

**NORTHWOOD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Northwood Technical College Board will be held on Wednesday, April 17, 2024, at 8:30 a.m., at the Northwood Tech Superior Campus, located at 600 N. 21st Street, Superior, WI 54880. The use of technology to access the meeting will be available to Board members, as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: “The April 17, 2024, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. The meeting notice was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and requests approval to authorize the use of electronic signatures for all Board documents.

AUDIENCE RECOGNITION ANNOUNCEMENT

EXECUTIVE SESSION

The Board will convene into executive session, under the provisions of Wisconsin Statute §19.85 (1)(a)(b)(c)(f)(g) and §118.22 for the purpose of considering the following matter(s):

1. Legal Counsel to Privately Review Hearing Procedures for Appeal of Preliminary Notice of Nonrenewal with the Board
2. Private Conference Before the Board Dealing with a Non-Renewal Proceeding Pursuant to Wisconsin Statute §118.22
3. Confidential Deliberations on Non-Renewal of Teacher Contract
4. Approval of the March 13, 2024, Executive Meeting Minutes
5. Consideration of Final Notice of Non-Renewal of Personnel for 2024-2025
6. Consideration of Employment, Promotion, Compensation, and Performance Evaluations

7. Motion to Reconvene into Open Session to Take Action on Matters Discussed in Executive Session

OPEN SESSION RECONVENED

1. Action will be Taken on Matters Discussed in the Executive Session Private Hearing
2. Approval of Final Notice of Non-Renewal of Personnel for 2024-2025

BOARD ENGAGEMENT

MEETING MINUTES

1. Approval of the March 13, 2024, Regular Meeting Minutes
2. Acceptance of the March 13, 2024, Board's Subcommittee on the President's Evaluation Process Meeting Minutes

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Hugo Beltrán, Service Desk Technician I, New Richmond, Staff, \$20.72/hour, effective March 25, 2024.
- B. **New Hire:** Monica Ehman, Student Services Assistant, Rice Lake, Staff, \$18.47/hour, effective April 22, 2024.
- C. **New Hire:** Aaron Jarecki, IT Security Administrator, Ashland, Staff, \$33.05/hour, effective March 18, 2024. *Note: Mr. Jarecki is currently a Systems Technician at the Ashland Campus.*
- D. **New Hire:** Taylor Myers, Academic Program Associate, Rice Lake, Staff, \$23.14/hour, effective April 10, 2024.
- E. **New Hire:** Sherry Rehnelt, Admissions Advisor, New Richmond, Staff, \$21.89/hour, effective April 8, 2024. *Note: Ms. Rehnelt is currently a Student Services Assistant at the New Richmond Campus.*
- F. **Resignation:** Jennifer Itkonen, Academic Affairs Technician, Superior; effective April 2, 2024.
- G. **Resignation:** Aaron Jarecki, Systems Technician, Ashland, effective March 17, 2024.

- H. **Resignation:** Sherry Rehnelt, Student Services Assistant, New Richmond, effective April 7, 2024.
- I. **Resignation:** Michael Spencer, Public Safety Equipment Technician, New Richmond; effective September 6, 2024.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids/Purchases

- A. Self-Contained Breathing Apparatus – Collegewide
- B. Construction House RFP – Rice Lake
- C. Class B Fire Training Prop – Collegewide

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of Intent to Renew

2. Approval of Revised Administrative Policy J-128 (Adult and Continuing Education Aidable and Non-Aidable Course Fees) and Addendums

3. Approval of Revised Administrative Policy J-242 (Student Fees)

4. Approval of Revised Administrative Addendum D-450A ADD (Contracting Rates 2024-2025)

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

2. Travel Sign-Up

- A. Board Events Schedule

3. Monitoring Schedule Review and Updates

- A. Monitoring Schedule

- B. Board's Subcommittee on the President's Evaluation Process Meeting Update and Approvals
- C. Consider Nominations for 2024 ACCT Leadership Awards
- D. Northwood Tech Commencement Update

4. President's Updates

- A. Enrollment Report
- B. Medical Lab Education Center WTCS Approval
- C. HLC Conference Presentation

5. Legislative Updates

6. 2024 ACCT Leadership Congress – Call for Presentations

7. Student Updates and News

- A. Distance learning equipment assists students at Northwood Technical College
- B. Northwood Tech BPA students qualify for National Conference
- C. Shoe Drive underway at Northwood Tech

BOARD EDUCATION

- 1. Strategic Plan Progress Report

NEXT MEETING/FUTURE MEETINGS

- 1. Review Meeting Dates, Locations, and Start Times
- 2. Review/Add Agenda Items

MEETING ADJOURNMENT