



*Combination of Online, Your Choice or On Site instruction. Select courses are available at the Northwood Tech Outreach Centers. Please contact your local campus for specifics.

Name/ID _____

Date _____

Certificate courses are scheduled on an ongoing basis.

To search for available courses, go to the Northwood Tech webpage and click on "Find A Class" at the top of the page

CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	NOTES	DATE COMPLETED	TRANSFER OR GRADE
10116100	Human Resource Management	3 hours per week	3 credits			
10116105	Employee Relations and Labor Law Prerequisite: 10116100 Human Resource Management	2 hours per week	2 credits			
10196136	Safety in the Workplace	3 hours per week	3 credits			
10196192	Managing for Quality	3 hours per week	3 credits			
	TOTAL HOURS	11 hours per week				
	TOTAL CREDITS		11 Total Credits			

Please be advised that low enrollment class sections may be canceled. You will be contacted by Student Services with information on other class sections available in alternate formats.

CERTIFICATE REQUIREMENTS: Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a certificate's completion requirements. This certificate requires a GPA of 2.0 in a 4.0 grade system to complete.

EARN CREDIT FOR WHAT YOU ALREADY KNOW:

[Visit Credit for Prior Learning for more information](#)

If you have difficulty accessing this content or notice any accessibility problems, please contact the Northwood Tech Curriculum Office at

curriculum.office@NorthwoodTech.edu

or 715.752.8128. You will receive a response within 5 business days.