adult and Continuing Education Aidable and Non-Aidable Course Fees and addendums as printed. Upon a roll-call vote, members Albarado, Beistle, De Young, Gerber, Laberee, Lambert, and Robinson voted yes; Fitzgerald voted no; motion carried (7-1).

7. Approval of Revised Administrative Policy J-242 – Student Fees
The State Board has established a student fee rate for 2019-20. The program fee will increase to \$136.50 per credit, and an out-of-state tuition fee will increase to \$204.75 per credit. The state changes have been incorporated into the policy. Administration recommended final Board approval of the policy.

Lori Laberee moved, seconded by Brett Gerber, to approve the revised Administrative Policy J-242 – Student Fees as printed. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

8. Approval of Revised Administrative Procedure G-152A – College Travel and Expense
Administration recommended approval of the College Travel and Expense Administrative Procedure that was updated to include an option to verify travel of an employee through their Outlook Calendar.

Josh Robinson moved, seconded by Andy Albarado, to approve the revised Administrative Procedure G-152A – College Travel and Expense as printed. Upon a unanimous vote of all members present, motion carried.

9. Approval of Revised Administrative Addendum D-450A ADD - Contracting Rates 2019-2020
The Wisconsin Technical College System established the fee for compulsory school attendance under §118.51(1) Wis. Statutes and the fee has been incorporated in the policy. Administration recommended approval of the contracting rates addendum (D-450A ADD) for fiscal year 2020. Administration recommended \$10 (standard cost rate), \$5 (direct cost rate), and \$20 (out-of-state contract) increases to rate minimums the College will charge for contracts with business and industry. The recommended rate increases also raise the reimbursement rate for Office and Technical Support Staff to \$37 per hour to reflect approximate actual costs for services. Finally, the addendum outlined pricing strategies for various governmental agency contracts.

Lori Laberee moved, seconded by Brett Gerber, to approve the revised Administrative Addendum D-450A ADD - Contracting Rates 2019-2020 as printed. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

10. Approval of Broadband Service Technician Apprentice Program
Administration requested Board approval for submission of the New Apprentice Program Implementation paperwork for the Broadband Service Technician program. This program will be offered online with ITV (Interactive Television) submissions for the hands-on skills component. This apprentice program is a partnership between broadband employers throughout the state, Wisconsin State Telecommunications Association, the DWD Bureau of Apprenticeship Standards, and WITC. Implementation of the program is scheduled for fall 2019.

Brett Gerber moved, seconded by Lori Laberee, to approve the Broadband Service Technician Apprentice Program as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. Wisconsin Technical College District Boards Association Meeting Update

Time was reserved for an update on the District Boards Association (DBA) spring meeting that took place on April 11-13, 2019, in Fond du Lac, WI. Ms. Laberee attended and distributed a summary of her meeting notes. In addition, at the Board of Directors meeting, a positive evaluation of the District Boards Association Executive Director took place and the DBA budget will increase 2%.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. The Board will report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

Note: The Board Chair recessed the meeting at 9:42 a.m. and reconvened the meeting at 9:55 a.m.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Administration recommended removing the May reference about the ACCT Leadership Awards since this item is also listed in March and April. There were no objections.

B. **Review Monitoring Schedule for Next Fiscal Year (FY20) for Approval in July**

Time was reserved for the Board to review the Monitoring Schedule for FY20 as it related to recommendations for changes/additions. Minor updates were recommended as noted in red text. If approved, the schedule will not be brought back to the May and June meetings for further discussion. Final approval will be requested at the Board's annual organizational meeting in July.

Brett Gerber moved, seconded by Andy Albarado, to approve the Monitoring Schedule for Fiscal Year 2020 as presented. Upon a unanimous vote of all members present, motion carried.

C. **Board's Subcommittee on the President's Evaluation Process Update**

Time was reserved for Vice Chair Robinson to provide a subcommittee update. There were no changes to the process documents and they stand approved as printed.

D. **Consider Nomination for 2019 ACCT Faculty Member Award**

Time was reserved for the Board to consider a faculty nomination for the ACCT Leadership Awards. Nominations must be received by Monday, June 10, 2019. President Will recommended Paul Kalin be nominated for the 2019 ACCT Faculty Member Award. Mr. Kalin is the Machine Tool Technician instructor at the WITC-Superior Campus.

Lori Laberee moved, seconded by James Beistle, to nominate Paul Kalin for the ACCT Faculty Member Leadership Award. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit the nomination by the June 10 due date.

4. President's Updates:

A. **Upcoming Events Schedule**

Time was reserved for President Will to share upcoming event information located on the WITC website.

B. **Enrollment Update**

President Will provided a brief update on the most recent information related to the College's enrollment. A Plan Enrollment Funnel report was provided for the Board's information. Brett Gerber made a request for demographic information for enrollments.

C. 2019 ACCT Leadership Congress Call for Presentations Follow-Up

As requested, President Will provided an ACCT Leadership Congress presentation proposal on Customer Relationship Management (CRM) for the Board's consideration.

Lori Laberee moved, seconded by Brett Gerber, to approve move forward with the ACCT presentation proposal. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will process the proposal by the May 3 due date.

5. Legislative Updates

Time was reserved for legislative updates. District legislators have an open invitation to attend WITC Board meetings to provide legislative updates. Representative Milroy was unable to attend this meeting. Time was reserved for questions and answers. Feedback was given to Senator Bewley on the biennial budget.

A. Senator Janet Bewley

6. 2019 Board Appointment Update

The following were reappointed by the County Board Chairs or their designees (Board Appointment Committee) at the Board Appointment Hearing/Committee meeting on Friday, March 22, 2019, for three-year terms effective July 1, 2019 – June 30, 2022; pending state Board approval on May 14, 2019. President Will thanked these Board members for reapplying.

- 1) Andy Albarado – Additional member, districtwide representation
- 2) Brett Gerber – Employer member, representing Region 3 (Rusk, Sawyer, & Washburn Counties)
- 3) Janelle Gruetzmacher – Employee member, representing Region 5 (Barron County)

In addition, President Will shared a link to the new Board Orientation Handbook as a reference for all Board members. Ms. Laberee, Ms. De Young, and President Will thanked Ms. Olson for her work on the handbook.

7. Plan of Representation Update

Time was reserved for President Will to review the new Plan of Representation that was approved at the Board Appointment Hearing/Committee meeting on Friday, March 22, 2019. As recommended by Mr. Rondeau at a previous Board Appointment Committee meeting, President Will provided for the committee's consideration a Plan of Representation option that could provide added flexibility for candidates interested in applying for the Board of Trustees due to the difficulty the district has been having getting people to apply for the district Board. The new Plan of Representation now divides the WITC district into four (4) regions instead of six (6) regions for better distribution of the general population in the district. In addition, current language specifies that "no region will have less than one (1) member and no more than four (4) members on the district Board". In addition, the required 9 positions (categories) are no longer tied to a specific region, which will allow the Board Appointment Committee more flexibility in selecting candidates for Board member positions. The new Plan of Representation and a PowerPoint from the Board Appointment meeting were provided.

Note: Mr. Fitzgerald was excused at 10:27 a.m.

8. 2019 TECh (Technical Education Champion) Award Nomination

The TECh Award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year's award is scheduled for presentation at the summer 2019 District Board's Association meeting in Rice

Lake, WI. Nominations are to address all five criteria areas and must be received at the District Boards Association Office by Wednesday, May 1, 2019. President Will recommended Russ Davis Trucking out of Hammond, WI, for the Board's consideration.

Lori Laberee moved, seconded by Andy Albarado, to nominate Russ Davis Trucking for the District Boards Association TECh Award. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit the nomination by the May 1 due date.

Ms. Laberee noted that the District Boards Association is no longer going to limit these awards to one award.

9. Media Award Update

WITC's Media Award nomination, *WITC Welding Student Determined to Succeed Despite Limited Hearing Ability*, by Reporter Ryan Juntti, was selected as the 2019 award winner. The award will be presented to Mr. Juntti and Photojournalist Glenn Kellahan at the July District Boards Association meeting banquet hosted by WITC-Rice Lake.

Note: At 10:30 a.m., Chair Lambert moved back to items 3 and 4 Other Items Requiring Board Action, and then returned to Student Updates and News.

10. Student Updates and News

This is a placeholder for student updates and College news items:

A. **WITC-Ashland Loans Gear to Firefighters of La Pointe Fire Department**

In response to the La Pointe Fire Department's devastating fire on March 6, WITC delivered a trailer full of firefighting equipment including air packs (self-contained breathing apparatus). WITC also provided the cascade air fill system to refill the air packs, as well as providing other related items. The loaned equipment will allow firefighters to respond to fire emergencies on the island. A *Superior Telegram* article was provided.

B. **Many Awards for Business Professionals**

Members of WITC-New Richmond and Rice Lake's Business Professionals of America chapters earned multiple awards at the State Leadership Conference. Eight technical colleges from around Wisconsin were in attendance at the conference, which was held at the WITC-Rice Lake Campus. Twelve of WITC's students earned top ten placements in 24 of the 70 categories, and eight WITC students will be moving on to the 2019 National Leadership Conference in Anaheim, CA, in May. A *Barron News-Shield* article was provided.

C. **WITC and Lakeland University Develop Partnership for Transfers**

WITC and Lakeland University celebrated a new transfer partnership between the colleges at the WITC-Rice Lake Conference Center on Thursday, March 28. WITC and Lakeland University unveiled an innovative new partnership, which guarantees that students who complete an associate degree at WITC can transfer seamlessly to Lakeland as a college junior. A *Spooner Advocate* article was provided.

D. **WITC-Ashland Hosts Career Day**

Nearly 400 students from across the Northland explored career possibilities on February 28 at WITC-Ashland. Students chose two from among the 16 different sessions offered and met with instructors and other students to learn about different professions. An *Ashland Daily Press* article was provided.

INFORMATION REPORT

1. Academic Affairs Programming Update

Stephanie Erdmann, Vice President, Academic Affairs and Superior Campus Administrator, provided an Academic Affairs Programming update. A PowerPoint was provided for this update. Time was reserved for questions and answers.

Josh Robinson moved, seconded by Brett Gerber, to accept the Academic Affairs Programming update as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

Josh Lee wore the WITC Moose outfit, which currently serves as the WITC-Superior Campus mascot, to share with the Board.

Note: Chair Lambert moved back to Legislative Updates under Correspondence and Information as scheduled.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, May 20, 2019, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake.

It was noted that the June 17 Board meeting location was changed from the Shell Lake to Rice Lake location due to Certified Nursing and Driver's Ed classes that are running in Shell Lake on that day. The revised Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before **Thursday, April 25, 2019**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

MEETING EVALUATION

PLUS +/DELTA ^

- + Senator Bewley conversation
- + Academic Affairs Program update
- + Senator Bewley participation
- + Bond interest rates
- ^ None

James Beistle moved, seconded by Brett Gerber, to adjourn the meeting at 12:02 p.m.

Respectfully submitted,



Board Secretary

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Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2019

4/1/19
8:38 15 am

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
Off Campus = 35.06 %
On Campus = 42.12%

-----ESTIMATED-----											
Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est. Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	Full Cost	Difference
Approval Date: December 2018 (1 records)											
719452	Workforce Resource-Menomonie	Balsam Lake	Off	\$ 12,102.00	\$ 5,255.80	\$	2,213.74	\$	3,561.00	\$ 11,030.54	\$ 1,071.46
Students will receive training in the following areas: 84 hours of Construction Basics, 12 hours of Construction Math, 12 hours of Blueprint Reading and 10 hours of OSHA class. Workforce Resource will recruit additional attendees for the OSHA training. 11 students from Unity High School will attend the Construction Basics, Construction Math, and Blueprint Reading class in addition to the OSHA training.											
Approval Date: February (2 records)											
719487	F G Products Inc	FG Products-Rice Lake	Off	\$ 900.00	\$ 290.40	\$	101.81	\$	91.80	\$ 484.01	\$ 415.99
ASHI Adult CPR/AED & First Aid, and Bloodborne Pathogens class.											
719482	LCO Head Start	LCO Head Start	Off	\$ 1,008.00	\$ 338.80	\$	118.78	\$	105.64	\$ 563.22	\$ 444.78
Pediatric Medic First Aid Class											
Approval Date: March 2019 (38)											
719516	New Richmond High School		Off	\$ 4,488.00	\$ -	\$	-	\$	4,488.00	\$ 4,488.00	\$ -
Dual Credit class for New Richmond High School. 11 students enrolled in Ece; Infant and Toddler (10307151) for 3 credits.											
719518	Rice Lake School District	Jennie-O-Turkey	Off	\$ 2,856.00	\$ -	\$	-	\$	2,856.00	\$ 2,856.00	\$ -
Dual Credit classes for Rice Lake High School. 3 students enrolled in Applied Technical Math 1 (32804325) for 3 credits. 6 students enrolled in Contemporary Business for Supervisors (10196145) for 2 credits.											
719517	Prairie Farm High School		Off	\$ 2,040.00	\$ -	\$	-	\$	2,040.00	\$ 2,040.00	\$ -
Dual Credit class for Prairie Farm High School. 5 students enrolled in Introduction to Business (10105100) for 3 credits.											
719520	Amery High School	Jennie-O-Turkey	Off	\$ 1,632.00	\$ -	\$	-	\$	1,632.00	\$ 1,632.00	\$ -
Dual Credit class for Amery High School. 4 students enrolled in Introduction to Business (10105100) for 3 credits.											
719515	ALM Holding Company		Off	\$ 897.00	\$ -	\$	-	\$	690.00	\$ 690.00	\$ 207.00
45 employees of Iverson/River City Paving will receive training in the following topics: Vehicle Inspections, Load Securement,											
719519	Unity High School	Jennie-O-Turkey	Off	\$ 7,155.00	\$ -	\$	-	\$	7,155.00	\$ 7,155.00	\$ -
Dual Credit classes for Unity High School. 11 students enrolled in Introduction to Business (10105100) for 3 credits. 7 students enrolled in Welding for Mechanics (32442307) for 2 credits.											
719523	Cumberland School District		Off	\$ 6,728.00	\$ -	\$	-	\$	6,728.00	\$ 6,728.00	\$ -
Dual Credit classes for Cumberland High School. 11 students enrolled in Personal Finance (10114125) for 3 credits. 16 students enrolled in MS Word A (10103146) for 1 credits.											
719522	Solon Sprngs School District	Jennie-O-Turkey	Off	\$ 816.00	\$ -	\$	-	\$	816.00	\$ 816.00	\$ -
Dual Credit class for Solon Springs High School. 2 students enrolled in Medical Terminology (10510101) for 3 credits.											
719521	Cameron School District		Off	\$ 4,488.00	\$ -	\$	-	\$	4,488.00	\$ 4,488.00	\$ -

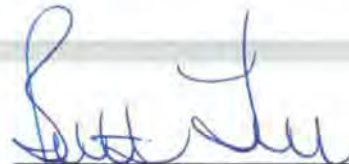
	Dual Credit class for Cameron High School. 11 students enrolled in Medical Terminology (10501101) for 3 credits.														
719514	Hudson Area School Distr	Jennie-O-Turkey	Off	\$	16,728.00	\$	-	\$	-	\$	16,728.00	\$	16,728.00	\$	-
	Dual Credit classes for Hudson High School														
719524	Hayward High School		Off	\$	16,524.00	\$	-	\$	-	\$	16,524.00	\$	16,524.00	\$	-
	Dual Credit classes for Hayward High School. 17 students enrolled in Desktop Publishing (10106127) for 2 credits. 26 students enrolled in Personal Finance (10114125) for 3 credits. 3 students enrolled in Introduction to Business (10105100) for 3 credits.														
719503	Red Cliff Community Health Center	Jennie-O-Turkey	Off	\$	2,700.00	\$	1,742.40	\$	610.89	\$	-	\$	2,353.29	\$	346.71
	Employees of Red Cliff Community Health Center will receive AHA CPR for Healthcare Providers and/or AHA CPR for Healthcare Provider Renewal. Upon successful completion, participants will receive documentation.														
719507	Amery High School	Jennie-O-Turkey	Off	\$	8,336.00	\$	-	\$	-	\$	8,336.00	\$	8,336.00	\$	-
	4 students enrolled in MS Excel A (10103151) for 1 credit. 4 students enrolled in MS Word A (10103146) for 1 credit. 1 student enrolled in MS PowerPoint (10103106) for 1 credit. 1 student enrolled in MS Word B (10103147) for 1 credit.														
719508	Birchwood School		Off	\$	816.00	\$	-	\$	-	\$	816.00	\$	816.00	\$	-
	Dual Credit classes for Birchwood High School. 2 students enrolled in Medical Terminology (10501101) for 3 credits.														
719509	Glenwood City School District	Jennie-O-Turkey	Off	\$	7,620.00	\$	-	\$	-	\$	7,620.00	\$	7,620.00	\$	-
	Dual Credit class for Glenwood City High School. 20 students enrolled in Welding for Mechanics (32442307) for 2 credits.														
719512	Croixview Family Chiropractic		Off	\$	595.00	\$	193.60	\$	67.88	\$	57.00	\$	318.48	\$	276.52
	Croixview employees will receive 4 hours of CPR for the Healthcare Provider Refresher course on 03/29/19.														
719513	Rice Lake School District	Jennie-O-Turkey	Off	\$	1,310.00	\$	-	\$	-	\$	1,310.00	\$	1,310.00	\$	-
	Dual Credit classes for Rice Lake High School. 9 students enrolled in Financial Accounting 18 (10101177) for 2 credits. 19 students enrolled in Personal Finance (10114125) for 3 credits. 6 students enrolled in Contemporary Business for Supervisors (10961145) for 2 credits. 3 students enrolled in Applied Technical Math 1 (32804325) for 1 credit.														
719506	US Fish & Wildlife Svr	Jennie-O-Turkey	Off	\$	450.00	\$	193.60	\$	67.88	\$	120.00	\$	381.48	\$	68.52
	Up to 12 employees of US Fish & Wildlife Service will receive American Safety & Health Institute CPR, AED, and basic First Aid re certification. Upon successful completion, participants will receive documentation. Contract cost may increase if more than 12 employees are registered.														
719502	New Richmond High School		Off	\$	9,492.00	\$	-	\$	-	\$	9,492.00	\$	9,492.00	\$	-
	Dual Credit classes for New Richmond High School. 7 students enrolled in Marketing Principles (101044102) for 3 credits. 7 students enrolled in Introduction to Business (10105100) for 3 credits. 9 students enrolled in MS Excel A (10103151) for 1 credit. 9 students enrolled in MS Access A (10103162) for 1 credit. 9 students enrolled in MS Word A (10103146) for 1 credit.														
719500	Baldwin-Woodville High School	Jennie-O-Turkey	Off	\$	5,600.00	\$	-	\$	-	\$	5,600.00	\$	5,600.00	\$	-
	Dual Credit class for Baldwin-Woodville High School. 40 students enrolled in Success Strategies 1 (10890100) for 1 credit.														
719498	Midwest Dental Rice Lake		Off	\$	453.00	\$	145.20	\$	50.91	\$	48.00	\$	244.11	\$	208.89
	CPR for Healthcare recert														
719501	Birch Point Dental	Jennie-O-Turkey	Off	\$	565.00	\$	193.60	\$	67.88	\$	34.00	\$	295.48	\$	269.52
	CPR for Healthcare recert														
719494	Superior School District	Jennie-O-Turkey	Off	\$	19,132.00	\$	-	\$	-	\$	19,132.00	\$	19,132.00	\$	-
	Dual Credit classes for Superior High School. 6 students enrolled in MS Excel A (10103151) for 1 credit; 4 students enrolled in MS Excel B (10103152) for 1 credit; 7 students enrolled in MS Word A (10103146) for 1 credit; 3 students enrolled in MS Word B (10103147) for 1 credit; 3 students enrolled in MS Access A (10103162) for 1 credit; 39 students enrolled in Personal Finance (10114125) for 3 credits.														
719492	Hayward High School		Off	\$	2,448.00	\$	-	\$	-	\$	2,448.00	\$	2,448.00	\$	-
	Dual Credit class for Hayward High School. 6 students enrolled in ECE: Infant and Toddler (10 307 151) for 3 credits.														

719493	Hayward High School Dual Credit classes for Hayward High School. 14 students enrolled in Anatomy, Physiology and Disease Concepts (10 510 135) for 2 credits; 18 students enrolled in Financial Accounting 1A (10 101 176) for 2 credits; 18 students enrolled in Financial Accounting 1B (10 101 177) for 2 credits.	Jennie-O-Turkey	Off	\$	14,450.00	\$	-	\$	-	\$	14,450.00	\$	14,450.00	\$	-
719491	Cameron School District Dual Credit class for Cameron High School. 8 students enrolled in MS Word A (10 103 146) 1 credit.		Off	\$	1,120.00	\$	-	\$	-	\$	1,120.00	\$	1,120.00	\$	-
719504	Workforce Resource-Menomonie Up to 10 students will receive training in Hospitality Applications and ServSafe. Students who successfully complete the training will receive 2 credits in Hospitality Applications and a ServSafe credential.	Jennie-O-Turkey	On	\$	6,520.00	\$	13.20	\$	5.56	\$	2,434.00	\$	2,452.76	\$	4,067.24
719511	PUSH, Inc Up to 6 employees of PUSH, Inc. will receive 3 hours of CDL test prep.	Jennie-O-Turkey	Off	\$	858.00	\$	194.70	\$	68.26	\$	360.00	\$	622.96	\$	235.04
719209	Monarch Paving Co Pete Ptacek to attend Monarch Paving's meeting at WITC on March 7. Pete will spend 2 hours in meeting to observe and offer feedback to Monarch Paving.		On	\$	260.00	\$	121.00	\$	50.97	\$		\$	171.97	\$	88.03
719490	Barron County Sheriff's Dept Sixteen Sheriff's Deputies will receive SWAT Training.	Jennie-O-Turkey	Off	\$	761.00	\$	-	\$	-	\$	352.00	\$	352.00	\$	409.00
719499	Christian Community Homes 2 classes for CPR for Healthcare Recertification		Off	\$	648.00	\$	232.10	\$	81.38	\$	48.00	\$	361.48	\$	286.52
719496	Turtle Lake High School Dual Credit classes for Turtle Lake High School. 2 students enrolled in IT Essentials (10501139) for 2 credits.	Jennie-O-Turkey	Off	\$	552.00	\$	-	\$	-	\$	552.00	\$	552.00	\$	-
719495	Hudson High School Dual Credit classes for Hudson High School. 6 students enrolled in Financial Accounting A (10101176) for 2 credits; 2 students enrolled in Financial Accounting B (10101177) for 2 credits; 5 students enrolled in Welding for Mechanics (32442307) for 2 credits; 48 students enrolled in Introduction to Business (10105100) for 3 credits.		Off	\$	23,685.00	\$	-	\$	-	\$	23,685.00	\$	23,685.00	\$	-
719510	Grantsburg Senior High School Dual Credit class for Grantsburg High School. 19 students enrolled in Personal Finance (10114125) for 3 credits.	Jennie-O-Turkey	Off	\$	7,752.00	\$	-	\$	-	\$	7,752.00	\$	7,752.00	\$	-
719489	Turtle Lake High School Dual Credit for Turtle Lake High School. 7 students enrolled in MS Word A (10 103 146) 1 credit.	Jennie-O-Turkey	Off	\$	1,960.00	\$	-	\$	-	\$	1,960.00	\$	1,960.00	\$	-
719488	St. Croix Central School District Dual Credit Classes St. Croix Central High School. 8 students enrolled in CAD Basics (32 420 338) 1 credit		Off	\$	1,392.00	\$	-	\$	-	\$	1,392.00	\$	1,392.00	\$	-
719505	Johnson Keland Management Up to 24 employees of Johnson Keland Management company will receive basic first aid, cpr, and aed renewal instruction. Upon successful completion, documentation will be provided. The cost of this Service Agreement	Jennie-O-Turkey	On	\$	1,266.00	\$	387.20	\$	163.09	\$	204.00	\$	754.29	\$	511.71
719497	Lac Courte Oreilles College Up to 20 students will receive OSHA 30 Construction training. Upon successful completion of training, participants will receive an OSHA certification card.		Off	\$	3,826.00	\$	1,421.20	\$	498.27	\$	822.00	\$	2,741.47	\$	1,084.53

Grand Totals (41 records)

****End of Report ****

*indicates an amended contract



Board Secretary

4-15-19
Date

RESOLUTION NO. 19-09

RESOLUTION AWARDING THE SALE OF
\$1,500,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019A

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by a resolution adopted on February 25, 2019 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2019A (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes in the aggregate principal amount of \$1,500,000.00, all for the public purpose (the "Public Purposes") of financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses; and

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Daily Press on March 2, 2019 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the Public Purposes;

WHEREAS, no petition for referendum was filed with the Secretary and the time to file such a petition expired on April 1, 2019;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution, assuming the petition period expires;

WHEREAS, PMA, in consultation with the officials of the District, prepared Official Bid Form (Open Internet Auction) (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, the "Official Bid Form") setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on April 15, 2019, subject to the petition rights which may cause the issuance to be terminated;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Bid Form to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Bid Form and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Bid Form and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Bid Form and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Bid Form and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Bid Form, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019A"; shall be issued in the aggregate principal amount of \$1,500,000; shall be dated May 6, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Note maturing in the years 2026 and 2027 are, at the option of the District, subject to optional redemption by lot, in integral multiples of \$5,000, at the redemption price of par plus accrued interest to the date of redemption, and without premium.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2018 through 2026 for the payments due in the years 2019 through 2027 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$1,500,000 General Obligation Promissory Notes, Series 2019A, dated May 6, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes

("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes: Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment

duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Addendum. The Secretary shall cause copies of the Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.


Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.


[signature page to follow]

Adopted, approved and recorded April 15, 2019.



Troy Lambert
Chairperson

ATTEST:



Brett Gerber
Secretary

EXHIBIT A

Official Bid Form

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES _____

<u>Number</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
R-__	_____	_____	_____	97671K__

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, Wisconsin Indianhead Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on _____ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ _____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of _____ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on _____. Said resolutions are recorded in the official minutes of the District Board for said dates.

This Note is not subject to optional redemption. OR

[The Notes maturing in the years _____, _____ and _____ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with


respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Wisconsin Indianhead Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WISCONSIN INDIANHEAD TECHNICAL
COLLEGE DISTRICT, WISCONSIN

By: 
Chairperson

By: 
Secretary

Date of Authentication: _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Wisconsin Indianhead Technical College District, Wisconsin.

U.S. BANK NATIONAL ASSOCIATION,
ST. PAUL, MINNESOTA

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

Resolution No. 19-10

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019B, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$1,000,000 for the public purpose of financing building remodeling and improvement projects at the District's campuses and related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,000,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,000,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.


Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2019, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District

officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on April 15, 2019.


Chairperson

Attest:


Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on April 15, 2019, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,000,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing building remodeling and improvement projects at the District's campuses.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated April 15, 2019.

BY ORDER OF THE DISTRICT BOARD

District Secretary

RESOLUTION #19-11

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM
BOARD
REQUESTING APPROVAL FOR THE ADDITION
AT THE WITC-NEW RICHMOND CAMPUS**

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the addition plans at the WITC-New Richmond Campus.

NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the addition at the WITC-New Richmond Campus.

Adopted and approved this 15th day of April 2019.



District Board Chairperson

ATTEST:



District Board Secretary