

Suggested Program Course List - Medical Administrative Professional 4, Ashland, Spring 2025

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Start Time	End Time
1252	21441	10105160	^Medical Externship	1	01/20/25	05/16/25	ASH	Independent Study	M-F	7:00	7:30
1252	21437	10160142	❖ Patient Billing and Reimbursement OR	3	01/21/25	05/15/25	ASH	Your Choice	TR	2:00	4:20
1252	21436	10160142	❖ Patient Billing and Reimbursement	3	01/21/25	05/15/25	ONLN	Your Choice	TR	2:00	4:20
1252	20889	10801197	Technical Reporting	3	01/20/25	05/16/25	ONLN	Online	M-F	7:00	7:30
1252	20810	10809198	Introduction to Psychology OR	3	01/20/25	05/16/25	ONLN	Online	M-F	7:00	7:30
1252	20801	10809198	◆ Introduction to Psychology	3	01/24/25	05/16/25	ONLN	Online Live	F	8:30	11:20
1252	21445	10890116	Job Quest	1	01/20/25	05/16/25	ONLN	Online	M-F	7:00	7:30
Need 3-credit elective											

❖ This class is offered in the “Your Choice” format for which you may choose to attend class in person, complete the class online, or a combination of the two.

You can expect the following from the class:

- Class attendance is not required.
- There are lectures from the instructor that will be uploaded to Blackboard for online viewing.
- You will be responsible for work team collaboration throughout the course as scheduled.
- Assignments are submitted online through Blackboard unless otherwise required by the instructor.
- There are strict deadlines and assignment requirements.
- Your instructor will support your efforts throughout your learning experience.
- You determine your own level of success!

◆ This class will be delivered virtually using web conferencing in real-time on the days and times scheduled.

Attendance is expected during designated class hours by logging into your course remotely. Students will not be on campus to attend this course.

Online classes appear on your schedule from 7:00 to 7:30 a.m., but you are not required to log in at that time.

Actual class participation is determined by you based on your schedule or as communicated by your instructor.

^This class is offered in an independent study, self-paced format.

You are responsible for meeting with the instructor for class orientation and contract signing. You must be highly organized and self-motivated to succeed.

Please be advised that low enrollment class sections may be canceled.

You will be contacted by Student Services with information on other class sections available in alternate formats.

[For the most up-to-date course listing, go to the Northwood Tech homepage and click on 'Find a Class'](#)

[To view your curriculum checklist, click here](#)