



Industrial Maintenance Technician

**Wisconsin Indianhead Technical College
32-462-1 Two-Year Technical Degree**

**2019
Program Review**

ACADEMIC PROGRAM REVIEW PROFILE

Program Number & Name: 32-462-1 Industrial Maintenance Technician

Program Academic or Assistant Dean	Title and Location	Phone and e-mail
Nancy Cerritos	Dean, Academic Programming	Ext.4270 nancy.cerritos@witc.edu
Team Lead(s)	Title and Location	Phone and e-mail
Brian Parenteau	IMT instructor	800-243-9484 Brian.parenteau@witc.edu
Team Members	Title and Location	Phone and e-mail
Aleasha Hladilek	Welding instructor	Ext. 6426 Aleasha.hladilek@witc.edu
Alison Moffat	Communications Faculty	Ext. 6318 Alison.moffat@witc.edu
Elijah Volz	Current student	715-520-0742 Elijahvolz37@gmail.com
Lucas Hagberg	WITC graduate	
Nick Johnston		218-341-5464 Nick.johnston@jbwconsult.com
Steve Studniski	Sappi, Inc.	218-878-4225 Steve.studniski@sappi.com
Esther Prochaska	2 nd yr student	218-940-0534 prochaskae@my.witc.edu

****If you have more than 8 team members, right click within the member table above and choose insert row above or below.**

Self-Study Areas:

Required Elements: Analysis of trends from Program Effectiveness Data Profile, Analysis of results of previous program improvement plans, Progress/results of TSA (including program & employability essentials)

Choose from a minimum of 2 of the following other areas to study

- Academic Advising
- Accreditation/National or State Standards, Regulations, Compliance
- Advisory Committees
- Assessment of Student Learning
- Budgeting Efficiencies/Costs per FTE
- Career Outlook/Future Occupational Trends
- Career Pathways
- Collaboration/Partnerships
- Curriculum Currency/modifications
- Delivery Methods/Distribution of Offerings/Scheduling
- Dual Enrollment
- Equipment
- Facilities
- Faculty Credentialing/Development Needs
- Online/Technology
- Recruitment
- Other _____

Program Information:

Capacity (new students admitted/year): 16

Number of Faculty: FT: 1 PT:

Statewide Curriculum: Yes: No:

Program Accredited by: N/A

Date of Last Accreditation: N/A

Date of Next Accreditation: N/A

Is a visit required? If so, when is the next visit? N/A

Program Licensed by:

Date of Last Licensing: N/A

Date of Next Licensing: N/A

Is a visit required? If so, when is the next visit? N/A

Please list other program and individual association and organizational memberships:

SELF-STUDY CATEGORY RESULTS

Program and Category

Program: Industrial Maintenance Technician

Category: Analysis of Trends from Program Data Profile

Resources Contact(s) for this Category:

<p>Strengths</p> <ul style="list-style-type: none"> · High course completion rates · High graduate satisfaction: 100% every year since 2006-2007 · High number of applicants and high number on waiting list · Fall and spring starts · Wages are still high even if graduate is not employed in a related field 	<p>Opportunities</p> <ul style="list-style-type: none"> · General Education course completion is lower than Technical course completion (especially Human Relations) · Strengthen liberal arts transfer opportunities for Nicolet (curriculum) · More pathway options (curriculum) · Individualized Technical Studies (ITS) (curriculum) · Increase graduates employed in related field (re-word the question? i.e., how many skills do you use in your current job?) · Increase number of graduate respondents · Expand the program to include two instructors and open up seats · Review Print Reading textbook (curriculum)
	<ul style="list-style-type: none"> · Pathway into an AAS degree (curriculum) · Increase recruitment efforts in high schools.

****If you have more than 8 strengths and opportunities, right click within the table above and choose insert row above or below.**

<p>What items in this category MUST be addressed on our improvement plan?</p>	<ul style="list-style-type: none"> · General Education course completion is lower than Technical course completion; increase completion rate by 10%. · Work with graduate survey person to improve 2 graduate survey questions relating to re-wording the question about working in a related field and question about working in a related field
<p>What items in this category MIGHT be</p>	<ul style="list-style-type: none"> · Increase recruitment efforts in high schools from 0 to 2 schools

addressed on the improvement plan?			
Team Rating			
Please indicate by an (X) the team rating of your program on this category.			
<i>All areas need improvement</i>	<i>Some areas meet expectations, but most areas need improvement</i>	<i>All areas meet expectations—few areas need improvement</i>	<i>Exemplary—all areas exceed expectations—use as a model for other programs</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Additional Comments:(optional)			

SELF-STUDY CATEGORY RESULTS

Program and Category	
Program: Industrial Maintenance Program	
Category: Analysis of results of previous program improvement plans	
Resources Contact(s) for this Category:	
Strengths	Opportunities
<ul style="list-style-type: none"> · Improve degree attainment percentage by 10% 	<ul style="list-style-type: none"> · Create and implement equipment purchase and maintenance plan
**If you have more than 8 strengths and opportunities, right click within the table above and choose insert row above or below.	
What items in this category MUST be addressed on our improvement plan?	Create and implement equipment purchase and maintenance plan
What items in this category MIGHT be addressed on the improvement plan?	

Team Rating

Please indicate by an (X) the team rating of your program on this category.

<i>All areas need improvement</i>	<i>Some areas meet expectations, but most areas need improvement</i>	<i>All areas meet expectations—few areas need improvement</i>	<i>Exemplary—all areas exceed expectations—use as a model for other programs</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments:(optional)

SELF-STUDY CATEGORY RESULTS

Program and Category	
Program: Industrial Maintenance Program	
Category: Progress/results of TSA	
Resources Contact(s) for this Category:	
Strengths	Opportunities
<ul style="list-style-type: none"> · Implemented, running, and collecting data from TSA 	<ul style="list-style-type: none"> · Explore creating a certificate/portfolio using the TSA skills for graduates to show potential employers (collaborate with Communications instructors to create a TSA reflective portfolio) · Emphasize Employability Essentials (promptness, safety, accountability, etc.)
<p>**If you have more than 8 strengths and opportunities, right click within the table above and choose insert row above or below.</p>	
<p>What items in this category MUST be addressed on our improvement plan?</p>	<ul style="list-style-type: none"> · Explore creating a certificate/portfolio using the TSA skills for graduates to show potential employers (collaborate with Communications instructors to create a TSA reflective portfolio) · Implement all Employability Essentials skills (promptness, safety, accountability, etc.)
<p>What items in this category MIGHT be</p>	

addressed on the improvement plan?			
Team Rating			
Please indicate by an (X) the team rating of your program on this category.			
<i>All areas need improvement</i>	<i>Some areas meet expectations, but most areas need improvement</i>	<i>All areas meet expectations —few areas need improvement</i>	<i>Exemplary—all areas exceed expectations—use as a model for other programs</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Additional Comments:(optional)			
Enter text.			

SELF-STUDY CATEGORY RESULTS

Program and Category	
Program: Industrial Maintenance Technician	
Category: Curriculum Currency/Modifications	
Resources Contact(s) for this Category:	
Strengths	Opportunities
<ul style="list-style-type: none"> · Student satisfaction is consistently high. · Fall and spring semester start options are working well. · Variety of program content is well-received by employers. · Students are taught to be trained; flexible and willing to learn. 	<ul style="list-style-type: none"> · Strengthen liberal arts transfer opportunities for Nicolet · More pathway options · Individualized Technical Studies (ITS) · Review Print Reading textbook · Pathway into an AAS degree · Explore CNC simulation software · Expand continuing education, additional credits, specialized coursework, and customized training offerings for regional industries (second instructor? Bring in specialized trainers as adjuncts? NFPA?) · Expand coursework to explore theory of reliability and predictive maintenance on an advanced level in a 2-credit course (increase total credits to 60).

<p>**If you have more than 8 strengths and opportunities, right click within the table above and choose insert row above or below.</p>			
<p>What items in this category MUST be addressed on our improvement plan?</p>	<ul style="list-style-type: none"> · Investigate needs of regional employers; expand continuing education, additional credits, specialized coursework, and customized training offerings(second instructor? Bring in specialized trainers as adjuncts? NFPA?). Meet with 5 employers to get feedback on their needs (employers are doing training in-house currently). · Review all textbooks using student input and feedback from other WTCS instructors at state-called meeting (possibly 4-5 textbooks total). 		
<p>What items in this category MIGHT be addressed on the improvement plan?</p>	<ul style="list-style-type: none"> · Expand coursework to explore theory of reliability and predictive maintenance on an advanced level in a 2-credit course (increase total credits to 60). · Investigate pathway into an AAS degree 		
<p>Team Rating</p> <p>Please indicate by an (X) the team rating of your program on this category.</p>			
<p><i>All areas need improvement</i></p>	<p><i>Some areas meet expectations, but most areas need improvement</i></p>	<p><i>All areas meet expectations —few areas need improvement</i></p>	<p><i><u>Exemplary</u>—all areas exceed expectations—use as a model for other programs</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Additional Comments:(optional)</p>			
<p>Enter text.</p>			

SELF-STUDY CATEGORY RESULTS

<p>Program and Category</p>
<p>Program: Industrial Maintenance Technician</p>

Category: Equipment/Facilities	
Resources Contact(s) for this Category:	
Strengths	Opportunities
<ul style="list-style-type: none"> · Overall shop layout in 141 meets the needs of the program. · Lab features a variety of equipment. 	<ul style="list-style-type: none"> · Explore consolidated class area and expanding into room 142 for student safety, increasing efficiency, loading/unloading access, and instructor supervision (keep air exchange in mind; preference is recycled air). · Investigate Industry 4.0/NC3 certification. · Add more varied, relevant, possibly used equipment that students will see in industry. · Develop recommended tool list for incoming students; Snap-On tool show? · Purchase thermal imaging and vibration analysis equipment for the program.
<p>**If you have more than 8 strengths and opportunities, right click within the table above and choose insert row above or below.</p>	
<p>What items in this category MUST be addressed on our improvement plan?</p>	<ul style="list-style-type: none"> · Explore consolidated class area and expanding into room 142 for student safety, increasing efficiency, loading/unloading access, and instructor supervision (keep air exchange in mind; preference is recycled air). Utilize a phased-in approach. · Add more varied, relevant, possibly used equipment that students will see in industry (initial investment of \$50,000; annual budget of \$10,000 to \$15,000 recommended). \$7,500 in repair costs for lathes in the next twelve months (includes parts and labor). · Develop recommended tool list for incoming students; Snap-On tool show? · Purchase thermal imaging and vibration analysis equipment for the program.
<p>What items in this category MIGHT be addressed on the improvement plan?</p>	
<p>Team Rating</p>	

Please indicate by an (X) the team rating of your program on this category.			
<i>All areas need improvement</i>	<i>Some areas meet expectations, but most areas need improvement</i>	<i>All areas meet expectations—few areas need improvement</i>	<i>Exemplary—all areas exceed expectations—use as a model for other programs</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments (optional): See addenda with proposed layout and recommended tool list.			
Enter text.			

ACADEMIC PROGRAM IMPROVEMENT PLAN

PROGRAM:	Industrial Maintenance Technician	
Defined Outcome	Increase General Education completion rate by 10% from 77% to 87% (Research and Data)	
Metric (How will you measure whether or not the outcome has been attained successfully?) <i>*Enter answer below</i>		
Our research and data information will show an increase of 10%		
Action Plan/Action Items & Person(s) Responsible: <i>Example: 1) Action Item #1 (Damian VonFrank, Ted May)</i>	Timeline & Resources: <i>Example: 1) Fall 2018 – Need IT time to implement</i>	
Program instructor to collaborate with General Studies instructors to create joint assignments	Fall 2020-Spring 2022- General Studies instructors	
Program instructor to assist General Studies instructors to contextualize their assignments	Fall 2020-Spring 2022- General Studies instructors	
Program Instructor to work with ASC faculty to teach study skills within the program courses	Fall 2020- Spring 2022- ASC Instructors and AS Director	
**If you have more than 8 action items, right click within the table above and choose insert row above or below.		
Divisional Dean Comments:		
<input checked="" type="checkbox"/> I approve this plan.		
Vice President Comments:		
<input type="checkbox"/> I approve this plan		

Note: (A mid-year and year-end update will be required each year during implementation.)

Implementation Update (June 30, 2020):

Instructions: Enter update text in box below, check a box below, and enter metric and results

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<input type="checkbox"/> Met (include metric result)	
<input type="checkbox"/> Partially Met (include metric)	
<input type="checkbox"/> Not Met (include metric)	

Divisional Dean Comments:

“Effective March 25, 2020, Wisconsin Governor Evers directed a safer-at-home directive due to the Covid-19 pandemic. Under this order, all WITC Spring 2020 classes were delayed, cancelled or moved to an alternative delivery method. Due to the many required hours instructors and staff spent moving curriculum to alternate delivery modes, college leadership held requirement of the 6-month academic program review updates due June 1, 2020. Program review updates will next be required of this program in January 2021.”

VP, Academic Affairs Comments:

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Implementation Update (January 31, 2021):

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Divisional Dean Comments:

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VP, Academic Affairs Comments:

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VP, Academic Affairs Comments:

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<input type="checkbox"/> Not Met (include metric)	
Divisional Dean Comments:	
<input type="text"/>	
VP, Academic Affairs Comments:	
<input type="text"/>	
Implementation Update (January 31, 2024):	
<input type="checkbox"/> Met (include metric result)	
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<input type="checkbox"/> Not Met (include metric)	
Divisional Dean Comments:	
<input type="text"/>	
VP, Academic Affairs Comments:	
<input type="text"/>	

ACADEMIC PROGRAM IMPROVEMENT PLAN

PROGRAM:	Industrial Maintenance Technician	
Defined Outcome	Increase General Studies course completion by 10% from 77% to 87%	
Metric (How will you measure whether or not the outcome has been attained successfully?) <i>*Enter answer below</i>		
using perkins data 1P2 move from 77%-87%		
Action Plan/Action Items & Person(s) Responsible: <i>Example: 1) Action Item #1 (Damian VonFrank, Ted May)</i>		Timeline & Resources: <i>Example: 1) Fall 2018 – Need IT time to implement</i>
Instructor to work with General studies instructor to create collaborative, contextualized dual assignments with credit in both programs		General Studies instructors Fall 2020-Fall 2021

Instructor to invite ASC instructors into classroom to conduct mini-workshops on Study skills	ASC instructors Fall 2020-Fall 2021

****If you have more than 8 action items, right click within the table above and choose insert row above or below.**

Divisional Dean Comments:

I approve this plan.

Vice President Comments:

I approve this plan

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Divisional Dean Comments:

VP, Academic Affairs Comments:

ACADEMIC PROGRAM IMPROVEMENT PLAN

PROGRAM:	Industrial Maintenance Technician
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Defined Outcome	Increase enrollment to 20 students
Metric (How will you measure whether or not the outcome has been attained successfully?) <i>*Enter answer below</i>	
we will reach our IE data number of 20 students	
Action Plan/Action Items & Person(s) Responsible: <i>Example: 1) Action Item #1 (Damian VonFrank, Ted May)</i>	Timeline & Resources: <i>Example: 1) Fall 2018 – Need IT time to implement</i>
explore program modification/expansion to a traditional program	fall 2020- fall 2021
block schedule to allow part time students	Spring 2020- spring 2021
**If you have more than 8 action items, right click within the table above and choose insert row above or below.	
Divisional Dean Comments:	
<input checked="" type="checkbox"/> I approve this plan.	
Vice President Comments:	
<input type="checkbox"/> I approve this plan	
Note: (A mid-year and year-end update will be required each year during implementation.)	
Implementation Update (June 30, 2020):	
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Divisional Dean Comments:	
“Effective March 25, 2020, Wisconsin Governor Evers directed a safer-at-home directive due to the Covid-19 pandemic. Under this order, all WITC Spring 2020 classes were delayed, cancelled or moved to an alternative delivery method. Due to the many required hours instructors and staff spent moving curriculum to alternate delivery modes, college leadership held requirement of the 6-month academic program review updates due June 1, 2020. Program review updates will next be required of this program in January 2021.”	
VP, Academic Affairs Comments:	

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Divisional Dean Comments:

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VP, Academic Affairs Comments:

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ACADEMIC PROGRAM IMPROVEMENT PLAN

PROGRAM:	Industrial Maintenance Technician	
Defined Outcome		
Metric (How will you measure whether or not the outcome has been attained successfully?) <i>*Enter answer below</i>		
Action Plan/Action Items & Person(s) Responsible: <i>Example: 1) Action Item #1 (Damian VonFrank, Ted May)</i>	Timeline & Resources: <i>Example: 1) Fall 2018 – Need IT time to implement</i>	
**If you have more than 8 action items, right click within the table above and choose insert row above or below.		
Divisional Dean Comments:		
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<table border="1" style="width: 100%;"><tr><td style="height: 20px;"></td></tr></table>		
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